

**CITY OF LOMA LINDA  
CITY COUNCIL AGENDA  
REGULAR MEETING OF AUGUST 9, 2022**

**THE CITY COUNCIL CHAMBERS WILL BE OPEN TO THE PUBLIC  
PHYSICAL DISTANCING AND MASKS MAY BE REQUIRED  
REMOTE PARTICIPATION WILL NO LONGER BE AVAILABLE**

A regular meeting of the City Council of the City of Loma Linda is scheduled to be held Tuesday, August 9, 2022, in the City Council Chamber, 25541 Barton Road, Loma Linda, California. *Pursuant to Municipal Code Section 2.08.010, study session or closed session items may begin at 5:30 p.m. or as soon thereafter as possible. The public meeting begins at 7:00 p.m.*

Please note Mayor Dupper will participate via teleconferencing by speakerphone or other electronic means from the following additional location, which is accessible to the public: Heavenly Village, 1001 Heavenly Village Way, South Lake Tahoe, CA 96150.

Reports and Documents relating to each agenda item are on file in the Office of the City Clerk and are available for public inspection during normal business hours. The Loma Linda Branch Library is also provided an agenda packet for your convenience. The agenda and reports are also located on the City's Website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov).

*Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 25541 Barton Road, Loma Linda, CA during normal business hours. Such documents are also available on the City's website at [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) subject to staff's ability to post the documents before the meeting.*

Persons wishing to speak on an agenda item, including any closed session items, are asked to complete an information card and present it to the City Clerk prior to consideration of the item. When the item is to be considered, please step forward to the podium, the Chair will recognize you and you may offer your comments. The City Council meeting is recorded to assist in the preparation of the Minutes, and you are therefore asked to give your name and address prior to offering testimony.

The Oral Reports/Public Participation portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the City Council at this time; however, the City Council may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk at (909) 799-2819. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

A recess may be called at the discretion of the City Council.

***Meetings are accessible to people with disabilities. Every attempt will be made to swiftly address each request. Requests in advance of the meeting will enable us to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials, should contact the City Clerk at [larreola@lomalinda-ca.gov](mailto:larreola@lomalinda-ca.gov) or (909) 799-2890.***

**A. Call To Order**

**B. Roll Call**

**C. Closed Session/Workshop**

**D. Invocation and Pledge of Allegiance** – Councilman Jindal (In keeping with long-standing traditions of legislative invocations, this City Council meeting may include a brief, non-sectarian invocation. Such invocations are not intended to proselytize or advance any one, or to disparage any other, faith or belief. Neither the City nor the City Council endorses any particular religious belief or form of invocation.)

**E. Items To Be Added Or Deleted**

**F. Oral Reports/Public Participation - Non-Agenda Items** (Limited to 30 minutes; 3 minutes allotted for each speaker)

**G. Conflict of Interest Disclosure** - Note agenda item that may require member abstentions due to possible conflicts of interest

**H. Scheduled and Related Items**

1. Presentation from the San Bernardino Valley Municipal Water District [**Robert M Tincher**]
2. **Public Hearing** – Request for a 12-month time extension of the Precise Plan of Design No. P20-066 for a previously approved project to construct 213 senior living apartments with a 4,200 sq. ft. supermarket. [**Community Development**]
3. **Public Hearing** – Discussion and public input pertaining to the formation of council districts and change to district-based elections of the City Council [**City Manager**]
4. **Public Hearing - Council Bill #R-2022-37** - Adopt Resolution to establish the maximum refuse collection and disposal rates effective October 1, 2022, and repeal Resolution No. 3108 [**Public Works**]

**I. Consent Calendar**

5. Demands Registers
6. Minutes May 10, 2022
7. July 2022 Fire Department Report
8. **Council Bill #R-2022-33** – Adopting Resolution to determine the cost related to the Spring 2022 Weed Abatement Program. [**Fire**]
9. Approve the execution of agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2022-23[**Fire/Public Works**]
10. Award Contracts to:
  - a. Matich Corporation for the Pavement Rehabilitation on Birch Ave., Pecan St., Tamarack St., Cedar Wy., Murphy St., Welebir St., Loma Linda Dr., Cielo Ln., Mandarin Ct., Nicks Ave., Orange Crest Wy., Huron St., Cypress St., Almond Ct., Carrol Ct., and Allen Wy.in the amount of \$1,049,625.00 [**Public Works**]
  - b. Silverstrand Technology, Inc., for the Public Works Corporation Yard security system in an amount not to exceed of \$27,000 [**Public Works**]
  - c. Right-Way Roof Corporation for annual roof maintenance of the Civic Center in an amount not to exceed of \$20,000 [**Public Works**]

- d. McCain, Inc., for purchase of traffic signal cabinet for the intersection of California St. and Citrus Ave. in the amount of \$16,700 [**Public Works**]
  - e. Gexpro for purchase of traffic signal pole for the intersection of California St. and Citrus Ave. in the amount of \$81,500 [**Public Works**]
  - f. RDO Equipment Co. for the purchase of one (1) Vermeer stump grinder in the amount of \$25,027.09 [**Public Works**]
  - g. Fairview Ford for the purchase of five (5) Ford F150 vehicles in the total amount of \$214,005.10 [**Public Works**]
  - h. File Keepers for the implementation of the Document Management Software System for the City's public records management program in the amount of \$21,050 [**City Clerk**]
  - i. Valew Welding & Fabrication for the purchase of one (1) F750 Dump Truck in the amount of \$102,983.75 [**Public Works**]
11. Appropriation of \$60,300 from Fund Balance into street expenditure account and award contract to Altec Industries, Inc., to purchase one (1) high lift vehicle for a total of \$210,227.00 [**Public Works**]

**J. Old Business**

**K. New Business**

12. Declare vacancies and direct the Clerk to post the vacancy notices for the following Committees/Commissions [**City Clerk**]:
- a. Budget Committee (7)
  - b. Parks, Recreation and Beautification Committee (6)
  - c. Personnel Board (3)
  - d. Planning Commission (5)
  - e. Traffic Advisory Committee (5)
  - f. Trails Development Committee (8 members, but reduce to 6 members)

**L. Reports of Councilmen** (This portion of the agenda provides City Council Members an opportunity to provide information relating to other boards/commissions/committees to which City Council Members have been appointed).

**M. Reports Of Officers** (This portion of the agenda provides Staff the opportunity to provide informational items that are of general interest as well as information that has been requested by the City Council).

**N. Adjournment**

Adjourn to Special Meeting of September 6, 2022, for the public hearing pertaining to the formation of district-based election

**POSTING**

I, Lynette Arreola, City Clerk, do hereby certify and declare that on the 4<sup>th</sup> day of August 2022, I caused this agenda to be posted at the following three (3) locations, to-wit:

- 1. Loma Linda Branch Library, 25581 Barton Road, Loma Linda, California
- 2. City Council Chambers, 25541 Barton Road, Loma Linda, California
- 3. U. S. Post Office Annex, Newport Avenue, Loma Linda, California



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Lynette Arreola, City Clerk  
City of Loma Linda, California



# City of Loma Linda Official Report

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Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: August 9, 2022

TO: City Council

SUBJECT: Presentation from the San Bernardino Valley Municipal Water District  
by Robert M. Tinch

Approved/Continued/Denied By City Council Date _____
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**CC AGENDA ITEM 1**





# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

## CITY COUNCIL MEETING OF AUGUST 9, 2022

**TO:** City Council

**VIA:** T. Jarb Thaipejr, City Manager *TJT*

**FROM:** Lorena Matarrita, Senior Planner /Community Development Department *LM*

**SUBJECT:** Time Extension Request for Precise Plan of Design No. P20-066, seeking approval of a 12-month time extension (from date of council's action) for a previously approved project to construct 213 senior-living residential units for lease and a 4,200 sq. ft. retail building with 384 parking spaces on a 9-acre site located on Park Ave, in Planning Areas 2-3 and 2-4 within the Groves at Loma Linda Specific Plan

Approved / Continued / Denied

By City Council

Date: \_\_\_\_\_

## RECOMMENDATION

Staff recommends the City Council take the following actions:

1. **FIND** the Time Extension request for Precise Plan of Design No. P20-066 is exempt from CEQA.
2. **APPROVE** the 12-month Time Extension request for Precise Plan of Design No. P20-066 to a new expiration date of July 28, 2023. Approval is based on the original Staff Report, Project Findings as well as the revised Conditions of Approval.

## SUMMARY AND BACKGROUND

On June 3, 2020, the Planning Commission considered Precise Plan of Design No. P20-066, which includes the development of 213 residential units, intended for senior citizen housing and 4,200 sq. ft. retail building containing 384 parking spaces situated on a 9-acre site within the Groves at Loma Linda Specific Plan. The project's design concept is to create a pedestrian friendly and architecturally attractive streetscape that is creative and sustainable and provides a distinctive place to live supported by pedestrian connectivity, neighborhood gathering spaces, services, employment and recreational opportunities for the residents of Loma Linda.

Upon the Planning Commission's recommendation to approve P20-066, the Project was considered by the City Council on July 28, 2020. See Attachment B.

Per Loma Linda Municipal Code, the project became effective by minute order on July 28, 2020. The expiration date for the project was set for July 28, 2022. However, the applicant was unable to abide to the project's expiration period, and two years was not sufficient to initiate project construction due to the following economic and pandemic hardships the project experienced including: i) Construction materials price increases; (ii) labor shortages; (iii) rising interest rates; and (iv) softening economic conditions.

City staff has received the applicant's extension request letter, dated July 15, 2022, requesting City Council consideration and approval of the 12- month time extension. See Attachment D.

City staff is recommending approval of an additional 12-month time extension to give the applicant sufficient time to address rising economic costs and labor shortages and to initiate construction of the project, as required per the Conditions of Approval, prior to the expiration date. The new expiration date would be July 28, 2023.

The project's conditions of approval, as amended, shall continue to address the project's scope of development as originally approved. Revisions made to the original conditions are shown in red font with single-strikeout to indicate removal of text and single-underline where new text has been added. See Attachment C.

## **ENVIRONMENTAL ANALYSIS**

Additional environmental review of the requested time extension is not required. In 2018, the City adopted an Environmental Impact Report and Mitigated Monitoring and Reporting Program for the subject site and surrounding area. The previous environmental documents analyzed all potentially significant effects from the development of the project. The applicant is not making any significant changes to the scope of the project or plans. Therefore, the time extension request is not subject to CEQA; no further environmental review is required.

## **PUBLIC NOTICING AND COMMENTS**

Public hearing notices for this project were mailed to property owners and occupants within 300 feet of the project site on July 20, 2022. In accordance with the Brown Act, the notice for this project and meeting date was also posted at 3 public locations throughout the city as well as on the city website. As of the date of this report, the city has not received any written or oral comments in favor or opposition of the project.

## **ATTACHMENTS**

- A. Vicinity Map
- B. Previously Approved Site Plan
- C. Revised Conditions of Approval
- D. Time Extension Request Letter

## Vicinity Map



*The subject site is Planning Areas 2-3 and 2-4, two parcels in the Planned Community Zone within the boundaries of the Groves Specific Plan. The Plan has designated this site for senior living.*



FILE COPY  
PPD 20-006/TTM 18990



# PARK AVENUE 212

LOMA LINDA, CA

DEVELOPER:  
UCR GROUP, LLC  
P.O. BOX 9716  
REDLANDS CA 92375

APPROVED  
City of Loma Linda  
Community Development Department  
Planning Division

Reviewed by *Jenna Matamoras*

Date *7/29/2020*

Approved by City Council on 7/29/2020. *for*

## SHEET INDEX

### ARCHITECTURAL

A. R1	VIEW FROM CORNER OF PARK AVE. AND OAK GROVE/PUBLIC PARK
A. R2	ENTRY COURTYARD AND LEASING
A. R3	STREET CAFE
A. R4	CAFE & MARKET ENTRY
A. R5	VIEW FROM FROM PARK AVENUE
A. R6	VIEW OF BROWN STONE UNITS ON PARK AVE.
A. R7	POOL VIEW 1
A. R8	POOL VIEW 2
A. R9	COURTYARD / GARDEN AND AMENITY DECK
A. R10	OVERALL VIEW 1
A. R11	OVERALL VIEW 2
A.01	PROJECT SUMMARY
A.02	SITE PLAN
A.03	OPEN SPACE PLAN
A.04	TRASH / RECYCLING PLAN
A.05	FIRE ACCESS PLAN
A.06	EXTERIOR ELEVATIONS
A.07	EXTERIOR ELEVATIONS
A.08	EXTERIOR ELEVATIONS
A.09	SITE SECTIONS
A.10	BUILDING 1 PLANS
A.11	BUILDING 1 PLANS
A.12	BUILDING 2 PLANS
A.13	BUILDING 2 ROOF PLAN
A.14	BUILDING 3 PLANS
A.15	BUILDING 3 ROOF PLAN
A.16	BUILDING 4 PLANS
A.17	BUILDING 4 ROOF PLAN
A.18	UNIT PLANS
A.19	UNIT PLANS
A.20	MISCELLANEOUS SITE STRUCTURES
A.21	COLOR BOARD

03.18.2020

**DANIELIAN**  
ASSOCIATES  
architects ■ planners  
www.danielian.com 949.474.6030

ATTACHMENT B



PROJECT INFORMATION

DEVELOPER:	ARCHITECT:	CIVIL:	LANDSCAPE:
UCR GROUP, LLC P.O. BOX 9716 REDLANDS, CA 92375 TEL: 909.283.7530 CONTACT: BOB COBERLY	DANIELIAN ASSOCIATES 60 CORPORATE PARK IRVINE, CA 92606 TEL: 949.474.6030 CONTACT: MICHAEL BOYD JOANN LEE KIM	TRANSTECH 13367 BENSON AVE CHINO CA 91710 TEL: 909.595.8599 CONTACT: DAVID MLYNARSKI	LAND ARQ, INC. 865 S. MILLIKEN AVE. SUITE E ONTARIO, CA 91761 TEL: 909.259.9428 CONTACT: FAUSTO REYES SANDRA PARRA

PROJECT SUMMARY

SITE

ZONING : PLANNED COMMUNITY (PC)  
GENERAL PLAN LAND USE DESIGNATION : SPECIAL PLANNING AREA D/ SENIOR CITIZEN HOUSING  
(20 TO 25 DU PER ACRE)

SITE COVERAGE CALCULATIONS		
SITE COVERAGE/ OPEN SPACE	AREA SF	PERCENTAGE OF SITE %
SITE AREA	396,182	100
BUILDING COVERAGE (FOOT PRINTS)	95,337	24
OPEN SPACE (GROUND FLOOR)	135,800	34
CABANA	2,510	1
GARAGES, CARPORTS, MAINTENANCE	35,630	9
PARKING AND DRIVE AISLES	126,905	32
TOTAL	396,182	100

GOVERNING CODE

2019 CALIFORNIA BUILDING CODE (CBC)  
2019 CALIFORNIA FIRE CODE (CFC)  
2019 CALIFORNIA GREEN BUILDING STANDARDS CODE (CALGreen)  
LOMA LINDA MUNICIPAL CODE (LLMC)  
THE GROVES SPECIFIC PLAN: LLCCP

PROJECT WILL COMPLY WITH THE LOMA LINDA CONNECTED COMMUNITY PROGRAM (LLCCP) AND EACH RESIDENCE WILL BE EQUIPPED WITH CITY'S NEW FIBER-OPTICS INTER FACE AND COPPER CABLING. PLANS FOR THE LOCATIONS OF THE INFRASTRUCTURES SHALL BE PROVIDED WITH THE PRECISE GRADING PLANS AND REVIEWED AND APPROVED BY THE CITY OF LOMA LINDA PRIOR TO ISSUING GRADING PERMITS.

BUILDING

BUILDING DATA (CBC TABLE 506.2)				BUILDING AREA					
BUILDING	OCCUPANCY TYPE	CONSTRUCTION TYPE	SPRINKLER	BUILDING	1ST FLOOR (SF)	2ND FLOOR (SF)	3RD FLOOR (SF)	TOTAL (SF)	GARAGES (incl. in 1st flr sf)
1	R/ M	VA	NFPA 13	BUILDING 1	29,260	23,280	19,091	71,631	
2	R/ U	VA	NFPA 13	BUILDING 2	21,580	21,660	21,660	64,900	1,886
3	R	VA	NFPA 13	BUILDING 3	20,701	20,580	20,580	61,861	
4	R/ U	VA	NFPA 13	BUILDING 4	21,922	22,285	22,285	66,492	2,708
POOL CABANA	B	VB	NONE	TOTAL/ FLOOR	93,463	87,805	83,616	264,884	
MANAGER'S UNIT O/ GARAGE	R/U	VB (1-HR SEPARATION)	NFPA 13R						
GARAGE BLDG	U	VB	NONE	CABANA	2,510				
CARPORTS	U	VB	NONE	AMENITY DECK @ BLDG 1		4,833			
MAINTENANCE BLDG	U	VB	NONE	MAINTENANCE	800				
				GARAGE w/ MANAGER'S UNIT	2,390		(1) building - (10) 1-car garages with 1-Bd/Bth carriage unit/ Manager's unit above		
				GARAGE	2,406	(3) structures - (10) 1-car garages per building			
				SOLAR CARPORT Double Loaded	5,472	(4) structures - 32 or 31 carports per structure			
				SOLAR CARPORT	1,908	(3) structures - (11) carports per structure			

UNIT SUMMARY

UNIT MIX BY BUILDING

BUILDING	UNIT TYPE						
	STUDIO	ONE BEDROOM		TWO BEDROOMS			TOTAL
	S STUDIO/	1A 1BD/ 1BTH	1B 1BD/ 1BTH	2A 2BD/ 1BTH	2B 2BD/ 2BTH	2C 2BD/ 2BTH	
1	3	25 (+1*)	9	1	7	2	47 (+1*)
2	3	15	14	0	14	8	54
3	3	9	15	4	8	15	54
4	3	22	15	3	8	6	57
TOTAL by TYPE	12	72	53	8	37	31	212 (+1*)
TOTAL by BdRm	12	125		76			212 (+1*)

\* +1 Denotes non-rental / Permanent Model Unit

UNIT PLAN	SF UNIT	QUANTITY	SF UNIT PATIO/	TOTAL SF UNIT PATIO/	TOTAL SF UNITS	AVERAGE UNIT SF by
S	575	12	114	1,368	6,900	575
1A	687	71(+1)	81	5,832	49,464	727
1B	781	53	81	4,293	41,393	
2A	916	8	132	1,056	7,328	
2B	1,009	37	132	4,884	37,333	
2C	1,120	31	97	3,007	34,720	1044
TOTAL		212 (+1*)		20,440	177,138	

\* +1 Denotes non-rental / Permanent Model Unit

PARKING CALCULATIONS

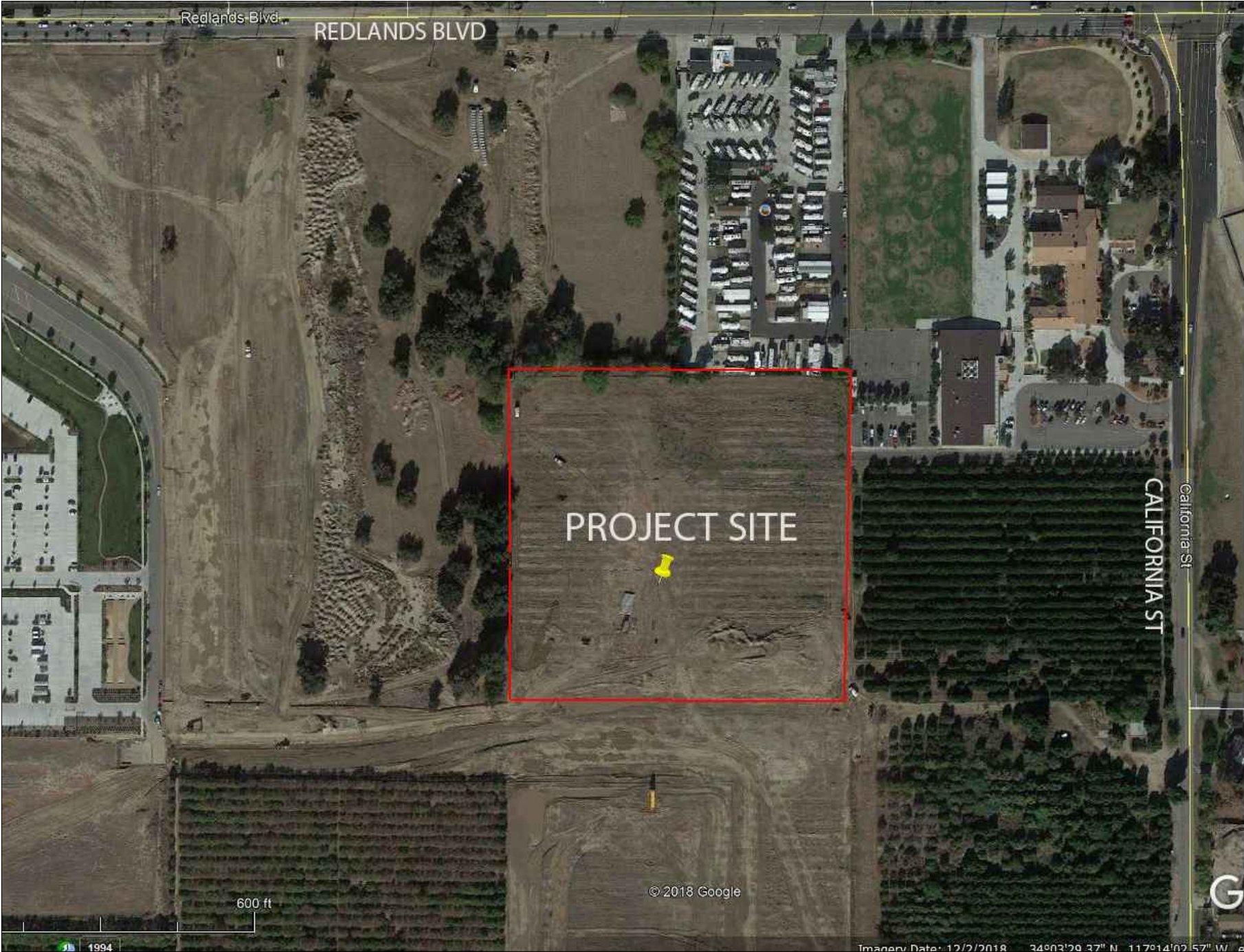
PARK AVENUE 212 PARKING CALCULATIONS				DA# 5106.03 3/13/2020
PARKING - TYPE	REQUIRED			PROVIDED
	Unit Type/Count, Square Foot	Ratio	Required Parking	
RESIDENT	Studio / 12 1-BR / 122 2-BR / 79	1 1 1	12 122 79	
TOTAL RESIDENT PARKING	213		213	213
VISITORS	213	0.25	54	54
LEASING	1354 SF	1/250	6	6
RETAIL - MARKET	4,116 SF	1/250	17	17
- OUTDOOR CAFÉ	1,467 SF	1/250	6	6
USPS			1	1
ADDITIONAL PARKING PROVIDED				87
TOTAL PARKING			297	384

COVERED PARKING (Carports/ Garages)	1per resident unit	213	216 159 / 57
SECURED PARKING (Garages)	20% of Total Covered (216 x 20% = 43.2)	44	57

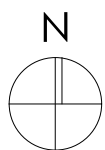
ACCESSIBLE PARKING - RESIDENTIAL			
ACCESSIBLE -STANDARD (CBC 1109A.4 & 1109A.5)	2% of 213 Resident Prkg 5% of 147* non-resident Prkg *384 total -213 resdnt -24 retail = 147 Total Req'd HC Prkg	5 8 13	13
ACCESSIBLE -VAN (Incl. in Total)	1per every 6 HC spaces	3	including 3 Van 1 Garage 2 Carport
ACCESSIBLE PARKING - RETAIL			
ACCESSIBLE-STANDARD (for 24 retail parking spaces)	Per CBC11B-208	1 (Van)	1 (van)

EVCS READY - RESIDENTIAL			
TOTAL REQUIRED	10% of (384-24=360)= 36	36	40
EVCS- ACCESSIBLE (CGC4.106.4.2.1 & CGC4.106.4.2.2)	144" + 60" ACCESS AISLE 1 per every 25 EVCS	2	including 2 Van
EVCS READY - RETAIL			
TOTAL REQUIRED (CBC Table 11b-228.3.2.1)	10% of total Prkg 24x 10%	3	3
EVCS - VAN ACCESSIBLE	144" + 60" ACCESS AISLE	1	including 1 Van

PUBLIC PARKING AT TRAILHEAD (PROVIDED)	17
including 1 Van & 1 HC	



VICINITY MAP  
N.T.S



15106.2

PARK AVENUE 212  
UCR GROUP, LLC

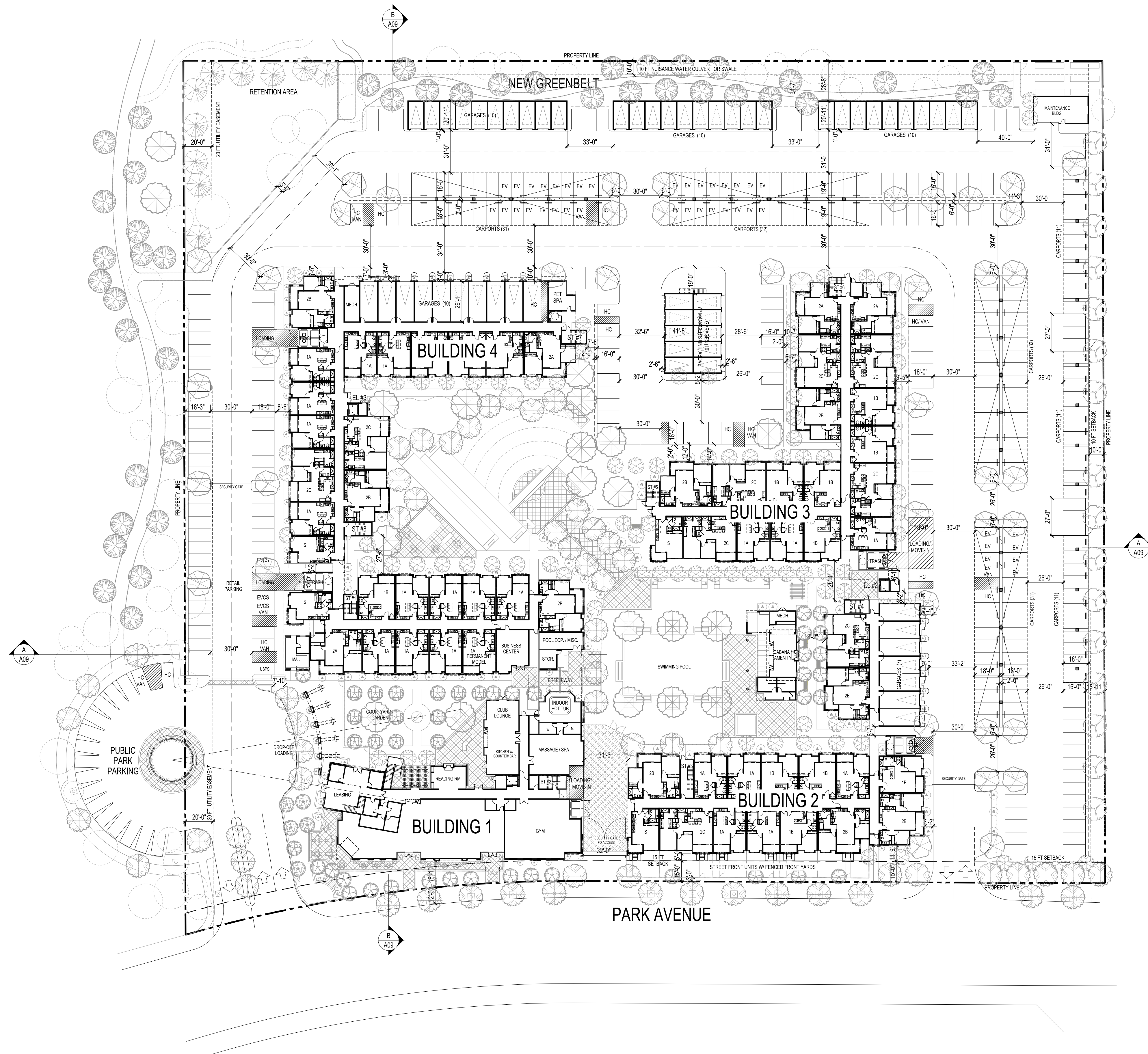
LOMA LINDA, CA

PROJECT SUMMARY

A.01 3/18/2020



## SITE PLAN



- LEGEND**
- PROPERTY LINE
  - SETBACK
  - CENTERLINE OF 30' DRIVE AISLE

**NOTE:**  
SEE LANDSCAPE PLANS FOR ADDITIONAL INFORMATION ON PLANTING AND SITE AMENITIES.





# City of Loma Linda

25541 Barton Road, Loma Linda, CA 92354 ☎ (909) 799-2830 📠 (909) 799-2894

## Community Development Department

### CONDITIONS OF APPROVAL

#### AND

### PREVIOUSLY ADOPTED MITIGATION MONITORING REPORTING PROGRAM

*The Mitigation Monitoring and Reporting Program (MMRP) was formulated based upon the findings of the certified Environmental Impact Report (EIR) prepared for the Citrus Trails Master Plan and/or Tract Map 18990 area (incorporated into the Groves at Loma Linda Specific Plan) in August of 2017. The adopted MMRP, attached to these conditions, lists mitigation measures recommended in the EIR prepared for the subject site and identifies mitigation monitoring requirements. Per the requirements of State law (Public Resources Code §21081.6), the Lead Agency was required to adopt the MMRP to avoid significant environmental impacts. The MMRP is intended to ensure compliance with the mitigation measures identified in the EIR during implementation of each planning area and phase.*

**PROJECT DESCRIPTION:** to construct 213 residential units for lease and a 4,200 sq.ft. retail building with 384 parking spaces on a 9-acre site located in Planning Areas 2-3 and 2-4 of The Groves at Loma Linda Specific Plan. Site is zoned Planned Community, and intended for senior citizen housing. It is within the approved Citrus Trails Tract Map No. 18990, which was incorporated into the Specific Plan. APNs: 0292-691-01 and -02.

### **COMMUNITY DEVELOPMENT DEPARTMENT (909) 799-2839**

#### **General**

1. Within ~~two years~~ one year of this approval, the project shall be exercised by substantial construction or the permit/approval shall become null and void. In addition, if after commencement of construction, work is discontinued for a period of one year, the permit/approval shall become null and void.

#### **PROJECT**

#### **EXPIRATION DATE**

**PRECISE PLAN OF DESIGN NO. P20-066**

**July 28, 2022 July 28, 2023**

2. ~~The review authority may, upon application being filed 30 days prior to the expiration date and for good cause, grant a one time extension not to exceed 12 months. The review authority shall ensure that the project complies with all current Development Code provisions. To establish the use within the 12-month period, the applicant must comply with all Conditions of Approval, including the payment of development impact fees, securing of building permits, and any other permits specified in this document.~~
3. ~~The project applicant/project proponent/developer/owner~~ Each the applicant and owner shall indemnify, protect, defend, and hold harmless the City, and any agency or instrumentality thereof, and officers, officials, employees, or agents thereof, from any and all claims, actions, suits, proceedings, or judgments against the City, or any agency or instrumentality thereof, and any officers, officials, employees, or agents thereof to attack, set aside, void, or annul, an approval of the City, or any agency or instrumentality thereof, advisory agency, appeal board, or legislative body, including actions approved by the voters of the City, concerning the project and the approvals granted herein. Furthermore, Owner shall indemnify, protect, defend, and hold harmless the City, or any agency or instrumentality thereof, against any and

all claims, actions, suits, proceedings, or judgments against another governmental entity in which Owner's project is subject to that other governmental entity's approval and a condition of such approval is that the City indemnify and defend such governmental entity. ~~City shall promptly notify the Owner of any claim, action, or proceeding. City shall further cooperate fully in the defense of the action. Should the City fail to either promptly notify or cooperate fully, the Owner shall not thereafter be responsible to indemnify, defend, protect, or hold harmless the City, any agency or instrumentality thereof, or any of its officers, officials, employees, or agents.~~

4. In the event that this approval is legally challenged, the City will promptly notify the applicant of any claim or action and will cooperate fully in the defense of the matter. Once notified, the applicant agrees to defend, indemnify, and hold harmless the City, their affiliates, officers, agents and employees from any claim, action or proceeding against the City of Loma Linda. The applicant further agrees to reimburse the City of any costs and attorney's fees, which the City may be required by a court to pay as a result of such action, but such participation shall not relieve applicant of his or her obligation under this condition.
5. Any future construction or application submitted for development shall meet the requirements of the California Building Code and the California Fire Code as adopted and amended by the City of Loma Linda and legally in effect at the time of issuance of building permits.
6. Any future grading, construction or submittal of a development application shall comply with all provisions and requirements of the current development standards found in the Planned Community (PC) Zone Chapter of the Loma Linda Municipal Code and the standards listed in the Groves at Loma Linda Specific Plan (GSP).
7. Construction shall be in substantial conformance with the plan(s) approved by the Planning Commission and/or City Council. Minor modification to the plan(s) shall be subject to approval by the Director through a minor administrative variation process. Any modification that exceeds 10% of the following allowable measurable design/site considerations shall require the refilling of the original application and a subsequent hearing by the appropriate hearing review authority if applicable. Minor modification to any plan(s) implementing the GSP shall be subject to the provisions listed in the adopted plan. Modifications may include:
  - a. On-site circulation and parking, loading and landscaping;
  - b. Placement and/or height of walls, fences and structures;
  - c. Reconfiguration of architectural features, including colors, and/or modification of finished materials that do not alter or compromise the previously approved theme; and,
  - d. A reduction in density or intensity of a development project.
8. No vacant, relocated, altered, repaired or hereafter erected structure shall be occupied or no change of use of land or structure(s) shall be inaugurated, or no new business commenced as authorized by this permit until a Certificate of Occupancy has been issued by the Building Division. A Temporary Certificate of Occupancy may be issued by the Building Division subject to the conditions imposed on the use, provided that a deposit is filed with the Community Development Department prior to the issuance of the Certificate, if necessary.



The deposit or security shall guarantee the faithful performance and completion of all terms, conditions and performance standards imposed on the intended use by this permit.

9. Signs are not approved as a part of this permit. Prior to establishing the community monument sign, or any new signs, the applicant shall submit an application, and receive approval, for a sign permit from Planning Division (pursuant to LLMC, Chapter 17.18) and building permit for construction of the signs from the Building Division, as applicable.
10. Any proposed wall and fence will require a separate review and permit from both the Planning and Building and Safety Division.
11. Applicant shall comply with the LLMC, Chapter 17.24.310 and the California Green Building Standard Code, Section 5.106 to reduce light pollution. If applicable, a photometric lighting plan will be required to show staff the exact locations of light poles, proposed orientation, and shielding of the fixtures to prevent glare onto adjacent properties.
12. During construction of the site, the project shall comply with Section 9.20 (Prohibited Noises) which limit construction activities to the hours between 7:00 a.m. to 8:00 p.m. Monday through Friday, with no heavy construction occurring on weekends or national holidays. Additionally, all equipment is required to be properly equipped with standard noise muffling apparatus. Adhering to the City's noise ordinance would ensure impacts from construction noise would be less than significant.
13. The applicant shall implement SCAQMD Rule 403 and standard construction practices during all operations capable of generating fugitive dust, which will include but not be limited to the use of best available control measures and reasonably available control measures such as:
  - a. Water active grading areas and staging areas at least twice daily as needed;
  - b. The applicant shall ensure that all disturbed areas are treated to prevent erosion until the site is constructed upon.
  - c. The applicant shall ensure that landscaped areas are installed as soon as possible to reduce the potential for wind erosion.
  - d. Suspend grading activities when wind gusts exceed 25 mph;
  - e. Sweep public paved roads if visible soil material is carried off-site;
  - f. Enforce on-site speed limits on unpaved surface to 15 mph; and
  - g. Discontinue construction activities during Stage 1 smog episodes.
14. Applicant shall work with the City's franchised solid waste hauler to follow a debris management plan to divert the material from landfills by the use of separate recycling bins (e.g., wood, concrete, steel, aggregate, glass) during demolition and construction to minimize waste and promote recycle and reuse of the materials.
15. To reduce emissions, all equipment used in grading and construction must be tuned and maintained to the manufacturer's specification to maximize efficient burning of vehicle fuel.
16. Applicant shall ensure that existing power sources are utilized where feasible via temporary power poles to avoid on-site power generation during construction.

17. Applicant shall ensure that construction personnel are informed of ride sharing and transit opportunities.
18. Applicant shall maintain and effectively utilize and schedule on-site equipment in order to minimize exhaust emissions from truck idling.
19. Applicant shall provide infrastructure for the Loma Linda Connected Community Program, which includes providing a technologically enabled development that includes coaxial, cable and fiber optic lines to all outlets in each unit of the development. Plans for the location of the infrastructure shall be provided with the precise plan of design, which includes providing a technologically enabled development that includes coaxial, cable, and fiber optic lines to all outlets in each unit of the development. Plans for the location of the infrastructure shall be provided with the precise grading plans and reviewed and approved by the City of Loma Linda prior to issuing grading permits.
20. Applicant shall comply with all existing and future CARB and SCAQMD regulations related to diesel-fueled trucks, which may include among others: (1) meeting more stringent emission standards; (2) retrofitting existing engines with particulate traps; (3) use of low sulfur fuel; and (4) use of alternative fuels or equipment.
21. Prior to the issuance of building permits, the applicant/developer must work with the city's Public Works Associate Engineer to process a parcel map application to combine the two parcels into one. The subdivision shall conform to all provisions of Title 16 of the Loma Linda Municipal Code (LLMC) and comply with the Subdivision Map Act.
22. This permit or approval is subject to all the applicable provisions of the Loma Linda Municipal Code, Title 17 in effect at the time of approval, and the GSP, and includes development standards and requirements relating to: dust and dirt control during construction and grading activities; emission control of fumes, vapors, gases and other forms of air pollution; glare control; exterior lighting design and control; noise control; odor control; screening; signs, off-street parking and off-street loading; and, vibration control. Screening and sign regulations compliance are important considerations to the applicant/developer because they will delay the issuance of a Certificate of Occupancy until compliance is met. Any exterior structural equipment, or utility transformers, boxes, ducts or meter cabinets shall be architecturally screened by wall or structural element, blending with the building design and include landscaping when on the ground.
23. All Development Impact Fees shall be paid to the City of Loma Linda prior to the issuance of any building and/or construction permits, or with Community Development approval, prior to the issuance of a Certificate of Occupancy or in accordance with a phased installment schedule as approved by the Community Development Director.
24. The applicant and/or project proponent shall pay all required Development Impact Fees to cover 100 percent of the pro rata share of the estimated cost of public infrastructure, facilities, and services.
25. Prior to issuance of any Building and/or Construction Permits, the applicant shall submit to the Community Development Department proof of payment or waiver from both the City of San Bernardino for sewer capacity fees and Redlands Unified School District for school fees.

**Landscaping**

26. During the Plan Check process, the applicant shall submit three sets of any final landscape plan(s) prepared by a state licensed Landscape Architect, subject to the approval of the Community Development Department, and Public Works Department for landscaping in the public right-of-way. Landscape plans for any Landscape Maintenance District shall be on separate plans.
27. Final landscape and irrigation plans shall be in substantial conformance with the approved conceptual landscape plan and the Conditions of Approval (as identified in and in compliance with the GSP) including areas in the public right-of-way. All fencing shall be illustrated on the final landscape plan.
28. The applicant, property owner, and/or business operator shall maintain the property and landscaping in a clean and orderly manner and all dead and dying plants shall be replaced with similar or equivalent type and size of vegetation.
29. Landscape plans shall depict the utility laterals, concrete improvements, and tree locations. Any modifications to the landscape plans shall be reviewed and approved by the Public Works and Community Development Departments prior to issuance of permits.

**MITIGATION MONITORING REPORTING PROGRAM (MMRP)**

30. The applicant and/or project proponent shall review the existing and adopted Mitigation Monitoring Report Program (MMRP) that is ATTACHED and part of these Conditions of Approval, and shall comply with all applicable mitigations listed in the program including agriculture, air quality, biological resources, cultural resources investigations, tribal cultural resources condition, noise, and transportation/traffic mitigations.

**BUILDING AND SAFETY DIVISION (909) 799-2836**

31. Upon Planning Commission approval, applicant shall submit four sets of professionally prepared plans to the Building and Safety Division. Plans must comply with the ~~adopted~~ 2019 City's most recently adopted California Building and Fire Code. (two sets for Building and Safety, one for Fire, one for Public Works). Effective 2023 the City of Loma Linda will implement the 2022 editions.
32. Along with those four sets, the applicant shall also submit two sets of structural calculations and two sets of Title 24.

**FIRE DEPARTMENT (909) 799-2853**

33. All construction shall comply with the City's most recently adopted California Building and Fire Code as adopted and amended by the City of Loma Linda and legally in effect at the time of issuance of building permit.
34. Deferred submittals for a NFPA 13D sprinkler system.
35. Deferred submittals for a NFPA 72 notification and monitoring system.
36. Illuminated address for each structure per LLMC 15.28.190 section 505.1.

37. Buildings three story in height require standpipe and a FD access road of 26' per LLMC and CFC D105. **905.3.1 Height.** In other than Group R-3 and R3.1 occupancies, Class III standpipe systems shall be installed throughout each floor where any of the following occur:
- a. Buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of fire department vehicle access.
  - b. Buildings are three stories in height.
  - c. Building where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access.
  - d. Buildings that are two or more stories below the highest level of fire department vehicle access.
38. B-107.2 Specifics: Any development within the City of Loma Linda that consists of more than a single structure on a commercially developed site; multiple floor commercial structures; multi-family commercial residences or fire flow requirements in excess of 2000 gpm will require a two point of connection full looped fire supply to the development. All required onsite fire hydrants will be supplied from this looped system and will be private to the development. When there are practical difficulties involved in carrying out the provisions of this ordinance the Fire Code Official is authorized to grant modifications for individual cases on application in writing by the owner or a duly authorized representative. The code official shall first find that a special reason makes enforcement of the strict letter of the ordinance impractical and any modification or change does not lessen any fire protection requirements. If so changes or modifications may be approved by the Fire Code Official.
39. Provide hydrants for fire flow requirements per CFC Annex B and BB.
40. 509.3 Access to equipment in multi-unit buildings. When automatic fire sprinkler systems or fire alarm systems are installed in buildings constructed for multiple tenants and these systems protect multiple tenant spaces, the main controls and control appurtenances, such as risers, fire alarm control panels, and valves for such systems, shall be located in an attached or included room or an approved weather-resistant enclosure with at least one exterior access door of not less than 3'-0" by 6'-8".
41. Comply with Section 503.2.4 Turning Radius. The required turning radius of a fire apparatus access road shall be determined by the fire code official.
42. Provide a site map of the complex with FD specifications prior to building and fire final.
43. Provide Knox box locations on exterior elevation plan and/or prior to building and fire final.
44. Provide Knox key switch system if complex will have an exterior access gate.
45. Provide standpipes in stairwells or hallways of each building.
46. Provide a civil plan with hydrant, FDC, and all appurtenance locations for each building.
47. Provide a site map for Fire Lanes and Red Curb locations for FD Access. Provide detail for fire apparatus approach angles, and turning radius specifications per LLFD apparatus specifications.

48. Applicant shall submit a Utility Improvement Plan showing the location of fire hydrants for review and approval by the Fire Department.
49. Submit separate fire loop plans for entire building.
50. All fire hydrants shall be installed and tested for review and approval by the Fire Department.
51. A 20', or 26' drive lane as indicated on the FD access plan, shall be maintained at all times.
52. Knox padlocks shall be installed on any proposed drive gates for fire department access. The gates shall be hinged to allow easy operation. Signage shall be displayed indicating fire department access.
53. Structures under construction shall be provided with not less than one approved portable fire extinguisher in accordance with §906 of the CFC.
54. Combustible waste material shall be removed from buildings at the end of each shift of work.
55. Builder must have an all-weather driving surface, and the fire loop and hydrants must be in installed, inspected, and tested prior to any lumber drop.
56. Builder and employees must take the National Association State Fire Marshals construction fire safety training prior to the start of the project.
57. Builder must submit fire safety and prevention plan to AHJ for authorization prior to starting work.
58. Pursuant to CFC Section 903, as amended in Loma Linda Municipal Code (LLMC) Sections 15.28.230-450, the building(s) shall be equipped with automatic fire sprinkler system(s). Pursuant to CFC Section 901.2, plans and specifications for the fire sprinkler system(s) shall be submitted to Fire Prevention for review and approval prior to installation. Fire flow test data for fire sprinkler calculations must be current within the last 6 months. Request flow test data from Loma Linda Fire Prevention.
59. On-site civil engineering improvement plans shall be submitted to Fire Prevention for review and approval prior to construction. Plans shall show the proposed locations for water mains and fire hydrants; driveways, drive aisles and access roadways for fire apparatus.

#### **PUBLIC WORKS DEPARTMENT (909) 799-4407**

60. Prior to the issuance of building permits, the applicant shall work with Public Works Department to process a parcel map application to combine the two parcels into one. The subdivision shall conform to all provisions of Title 16 of the Loma Linda Municipal Code (LLMC) and comply with the Subdivision Map Act.
61. Applicant shall install or bond for all off-site improvements prior to recording the Final Map.
62. The subdivision shall be provided with a covenant establishing an Architectural review committee to maintain the architectural integrity of the buildings.
63. Public utility easements shall be dedicated to cover all utilities either by map or separate document.

64. The applicant shall comply with all of the Public Works Department requirements for recycling prior to issuance of a Certificate of Occupancy.
65. The precise grading plan with hydrology study, hydraulic calculations, and soils report for the project shall be approved by the City of Loma Linda Public Works Department prior to issuance of any building permits.
66. All public improvement plans shall be submitted to Public Works for review and approval.
67. Any damage to existing improvements as a result of this project shall be repaired by the applicant to the satisfaction of the City Engineer.
68. All site drainage shall be handled on-site and shall not be permitted to drain onto adjacent properties.
69. All necessary precautions and preventive measures shall be in place in order to prevent material from being washed away by surface waters or blown by wind. These controls shall include at a minimum: regular wetting of surface or other similar wind control method, installation of straw or fiber mats to prevent rain related erosion. Detention basin(s) or other appropriately sized barrier to surface flow must be installed at the discharge point(s) of drainage from the site. Any water collected from these controls shall be appropriately disposed of at a disposal site. These measures shall be added as general notes on the site plan and a statement added that the operator is responsible for ensuring that these measures continue to be effective during the duration of the project construction.
70. The project shall comply with the Low Impact Development (LID) Principles and LID Best Management Practices (BMPs) for Southern California.
71. The applicant/developer shall require that all construction equipment is properly maintained with operating mufflers and air intake silencers and prioritizes the location of equipment staging and storage as far as practical from the existing residential unit south of the site, respectively.
72. The applicant must complete, if applicable, and submit the following to Public Works:
  - a. Anything greater than 5:1 slope will require fencing.
  - b. Water, sewer, storm drain improvements will be required.
  - c. LMD and Street Light Maintenance District annexation.
  - d. NPDES and SWPPP shall apply.
  - e. HOA option might be required.
  - f. C & D ordinance applies.
73. The applicant/developer shall submit final grade certifications, by the grading engineer, to the Public Works Department prior to issuance of any Certificate of Occupancy.
74. LED Street light locations shall be approved by the City of Loma Linda. Streetlights shall be installed and energized prior to release for occupancy for any houses.
75. Prior to issuance of grading permits, the applicant shall submit a photometric plan and final lighting plan to City staff showing the exact locations of light poles and the proposed

orientation and shielding of all light fixtures to prevent glare onto existing and potential future development surrounding the Project Site.

76. "Record Revisions" or "As-Builts" shall be made to all plans to reflect the changes to the improvements as constructed.
77. Landscape and Irrigation Plan shall be submitted to the Community Development and Public Works Department for review and approval.
78. Applicant shall design public improvements including sidewalk, drive approaches and handicap ramps in accordance with all requirements of the State of California Accessibility Standards, Title 24 California Administrative Code.
79. Prior to issuance of grading permits, the applicant shall submit to the City Engineer a Notice of Intent (NOI) to comply with obtaining coverage under the National Pollutant Discharge Elimination System (NPDES) General Construction Storm Water Permit from the State Water Resources Control Board. Evidence that this has been obtained (i.e., a copy of the Waste Dischargers Identification Number) shall be submitted to the City Engineer for coverage under the NPDES General Construction Permit.
80. All lots shall drain to streets or other approved device. All additional drainage due to development shall be mitigated on-site, no cross lot drainage will be allowed unless suitable easements are provided. A Water Quality Management Plan is required to address on-site drainage construction and operation.
81. City of Loma Linda shall be the water and sewer purveyor.
82. Applicant shall provide all utility services. All utilities are to be underground.
83. Applicant shall pay for the relocation of any power poles or other existing public utilities as necessary.
84. All fire hydrants and their distribution mains shall be made part of the Public System.
85. Water mains, fire hydrants, services and meters shall be sized and installed to City of Loma Linda standards and as shown on the approved utility plans for the development. These utilities shall be public and constructed within public right-of-way or public utility easements. Submit plans for review and approval.
86. Improvement plans shall include all connections and locations to the City mains for on-site irrigation, including all meter and backflow prevention devices. A non-potable irrigation system shall be installed for all separate right-of-way landscaping.
87. The applicant shall provide a storm drain system prior to issuance of Certificate of Occupancy.
88. No commencement of public street work shall be permitted, except rough grading, until dedication for that street has been recorded. The applicant/developer shall obtain a permit prior to any construction within the City's right-of-way.
89. Any abandoned wells on the property or similar structures shall be destroyed in a manner approved by the Public Works Department in accordance with the State of California Department of Health Services or other appropriate oversight agency.

90. All underground structures, except those desired to be retained, shall be broken in, backfilled, and inspected before covering.
91. Should future/subsequent project construction require soil excavation or filling in certain areas, soil sampling may be required. If soil is contaminated, it must be properly disposed. Land Disposal Restrictions (LDRs) may be applicable to such soils. Soil sampling shall also be conducted on any imported soil.
92. The applicant/developer shall comply with the prevailing City standards and requirements at the time of construction.
93. Construct street improvements (including, but not limited to curb and gutter, asphalt concrete pavement, aggregate base, sidewalk, one drive approach per unit, and street lights) on all interior streets.
94. Provide adequate corner sight distance per Caltrans standards at intersection and submit verification of same to the Public Works Department as required in conjunction with plan checking of the street improvement plans.
95. Street names shall be coordinated with the Street Naming Committee and Historical Commission.
96. Applicant/developer shall install improvements (including off-site) to transition traffic and drainage flows from proposed to existing.
97. Install street name signs and traffic control signs with locations and types approved by the Public Works Department.
98. Stripe and sign for bike lanes for roadway designated by the City for bike lanes.
99. All areas to be landscaped in front of project boundary walls, within traffic medians, along project street frontages and on major slopes annexed to the City's Landscape Maintenance District in accordance with City policy.
100. Pay appropriate fees for plan check, inspection, GIS map plan update, and microfilming and storage of maps and plans, and other required fees.
101. Submit the City form for the agreement for construction of improvements with the City of Loma Linda.
102. All studies required within these conditions require a deposit to cover the cost of the review of the studies. Additional deposits may be required or a refund issued when the costs do not match the deposits.

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Applicant/Owner Signature

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Date

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Applicant/Owner Signature

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Date

**END OF CONDITIONS**



### MITIGATION MONITORING REPORTING PROGRAM

**Project:** Citrus Trails Master Plan & Tract Map No. 18990

**Applicant:** Highpointe Communities, Inc.

**Lead Agency:** City of Loma Linda

**Date:** June 2017

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>Agricultural Resources</b>					
<b>MM 4.1-1:</b> Agriculture: Prior to issuance of the first Building Permit tied to implementation of the Citrus Trails Master Plan and/or Tract Map No. 18990, the Project Proponent is required to replace, protect or provide a conservation easement to compensate for the loss of 106.9 acres of Prime Farmland. A total of 106.9 acres of prime agricultural land or conservation easement shall be acquired and made available to an existing farmland trust or comparable organization, or a farmland trust or comparable organization shall verify that it has received sufficient funds to acquire prime agricultural land or a conservation easement over such lands. Proof of such acquisition or conservation easement, in a format and through a source acceptable to the City, shall be provided to the City of Loma Linda Community Development.	City of Loma Linda Community Development Department	Prior to issuance of the first Building Permit	During review of building/grading plans	Proof of acquisition or conservation easement	
<b>Air Quality</b>					
<b>MM 4.2-1:</b> Air Quality: The Project Applicant / Developer for each development implementing phase that includes on-site or off-site roadway improvements shall provide sidewalks within the Citrus Trails Master Plan Project area and along the off-site roadway improvements and provided in the Project Plan's standards and guidelines.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection	
<b>MM 4.2-2:</b> Air Quality: The Project Applicant / Developer / Contractor for each development implementing phase shall require and ensure that all building structures meet or exceed 2016 Title 24, Part 6 Standards and meet Green Building Code Standards.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>MM 4.2-3:</b> Air Quality: The Project Applicant / Developer / Contractor for each development implementing phase shall require and install faucets, toilets and showers in the all structures that utilize low-flow fixtures that would reduce indoor water demand by 20% per CalGreen Standards.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.2-4:</b> Air Quality: The Project Applicant / Developer / Contractor for each development implementing phase shall require and install water-efficient irrigation systems for all common open space and landscaped trail areas, private open space and landscape areas within multi-family and commercial developments and (to the extent feasible) single family developments per City requirements.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.2-5:</b> Air Quality: The Project Applicant / Developer / Contractor for each development implementing phase shall require and install, to the extent feasible, ENERGY STAR compliant appliances in both commercial uses and residential dwelling units on-site.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.2-6:</b> Air Quality: The Project Applicant / Developer / Contractor shall employ a construction waste/debris recycling program to minimize the volume of landfilled construction waste. Commercial, multifamily residential and senior-housing residential developments shall require and utilize, to the extent practical, recycling programs that reduces waste to landfills by a minimum of 50 percent (50%) (up to 75% by 2020 per AB 341).	City of Loma Linda Community Development Department	Throughout construction of project	During construction	On-site inspections	
<b>MM 4.2-7:</b> Air Quality: The Project Applicant / Developer / Contractor for each development implementing phase shall require and utilize high-efficiency lighting (such as high pressure sodium or LED lighting), to the extent practical, for on-site buildings and landscape facilities.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>MM 4.2-8:</b> Air Quality: The Project Applicant / Developer / Contractor shall require and install gas hearths wherever hearths are required or incorporated in Project buildings and development on-site.	City of Loma Linda Community Development Department	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>Biological Resources</b>					
<b>MM 4.3-1:</b> Biological Resources: Nesting Birds - It is recommended that all project-related construction activities be scheduled outside of the avian nesting season (February 15–August 15). If construction must occur during the nesting season, a nesting bird survey of the proposed construction area and a minimum 150-foot radius extending around that area will be conducted within 3 days prior to the beginning of construction activities. A copy of the nesting bird survey shall be submitted to the Community Development Director prior to the start of any clearance and construction activities. If nesting birds are found within the nesting bird survey area, then construction activities, including vegetation clearing and encroachment by heavy equipment, would not occur until it is verified by a qualified biologist that young birds have fledged the nest(s) and nesting is completed. This measure shall apply for each development construction phase for the Citrus Trails Master Plan and Tract Map No. 18990 Project.	City of Loma Linda Community Development Department;  Qualified Biologist	Prior to grading and site preparation	Prior to commencing construction	Review of nesting bird survey	
<b>MM 4.3-2:</b> Biological Resources: Burrowing Owls. A take avoidance survey should be conducted no more than 14 days prior to the initiation of ground disturbance and a final survey should be conducted within 24 hours prior to ground disturbance to determine if burrowing owl ( <i>Athene cunicularia</i> ) occupies the development construction area. A copy of the nesting bird survey shall be submitted to the Community Development Director prior to the start of any clearance and construction activities. If surveys determine that burrowing owls occupy the site, a burrowing owl mitigation plan	City of Loma Linda Community Development Department;  Qualified Biologist	Prior to grading and site preparation	Prior to commencing construction	Review of nesting bird survey	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
shall be prepared and implemented, subject to approval by the California Department of Fish and Wildlife (CDFW) before any ground disturbance commences. This measure shall apply for each development construction phase for the Citrus Trails Master Plan and Tract Map No. 18990 Project.					
<b>MM 4.3-3:</b> Biological Resources: Tree Protection and Tree Plan - At the design phase for each implementing phase of the either the Citrus Trails Master Plan or Tract Map No. 18990, a tree survey (excluding citrus trees) shall be conducted within the implementing phase footprint, to identify trees that will be removed or potentially affected by implementation development and demonstrate which trees would be avoided and retained. Detail design of each implementing phase shall include, as feasible, avoidance of removal or encroachment of protected trees (coast live oak trees and other significant existing trees identified as "Replacement Trees" in Exhibit 4.3.-2, Existing Trees Map, as presented in the EIR). A copy of the Tree Survey and a Tree Protection and Replacement Plan, prepared by a qualified biologist, arborist or certified landscape architect, shall be submitted to the Community Development Director and/or Public Works Director at the time grading or building plans are submitted for approval and permits. During development construction activities, protected trees shall not be removed unless approved under the grading or building permitting process. Coast live oak trees removed for the development shall be replaced at a minimum ratio of 2 to 1. Other significant existing trees removed for the development shall be replaced with the same type of tree or other appropriate tree species at a minimum ratio of 1 to 1 provided the total trunk area of the replacement trees shall cumulatively equal or exceed the trunk areas of the removed significant existing trees. The location and type and other provisions to ensure their health for any	City of Loma Linda Community Development Department;  Qualified Biologist	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
required replacement trees shall be included in the Tree Protection and Replacement Plan submitted at the time grading/building permit approval. The landscape plan for each implementing phase of the project shall incorporate the required replacement trees and call them out specifically. The landscape plans shall be reviewed and approved by the City to ensure compliance. Replacement trees shall be planted prior to issuance of Certificates of Occupancy for each implementing phase.					
<b>Cultural Resources</b>					
<b>MM 4.4-1:</b> Cultural Resources: Prior to beginning any vegetation clearance (including citrus trees), site preparation, grading or building demolition, an Archaeological Monitoring Program shall be developed and implemented to address all ground disturbance and earthmoving activities. The Archaeological Monitoring Program shall be submitted to the Community Development Director and Public Works Director for approval. Preparation and implementation of this Monitoring Program shall be conducted by trained professionals with backgrounds in both historic and prehistoric archaeological resources. The Monitoring Program shall include provisions for the coordination of onsite monitoring with local Native American groups who request to participate, including requests for government-to-government consultation. The Monitoring Program shall include procedures for regularly documenting and reporting the monitoring activity. Any resources recovered shall be documented in a technical report and supplemented with all necessary data to understand and interpret the findings. The Archaeological Monitoring Report shall include procedures for the final disposition of all artifacts and other cultural materials discovered in the Project area after appropriate analyses are carried out and the technical reports completed. Disposition plans should be made in consultation between the City of Loma Linda, San Manuel Band	City of Loma Linda Community Development Department;  Qualified Archeologist	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
of Mission Indians (SMBMI) and other consulting tribe(s), as appropriate. All artifacts shall be prepared for curation with the City, Historical Society, or County Museum (or equivalent acceptable repository).					
<b>MM 4.4-2:</b> Cultural Resources: Prior to issuance of a demolition permit and/or prior to beginning any demolition of structures, an archaeological monitoring program shall be developed and implemented to address demolition of the existing structures at 10684 and 10852 California Street and the converted garage at 26300 Mission Road. Preparation and implementation of this Monitoring Program shall be conducted by trained professional with backgrounds in historic archaeology and architectural history. The Monitoring Program shall be submitted to the Community Development Director and Public Works Director for approval. Procedures under this monitoring shall include photo-documentation and recording of architectural elements that have not yet been identified, including interior alterations or conditions. Updated site forms shall be prepared for each site.	City of Loma Linda Community Development Department;  Qualified Archeologist	Prior to issuance of demolition permit;  Throughout project construction	Prior to beginning any demolition of structures;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.4-3:</b> Cultural Resources: The Nathaniel Hinckley residence (26300 Mission Road) shall be preserved either in place, or if it cannot be preserved in place, relocated. In either case, prior to any issuance of any relocation permit and/or relocation or general disturbance in the immediate area, the residence should be recorded via an Historic American Building Survey (HABS) document. The HABS documentation should include, but not be limited to: digital photography to document the residence, interior and exterior; architectural drawings detailing the residence plans and profiles; preparation of a HABS report with all supporting documentation; and monitoring, as needed, for relocation activities.	City of Loma Linda Community Development Department;  Qualified Archeologist	During Construction	Prior to preservation or relocation of Nathaniel Hinckley residence (26300 Mission Road).	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>MM 4.4-4:</b> Cultural Resources: As part of normal field procedures, if suspected human remains are encountered during site activity, all work in the area shall cease and the San Bernardino County Coroner's Office shall be contacted immediately.	Applicant/Contactor;  County Coroner;  Qualified Archaeologist	During grading and site preparation	In the event of the discovery of human remains	On-site inspection	
<b>MM 4.4-5:</b> Cultural Resources: At the request of the San Manuel Band of Mission Indians (SMBMI), all monitoring of vegetation clearance, ground disturbance and grading for each development implementation phase and off-site improvements shall be conducted by a full-time archaeological monitor/archaeologist meeting the Secretary of Interior (SOI) qualifications and a Native American/Tribal monitor representing SMBMI. It is intended that: 1) Archaeological and Tribal Monitors will work as a team during any type of ground-disturbance activity including removal of citrus trees and irrigation system equipment as well as during demolition, grading, excavation, trenching, compaction, fence installations, and plantings. Unless specifically waived by the Lead Monitor, one team of monitors will be utilized for each piece of active heavy equipment or location of hand excavation unless activities are within 50 meters of each other. This is to ensure that simultaneously occurring activities will have adequate monitoring. 2) Native American Monitor(s)/Tribal Participant(s) shall be approved in advance by SMBMI. 3) The Applicant/Developer for each implementing phase shall outreach and contact SMBMI and any other Consulting Tribe (as appropriate) to facilitate and communicate with them to develop a mutually coordinated Tribal Monitoring Agreement or Guidelines. The Tribal Monitoring Agreement or Guidelines shall be included in the Archaeological Monitoring Program submitted to the City for review and approval (as per EIR mitigation measure <b>MM 4.4-1</b> ).	Applicant/ Contractor;  City of Loma Linda Community Development Department;  Qualified Archeologist	During grading and site preparation	In the event archeological artifacts are discovered	On-site inspection	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<p><b>MM 4.4-6:</b> Cultural Resources: In the event of the discovery of human remains and/or funerary objects, at the request of the San Manuel Band of Mission Indians (SMBMI) and consistent with State protocol, the Developer/Contractor shall:</p> <ul style="list-style-type: none"> <li>• Cease all work within the immediate area of the discovery of the remains.</li> <li>• Create a barrier (temporary fence or flagging) within a 100-ft radius of the discovery; establish an Environmentally Sensitive Area (ESA); and post no-entry signs at the perimeter of the ESA until assessment is carried out by the Coroner.</li> <li>• The City of Loma Linda and the applicant/developer will immediately contact the Coroner, SMBMI, and other Consulting Tribes (as applicable).</li> <li>• Should the human remains be determined by the Coroner to be of Native American origin, the Coroner will contact the Native American Heritage Commission (NAHC) within 24 hours. The Most Likely Descendant (MLD) identified by the NAHC will be notified (under California Public Resources Code § 5097.98) and make the decisions about the treatment of the human remains or funerary objects within 24 hours of notification by either the developer or the NAHC. The MLD will consult with the applicant/developer/landowner regarding the final appropriate disposition of the human remains or funerary objects.</li> <li>• The discovery area and the human remains and accompanying materials will be treated with appropriate dignity and respect.</li> </ul> <p>The MLD may wish to rebury the human remains and/or associated funerary objects, as close to the place of their discovery as possible in an area that will not be subject to future disturbances. The</p>	<p>Applicant/ Contractor;  County Coroner;  City of Loma Linda Community Development Department;  Qualified Archeologist</p>	<p>During grading and site preparation</p>	<p>In the event of the discovery of human remains and/or funerary objects</p>	<p>On-site inspection</p>	



Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
place(s) of reburial will not be disclosed by any party and is exempt from the California Public Records Act (California Government Code § 6254[r]).					
<p><b>MM 4.4-7:</b> Cultural Resources: In the event of the discovery of archaeological Cultural Resources or Tribal Cultural Resources on the ground surface or in subsurface contexts during the development/construction of any implementation phase of the Project, consistent with the request of San Manuel Band of Mission Indians (SMBMI) and as required for the Archaeological Monitoring Report (as per EIR mitigation measure <b>MM 4.4-1</b>), the Developer/Contractor shall:</p> <ul style="list-style-type: none"> <li>• Cease all work within the immediate area of the discovery.</li> <li>• Create a barrier (temporary fence or flagging) within a 50-ft radius of the discovery; establish an Environmentally Sensitive Area (ESA), and post no-entry signs until the discovery can be assessed by a Secretary of the Interior (SOI) qualified archaeologist. As determined appropriate by the Lead Archaeological/Tribal Monitors, SMBMI and any other Consulting Tribe (as appropriate) may be notified.</li> <li>• The ESA barrier will remain in place and entry controlled until assessment by a SOI-qualified archaeologist is completed, a Treatment Plan developed and carried out, and any Data Recovery is completed.</li> </ul>	<p>Applicant/ Contractor; City of Loma Linda Community Development Department;  Qualified Archeologist</p>	During grading and site preparation	In the event archeological artifacts are discovered	On-site inspection	
<p><b>MM 4.4-8:</b> Cultural Resources: The Applicant/Developer for each implementing phase shall outreach and contact the San Manuel Band of Mission Indians (SMBMI) and any other Consulting Tribe (as appropriate) to facilitate and communicate with them to develop a mutually coordinated Treatment Plan for how to handle/address any Tribal Cultural Resources encountered during ground disturbance</p>	<p>Applicant/ Contractor;  City of Loma Linda Community Development Department;  Qualified Archeologist</p>	Prior to construction	Prior to commencing operations	Review of Plans	

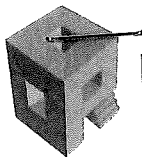
Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
or grading. The Treatment Plan shall be included in the Archaeological Monitoring Program submitted to the City for review and approval (per EIR mitigation measure <b>MM 4.4-1</b> ). The Treatment Plan should include a Research Design so that the resource can be evaluated under both the National Historic Preservation Act (NHPA) and the California Environmental Quality Act (CEQA) criteria. If the resource meets any of the NHPA and/or CEQA criteria, and cannot be avoided or preserved in place, a Data Recovery Plan will be developed, reviewed, and adopted in consultation with all parties. The Data Recovery Plan should include all methods, sampling procedures, and be designed using current "best archaeological practices" to exhaust the research potential of the resources. The Data Recovery Plan for qualified Tribal Cultural Resources should be implemented with the participation and monitoring of SMBMI and any other Consulting Tribe (as applicable).					
<b>MM 4.4-9:</b> Cultural Resources: On behalf of the Applicant/Developer/Contractor, and to ensure that work is completed and reported as required, the Archaeological/Tribal Lead Monitors shall ensure the timely delivery to the City of all monitoring and/or follow-up documentation products of the Cultural Resources portion of the Project, or any implementing phase of the Project or related off-site improvement project. Furthermore, the City shall designate that reports of all Cultural Resources work be filed at the appropriate California Archaeological Information Center at the conclusion of the Project, or any implementing phase of the Project or related off-site improvement project.	Applicant/ Contractor;  City of Loma Linda Community Development Department;  Qualified Archeologist	During grading and site preparation	In the event archeological artifacts are discovered	On-site inspection	
<b>Noise</b>					
<b>MM 4.7-1:</b> Noise: For any development implementing phase of the Citrus Trails Master Plan or Tract Map No. 18990, construction hours shall be limited to between the hours of 7:00 AM and 8:00 PM,	City of Loma Linda Community Development Department	Throughout construction	Prior to commencing construction	On-site inspection	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
Monday through Friday; and avoid heavy construction on weekends and national holidays.					
<b>MM 4.7-2:</b> Noise: During all Project site excavation and grading on-site, construction contractors shall equip all construction equipment, fixed or mobile, with properly operating and maintained mufflers, consistent with manufacturer standards. The contractor shall place all stationary construction equipment so that emitted noise is directed away from the noise sensitive receptors nearest the project site. Use of all construction equipment along the northern project boundary shall be limited to what is only absolutely necessary.	City of Loma Linda Community Development Department	Throughout construction	Prior to commencing construction	On-site inspection	
<b>MM 4.7-3:</b> Noise: For any development implementing phase of the Citrus Trails Master Plan or Tract Map No. 18990, the Developer/Contractor shall locate equipment staging in areas that will create the greatest distance between construction-related noise/vibration sources and sensitive receptors nearest the project site during all project construction.	City of Loma Linda Community Development Department	Throughout construction	Prior to commencing construction	On-site inspection	
<b>MM 4.7-4:</b> Noise: During any development implementing phase of the Citrus Trails Master Plan or Tract Map No. 18990, the Applicant/Developer shall mandate that the construction contractor prohibit the use of music or sound amplification on the project site during construction.	City of Loma Linda Community Development Department	Throughout construction	Prior to commencing construction	On-site inspection	
<b>MM 4.7-5:</b> Noise: During any development implementing phase of the Citrus Trails Master Plan or Tract Map No. 18990, the Applicant/Developer shall require that the construction contractor limit haul truck deliveries to the same hours specified for construction equipment.	City of Loma Linda Community Development Department	Throughout construction	Prior to commencing construction	On-site inspection	
<b>MM 4.7-6:</b> Noise: Final site planning and building designs for any development implementing phase of the Citrus Trails Master Plan or Tract Map No. 18990 shall include the following provisions: 1) For residential	City of Loma Linda Community Development Department	Review of construction documents	Prior to issuing grading / building permits	Review of final plans.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
land uses, proposed along California Street, Mission Road or Redlands Boulevard, private yards or patio spaces associated with proposed residential uses (with emphasis for those upper story residential units within mixed-use Planning Areas 1, 5 and 7), should be setback and/or shielded to ensure noise levels do not exceed 65 dBA CNEL and setbacks and/or upgraded building construction should be utilized to ensure that residential interior noise levels do not exceed 45 dBA CNEL; and 2) For commercial land uses proposed along Redlands and California Street upgraded construction measures that ensure that interior noise levels at commercial and office land uses do not exceed 55 dBA CNEL should be implemented.					
<b>Transportation/Traffic</b>					
<b>MM 4.8-1:</b> Transportation/Traffic: Consistent with Measure V, as mitigation for the potential traffic impacts (including on- and off-site required improvements), the Project shall contribute on a fair share basis, through an adopted traffic impact fee program, in the implementation of the recommended intersection lane improvements or freeway improvements, or in dollar equivalent in lieu mitigation contributions, or in the implementation of additional capacity on parallel routes to offset potential impacts to Congestion Management Program intersections and freeway segments.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;	During review of building/grading plans;	Review of traffic impact fee program	
<b>MM 4.8-2:</b> Transportation/Traffic: The Applicant/Developer shall construct Redland Avenue from the west project boundary to the east project boundary at its ultimate half-section width including landscaping and parkway improvements in conjunction with development, as necessary.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>MM 4.8-3:</b> Transportation/Traffic: The Applicant/Developer shall construct California Street from the north Project boundary to the south Project boundary at its ultimate half-section width including landscaping, future bus stop pad and parkway improvements in conjunction with development, as necessary.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-4:</b> Transportation/Traffic: The Applicant/Developer shall construct a left-turn lane north and south of Park Avenue (150 feet in length each) as well as north and south of Orange Avenue (150 feet in length each) with a painted two-way left-turn median south of the Park Avenue northbound left turn lane and north of the Orange Avenue southbound left-turn lane in conjunction with the other Project improvements.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-5:</b> Transportation/Traffic: The Applicant/Developer shall install a traffic signal at the California Street and Park Avenue intersection, when warranted. The traffic signal should include an interconnect of the traffic signals to function in a coordinated system.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-6:</b> Transportation/Traffic: The Applicant/Developer shall install a traffic signal at the California Street and Orange Avenue intersection, when warranted. The traffic signal should include an interconnect of the traffic signals to function in a coordinated system.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-7:</b> Transportation/Traffic: The Applicant/Developer shall construct roadway segments from California Street and Orange Avenue to Earp Drive and Mission Road to reroute traffic volumes from the existing southeastern portion of Mission Road and terminate the existing Mission Road roadway segment east of Earp Drive.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	

Mitigation Measures No. / Implementing Action	Responsible for Monitoring	Monitoring Frequency	Timing of Verification	Method of Verification	Verified Date / Initials
<b>MM 4.8-8:</b> Transportation/Traffic: The Applicant/Developer shall construct and maintain primary and secondary access roadways in conjunction with development prior to the opening of the development implementation phase which it services.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-9:</b> Transportation/Traffic: The Applicant/Developer shall ensure that on-site traffic signing and striping is implemented in conjunction with detailed construction plans for the Project.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	
<b>MM 4.8-10:</b> Transportation/Traffic: Sight distance at the Project accesses should be reviewed with respect to California Department of Transportation/City of Loma Linda standards in conjunction with the preparation of final grading, landscaping, and street improvement plans for the Project or any individual development implementation phase, and including Tract Map No. 18990.	City of Loma Linda Department of Public Works	Prior to issuance of building/grading permits;  Throughout project construction	During review of building/grading plans;  During construction	Review of plans;  On-site inspection.	



**UCR Group LLC**  
Real Estate Development

**Dan Carlone**  
Director - Construction

Direct: (951) 453 0541  
Email: DCarlone@theucrgroup.com



July 15, 2022

Mr. Reuben Arceo  
City Planner  
CITY OF LOMA LINDA  
25541 Barton Road  
Loma Linda, CA 92354

Reference: **Precise Plan of Design No. P20-066**  
**PARK AVENUE SENIOR 55+ APARTMENTS**  
APN: 0292-691-05-0-000

Dear Mr. Arceo:


This letter represents our formal twelve (12) month extension request for the Precise Plan Design, Permit No. P20-066, relating to the above-referenced project that currently expires on July 28, 2022. As per your conversation earlier this week with Dan Carlone, this extension request is due primarily to: (i) construction materials price increases; (ii) labor shortages; (iii) rising interest rates; and (iv) softening economic conditions.

We would greatly appreciate the City's consideration and approval of this important time deferral request. Should you have any questions or desire further information, please feel free to contact me.

Respectfully,

CITRUS 2020, LLC,  
A California limited liability company

By: \_\_\_\_\_

  
Thomas Stoddare  
Authorized Signatory  
Westwood Management I, LLC,  
Manager

cc: Dan Carlone



# City of Loma Linda Staff Report

Phil Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

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## **CITY COUNCIL STAFF REPORT MEETING OF AUGUST 9, 2022**

Approved/Continued/Denied

By City Council

Date: \_\_\_\_\_

**TO:** City Council

**FROM:** Aleks R. Giragosian, Special Counsel

**SUBJECT:** Public Hearing Regarding the Process to Transition to District-Based Elections and to Receive Input from the Community Regarding Communities of Interest

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## **RECOMMENDATION**

Staff recommends the City Council conduct a public hearing to receive information regarding the process to transition to district-based elections under Elections Code section 10010 and to receive public testimony on the composition, factors, and community characteristics to consider in drawing potential district maps under Elections Code section 21601.

## **ANALYSIS**

### *At-large v. by-district*

The City of Loma Linda currently elects its City Councilmembers through an at-large electoral system in which each Councilmember can reside anywhere in the City and is elected by the voters of the entire electorate to provide citywide representation. Once elected, the City Councilmembers pick one Councilmember to serve as mayor and another to serve as mayor pro tem. Councilmembers each serve for a term of four years.

Under a district-based election system, the City would be divided into new equally populated districts. A candidate must reside within an election district and is elected only by voters residing within that same election district. Councilmembers will continue to serve for a term of four years. No sitting Councilmember will be required to leave office until the Councilmember serves the entirety of his term.

### *California Voting Rights Act & Safe Harbor Provision*

On May 31, 2022, the City of Loma Linda received a letter via certified mail from attorney Kevin I. Shenkman of Shenkman & Hughes on behalf of his client, the Southwest Voter Registration Education Project. The letter contains unsubstantiated allegations that the City's at-large electoral system prevents members of Loma Linda's Asian and Latino communities from electing their



preferred candidate(s) and violates the California Voting Rights Act ("CVRA"). The letter threatens the City with litigation if the City declines to adopt a district-based electoral system.

Elections Code section 10010 provides an opportunity for cities to limit their exposure to legal liability under the CVRA to approximately \$30,000. Under Elections Code section 10010, a city must adopt a resolution of intention to transition to district-based elections, hold at least four public hearings over the course of ninety days, and adopt an ordinance creating district maps and establishing district-based elections. These deadlines may be extended by agreement with the person making the transition demand.

A city does not admit any guilt or wrongdoing by taking advantage of the "safe harbor" provisions of Elections Code section 10010. Rather, it is an attempt to preserve a city's resources and protect against potentially costly litigation. On July 12, 2022, the City Council adopted the Resolution of Intention declaring the Council's intent to consider whether to transition from at-large to district based elections.

#### *First and Second Public Hearings*

Elections Code section 10010, subdivision (a)(1), provides that before any map or maps of the boundaries for the proposed districts are drawn, the City must conduct two public hearings over a period of no more than thirty days from the adoption of the resolution of intention. The purpose of the first and second public hearings is to inform the public about the CVRA, the difference between at-large and district-based elections, and the "safe harbor" process under Elections Code section 10010. Additionally, the hearings are an opportunity for members of the public to describe factors that should be incorporated into future draft maps.

#### *Elements to be Included*

Under Elections Code section 21601, subdivision (a)-(c), the City Council must incorporate the following two elements in any district map:

- Substantially equal population as determined by the most recent federal decennial census; and
- Compliance with the United States Constitution and federal Voting Rights Act of 1965 ("VRA").

With respect to the VRA, district shall not be drawn with race as a predominant factor in violation of the principles established by the U.S. Supreme Court in *Shaw v. Reno* (1993) 509 U.S. 630 and its progeny. The *Shaw v. Reno* ruling still allows for race to be considered among other factors in drawing districts, but requires that race be only one of many factors evaluated. In *Shaw*, North Carolina had drawn a Congressional district that was long and narrow, widening only to encompass various urban areas with no apparent common connection to each other beyond a large African American population. The Court held that a district with a shape and composition "so bizarre on its face that it is unexplainable on grounds other than race" is subject to strict scrutiny. (509 U.S.

630, 644 [citation omitted].) Strict scrutiny requires a challenged government action to further a compelling government interest, to be narrowly tailored to accomplish that interest, and to be the least restrictive means to do so. Applying that standard, the Court held that this district failed to survive strict scrutiny because it was evidently drawn with the sole purpose of creating a majority minority district, without consideration of other factors such as communities of interest, compactness, contiguity, and other geographical and jurisdictional boundaries.

*Factors to be Weighed*

The City Council must also consider the following factors in the following order of priority in drawing districts:

- Geographic contiguity;
- Geographic integrity;
- Geographic familiarity; and
- Geographic compactness.

Geographic contiguity means the boundaries share common borders. Boundaries that meet only at the points of adjoining corners are not contiguous.

Geographic integrity means that, to the extent practicable, the integrity of a local neighborhood or community of interest is respected in a manner that minimizes its division. A "community of interest" is a population that shares common social or economic interests that should be included within a single district for purposes of its effective and fair representation. Communities of interest do not include relationships with:

- political parties,
- incumbents, or
- political candidates.

The districts may include relationships based on the following non-exclusive list of factors:

- zoning designations,
- school attendance areas,
- common neighborhood issues or legislative concerns,
- areas around public spaces or other neighborhood landmarks, or
- shared demographic characteristics.

Geographic familiarity means that the district boundaries should be easily identifiable and understandable by residents. To the extent practicable, council districts should be bounded by natural and artificial barriers, by streets, or by the boundaries of the city.

Geographic compactness ensures that nearby areas of population are not bypassed in favor of more distant populations.

#### *Next Steps*

On September 6, 2022, staff will conduct a second public hearing to seek community input and to provide direction on "communities of interest" and the composition of districts to its demographer. This would meet the requirement of holding the first two public hearings within 30 days of the adoption of the Resolution of Intent.

On October 11, 2022, the City Council will conduct a third public hearing to seek public input on the composition of the draft district map(s) and sequence of elections. The City Council will be requested to select a preferred map and direct amendments as necessary. Draft maps under consideration at this third public hearing will be published online for public review and evaluation at least 7 days in advance of the hearing.

On October 25, 2022, the City Council will conduct a fourth public hearing to adopt a preferred district map and to consider whether to adopt an ordinance to transition to a district-based electoral system. If the City Council desires additional time to make a decision, it may schedule a fifth public hearing for November 8, 2022.

#### **PUBLIC NOTICING**

Public hearing notices identifying the four public hearing dates for this district-election process was published in English and Spanish in the Sun Newspaper on July 31, 2022. The public hearing notices were also posted at four public locations within the City of Loma Linda on July 27, 2022.

#### **FISCAL IMPACT**

There will be significant staff and City Attorney time needed to transition to a district-based electoral system due to the need to conduct multiple public hearings. The City can also expect to incur costs related to the demographer and public outreach.

#### **CONCLUSION**

**Report prepared by:** Diane Robbins, City Attorney, and  
Aleks R. Giragosian, Special Counsel

**Reviewed/Approved by:** T. Jarb Thaipejr, City Manager



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director

SUBJECT: Adopt Council Bill #R-2022-37 – Establishing maximum refuse collection and disposal rates effective October 1, 2022 and Repealing Resolution No. 3108

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION**

It is recommended that the City Council adopt Council Bill No. R-2022-37 - establishing the maximum refuse collection and disposal rates effective October 1, 2021 and repealing Resolution No. 3108.

## **BACKGROUND**

The City's franchise agreement allows for an annual rate adjustments based on the Consumer Price Index (CPI) and to be effective each July. The Cost of Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistic, shows an annual increase of 8.59% from 2021 to 2022. Additionally, the County Waste Disposal Agreement (WDA) allows for an annual adjustment as well. The total combined WDA, CPI and host fee adjustment is approximately 2.28%. A typical residential household currently pays \$20.57 per month. This adjustment is an increase of \$0.47 per month to \$21.04 per month,. A Notice of Public Hearing was sent to the record property owners and residents by May 11, 2021. The notice was sent at least 45 days prior to the public hearing and included instructions on how to protest the proposed increase. State Assembly Bill 1826 requires a separate collection of organic waste.

## **ANALYSIS:**

Public Hearing notices were sent to approximately 5200 residents and owners. We have received written protests representing six (6) properties. Staff reviewed the rates submitted by CR & R, the franchise hauler, and prepared Exhibits A, B, and C (attached). The overall adjustments result in a 2.28% increase to the rates the customers. This agrees with the Cost of Living Adjustment calculation from the U.S. Department of Labor, Bureau of Labor Statistics. The proposed maximum rates include all applicable collection and disposal fees. The proposed rates will become effective July 1, 2021.

## **FISCAL IMPACT**

City's pass-through payment for refuse services is funded in 0013600-51830.

Attachments

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA  
ESTABLISHING MAXIMUM REFUSE COLLECTION AND DISPOSAL  
RATES EFFECTIVE OCTOBER 1, 2022 AND REPEALING  
RESOLUTION NO. 3108

WHEREAS, the City Council of the City of Loma Linda recognizes that the County of San Bernardino periodically revises the Tipping Fee for refuse deposited at the County landfill; and,

WHEREAS, the City Council on October 14, 2008, approved the award of a franchise agreement to Republic Services of Southern California for the provision of solid waste and recyclables collection services to residential, commercial and industrial accounts throughout the City; such franchise agreement was transferred to CR&R, Inc. on February 28, 2017, and on October 9, 2018 such franchise agreement with CR&R, Inc. was extended for a ten-year period. Pursuant to said agreement, the franchisee has the authority to establish rates for the collection of refuse, subject to the maximum ceilings as established by resolution of the City Council pursuant to Loma Linda Municipal Code Sec. 8.12.040; and,

WHEREAS, the franchise hauler has proposed maximum rates for the various services to be offered to the residents and businesses within the City; and,

WHEREAS, the franchise agreement allows for an annual cost of living adjustment each July; and,

WHEREAS, the franchise hauler, as part of their franchise agreement with the City of Loma Linda, will implement various recycling programs which will result in the diversion of sixty-five percent (65%) of the materials that are collected by CR&R, Inc.; and,

WHEREAS, the City Council on June 26, 2018, approved Ordinance 746, Mandatory Commercial Recycling and Commercial Organic Waste Recycling, as required by the State of California Assembly Bill 341, requiring all commercial businesses and multi-family residential dwellings of five units or more generating 4 or more cubic yards of solid waste per week to arrange recycling services on or after July 1, 2012; and State of California Assembly Bill 1826, (reads in part) requiring all commercial businesses and multi-family residential dwellings of five units or more, which generate 4 cubic yards or more of commercial solid waste per week on and after January 1, 2019, to arrange for organic waste recycling services, and, if the department makes a specific determination, would decrease that amount to 2 cubic yards on or after January 1, 2020, in order to set a statewide policy goal of diverting at least 75% of generated solid waste from the landfill by 2020; and

WHEREAS, the City Council on June 28, 2022, approved Ordinance 770, Updating and amending the Loma Linda Municipal Code Chapter 8.12, Refuse, Collection, Recycling and Disposal, to implement Senate Bill 1383, the Short-Lived Climate Pollutant Reduction Act of 2016 related to single family, multifamily and commercial organic collection and edible food waste collection programs; and

WHEREAS, the services to be rendered by the franchise hauler are consistent with the environmental quality policies, goals and objectives set forth by the City Council and will further assist the City in achieving the waste diversion goals established by the State of California;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda that the maximum rates listed in Exhibit "A" - BI-MONTHLY RESIDENTIAL REFUSE/ORGANIC RATES, MONTHLY COMMERCIAL REFUSE, RECYCLING & ORGANICS RATES, and BI-MONTHLY ROLL-OFF AND COMPACTOR REFUSE & RECYCLING RATES attached hereto shall become effective October 1, 2022.

BE IT FURTHER RESOLVED that the City Manager shall have the power to authorize the temporary establishment of the maximum rates of any additional services as may periodically be necessary in order to implement additional future services not presently included in the rates set forth herein, subject to ratification by the City Council.

BE IT FURTHER RESOLVED, that Resolution 3108 is hereby repealed. PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of August 2022 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

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Phill Dupper, Mayor

ATTEST:

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Lynette, City Clerk

Current Rate		Proposed Rate October 1, 2022	
Monthly	Bi-Monthly	Monthly	Bi-Monthly

RESIDENTIAL				
Service Level				
Service Level 1 - 96-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size.	\$ 24.02	\$ 48.04	\$ 28.98	\$ 57.96
Service Level 2 - 64-gallon refuse (black) cart plus a recycling (blue) cart and green waste (green) cart of either a 64- or 96-gallon size.	\$ 23.00	\$ 46.00	\$ 27.81	\$ 55.62
Additional 64-gallon refuse (black) cart	\$ 9.12	\$ 18.24	\$ 10.50	\$ 21.00
Additional 96-gallon refuse (black) cart	\$ 8.14	\$ 16.28	\$ 9.36	\$ 18.73
Additional 64- or 96-gallon recycling (blue) cart	\$ -	\$ -	\$ -	\$ -
Additional 64- or 96-gallon green waste (green) cart	\$ 6.98	\$ 13.95	\$ 8.04	\$ 16.08
Container Exchange Fee 30 days subsequent to new-sign up.	\$ 19.45		\$ 21.32	
Extra dump on residential carts	\$ 28.52		\$ 31.26	
Bulky Item Pickup, two free unlimited pickups per year. Additional bulky item pickups per year, price per item:	\$ 7.78		\$ 8.53	
Water Heater over 75-gallons	\$ 73.89		\$ 80.99	
Refrigerator, Air conditioner or freezer, or item containing CFCs.	\$ 32.41		\$ 35.53	
Residential Roll-out service for hard to service locations, per month	\$ 12.64		\$ 13.85	

COMMERCIAL				
Service Level				
1.5 yd REFUSE				
1 time per week	\$ 104.23		\$ 114.64	
2 time per week	\$ 174.38		\$ 191.74	
3 time per week	\$ 244.57		\$ 268.87	
4 time per week	\$ 314.75		\$ 346.03	
5 time per week	\$ 384.93		\$ 423.17	
6 time per week	\$ 455.04		\$ 500.25	
3 yd REFUSE				
1 time per week	\$ 117.11		\$ 128.67	
temp 1 time per week	\$ 158.81		\$ 174.59	
2 time per week	\$ 215.61		\$ 236.89	
3 time per week	\$ 314.11		\$ 345.08	
4 time per week	\$ 412.66		\$ 453.32	
5 time per week	\$ 511.17		\$ 561.54	
6 time per week	\$ 637.55		\$ 700.43	
3 yd mini packer REFUSE				
1 time per week	\$ 277.31		\$ 304.69	
2 time per week	\$ 466.72		\$ 512.58	
3 time per week	\$ 656.13		\$ 720.51	
4 time per week	\$ 845.68		\$ 928.57	
5 time per week	\$ 1,035.03		\$ 1,136.41	
6 time per week	\$ 1,224.41		\$ 1,344.28	
6 yd REFUSE				
1 time per week	\$ 169.14		\$ 185.74	
2 time per week	\$ 316.60		\$ 347.57	
3 time per week	\$ 464.08		\$ 509.44	
4 time per week	\$ 611.53		\$ 671.29	
5 time per week	\$ 759.05		\$ 833.19	
6 time per week	\$ 906.49		\$ 995.04	

	Current Rate		Proposed Rate October 1, 2022	
	Monthly	Bi-Monthly	Monthly	Bi-Monthly
<b>1.5 yd RECYCLING</b>				
1 time per week	\$ 95.36		\$ 105.00	
2 time per week	\$ 156.65		\$ 172.45	
3 time per week	\$ 217.93		\$ 239.93	
4 time per week	\$ 279.22		\$ 307.41	
5 time per week	\$ 340.49		\$ 374.88	
6 time per week	\$ 401.74		\$ 442.31	
<b>3 yd RECYCLING</b>				
1 time per week	\$ 99.36		\$ 109.41	
2 time per week	\$ 180.09		\$ 198.28	
3 time per week	\$ 260.82		\$ 287.16	
4 time per week	\$ 341.60		\$ 376.08	
5 time per week	\$ 422.36		\$ 465.01	
6 time per week	\$ 530.99		\$ 584.60	
<b>6 yd RECYCLING</b>				
1 time per week	\$ 133.65		\$ 147.13	
2 time per week	\$ 245.56		\$ 270.36	
3 time per week	\$ 357.51		\$ 393.61	
4 time per week	\$ 469.45		\$ 516.86	
5 time per week	\$ 581.42		\$ 640.13	
6 time per week	\$ 693.34		\$ 763.36	
<b>Bin Locks, bi-monthly rate based on number of lifts per week</b>				
1 time per week	\$ 5.17		\$ 5.68	
2 time per week	\$ 10.35		\$ 11.38	
3 time per week	\$ 15.51		\$ 17.04	
4 time per week	\$ 20.70		\$ 22.75	
5 time per week	\$ 25.87		\$ 28.43	
6 time per week	\$ 31.03		\$ 34.11	
<b>Scout Service for hard to service bins, bi- monthly rate based on number of lifts per week.</b>				
1 time per week	\$ 72.80		\$ 80.13	
2 time per week	\$ 145.60		\$ 160.31	
3 time per week	\$ 218.40		\$ 240.44	
4 time per week	\$ 291.17		\$ 320.58	
5 time per week	\$ 363.97		\$ 400.73	
6 time per week	\$ 436.79		\$ 480.90	
Temporary 3-yard Bin, 1x per week	\$ 158.81		\$ 174.59	
Temporary 3-yard Bin, 7-day Rental.	\$ 85.40		\$ 93.55	
Temporary 3-yard Bin, Additional per day rental rate.	\$ 1.29		\$ 1.42	
Delivery fee	\$ 54.86		\$ 60.29	
Extra commercial pickup, per service	\$ 43.45		\$ 47.75	
Additional Yardage Commercial pickup, per yard service	\$ 22.46		\$ 24.68	
Bulky item Pickup, Commercial Business, first two items	\$ 25.87		\$ 28.43	
Bulky item Pickup, Commercial Business, each additional items above 2	\$ 25.87		\$ 28.43	
Water Heater over 75-gallons	\$ 73.69		\$ 80.99	
Refrigerator, Air conditioner or freezer, or item containing CFCs.	\$ 54.29		\$ 59.66	
Commercial Cart Service	\$ 41.37		\$ 45.39	
Refuse 96 gallon Trash cart	\$ 24.88		\$ 27.27	
Recycling 96 -gallon	\$ 16.49		\$ 18.12	
Yard waste 96 gallon 1x per week	\$ 44.13		\$ 48.59	
Extra dump on each Commercial Cart	\$ 40.52		\$ 44.62	



Current Rate		Proposed Rate October 1, 2022	
Monthly	Bi-Monthly	Monthly	Bi-Monthly

ROLL OFF AND COMPACTORS			
Service Level			
ROLL OFF AND COMPACTORS, Service Rate for both Refuse and Recycling			
Low-boy Rolloff Box - 10 to 19 yards	\$ 218.84	\$ 238.72	
Open Top Rolloff Box - 20 to 29 yards	\$ 218.84	\$ 238.72	
Open Top Rolloff Box - 30 to 39 yards	\$ 218.84	\$ 238.72	
Open Top Rolloff Box - 40 to 49 yards	\$ 218.84	\$ 238.72	
Open Top Rolloff Box - 50 or more yards	\$ 218.84	\$ 238.72	
Compactor - 20 to 29 yards	\$ 234.46	\$ 255.76	
Compactor - 30 to 39 yards	\$ 234.46	\$ 255.76	
Compactor - 40 to 49 yards	\$ 234.46	\$ 255.76	
REFUSE, Per ton Roll off and Compactor Rate	\$ 50.94	\$ 54.83	
C&D Haul Rate	\$ 218.84	\$ 238.72	
C&D Clean Wood/ton	\$ 42.56	\$ 46.42	
C&D Clean Concrete/Asphalt/ton	\$ 26.70	\$ 29.13	
C&D Mixed /ton	\$ 55.79	\$ 60.87	
Delivery fee	\$ 83.21	\$ 90.44	
Temporary 40-yard Bin, 7-day Rental, 5-ton maximum.	\$ 497.81	\$ 543.03	
Temporary C&D Wood 40-yard Bin, 7-day Rental, 5-ton maximum.	\$ 431.62	\$ 470.84	
Temporary C&D Concrete/Asphalt 40-yard Bin, 7-day Rental, 5-ton maximum.	\$ 352.42	\$ 384.44	
Temporary C&D Mixed 40-yard Bin, 7-day Rental, 5-ton maximum.	\$ 497.81	\$ 543.03	
Temporary 40-yard Bin, Additional per day rental rate.	\$ 3.93	\$ 4.28	
Temporary 40-yard Bin, Additional overweight tonnage over 5-tons	\$ 55.79	\$ 60.87	
Temporary 40-yard Bin - Clean Wood, Additional overweight tonnage over 5-tons	\$ 42.56	\$ 46.42	
Temporary 40-yard Bin Clean Concrete/Asphalt, Additional overweight tonnage over 5-tons	\$ 26.70	\$ 29.13	
Temporary 40-yard Bin Mixed C&D, Additional overweight tonnage over 5-tons	\$ 55.79	\$ 60.87	
Delivery fee	\$ 83.21	\$ 90.44	
Saturday Service in addition to pull rate.	\$ 41.35	\$ 44.95	
Relocation of roll-off bin, per event.	\$ 66.14	\$ 71.89	
Unable to Service Roll off or Compactor, per event.	\$ 66.14	\$ 71.89	
Standby Rate for truck and driver, per hour with two-hour minimum	\$ 98.05	\$ 106.57	
Tilt hopper, monthly rental.	\$ 51.01	\$ 55.45	
Steam Cleaning, per call.	\$ 166.27	\$ 180.73	
Roll-off storage bin, per month.	\$ 91.53	\$ 99.48	
Compactor Cleaning, per call.	\$ 166.27	\$ 180.73	



# City of Loma Linda Official Report

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Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: August 9, 2022  
TO: City Council  
SUBJECT: Demands Register

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the attached list of demands for payment.

**CC AGENDA ITEM 5**



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703130	7/14/2022	1245	SO CALIF EDISON	700458638878 June 22		Edison bill 05/27/22-06/27/22	\$2,335.72
				700192550906 June 22		Edison bill 06/01/22-06/29/22	\$0.59
				700556225427 June 22		Edison bill 06/02/22-06/30/22	\$36.12
				700666425814 June 22		Edison bill 06/02/22-06/30/22	\$372.84
				700075919924 June 22		Edison bill 05/31/22-06/28/22	\$36.53
				700452547783 June 22		Edison bill 05/31/22-06/28/22	\$15.55
				700142439793 June 22		Edison bill 05/31/22-06/28/22	\$104.28
				700142412616 June 22		Edison bill 05/31/22-06/28/22	\$12.48
				700394531780 June 22		Edison bill 05/10/22-06/28/22	\$121.42
				700570670141 June 22		Edison bill 05/04/22-06/28/22	\$106.68
				700237930435 June 22		Edison bill 06/02/22-06/30/22	\$62.42
				700546567358 June 22		Edison bill 05/27/22-06/27/22	\$20.92
				<b>703130 Total</b>			<b>\$3,225.55</b>
703131	7/14/2022	3628	U.S. BANK CORPORATE PYMNT SYS	06222022HOWARD		CAL CARD PURCHASES	\$218.51
				062222LMatarrita		Toll roads service for PW Dept 91E	\$7.45
				062222KMacgavin		Meeting expense	\$15.48
				06222022NAlvizar		Embroidery srvc for uniform items Executive Aide	\$180.00
				06222022GGarza		Disposable gloves x-large	\$39.94
				06222022TIngalls		Meeting/google app registration fees, rackdataswit	\$88.68
				06222022DHarker		Incident accommodation fuel and wildland equipment	\$1,249.02
				06222022NBoucher		Lodging and fuel for Sheep Fire incident	\$369.19
				06222022JGillette		EMS Officers Meeting refreshments	\$77.15
				06222022sfabela		Travel expenses - Finance Director	\$97.83
				06222022JLoeffert		Conf call bridge line, alarm monitoring Frink hse	\$37.94
				06222022LHernandez		Retiremnt gift, Job ads, Calpers ForumRegistration	\$1,661.28
				06222022EAguiar		AWWA Memb Renewal, Fix flat on srvc truck	\$100.00
				06222022JCardoza		Replace blades on Hedge Trimmers	\$145.86
				06222022GOrozco		AWWA membership renewal G. Orozco	\$225.00
				06222022VPuentes		White board, HDVIPPSIP Training, srv truck detail	\$442.01
				06222022JTrujillo		Clear plastic 80x120 cover for Hulda Crooks park	\$552.17
				062222LArreola		LOCC Conf Registration/CC Mtg purchases	\$1,327.27
				<b>703131 Total</b>			<b>\$6,834.78</b>
703143	7/20/2022	1280	CARRY HOWARD	07182022 FSA 2022		2022 FSA REIMBURSEMENT	\$98.81
				<b>703143 Total</b>			<b>\$98.81</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703144	7/20/2022	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0030597071022	1230169	Cable service for city hall 7/10/22-8/9/22	\$43.85
<b>703144 Total</b>							<b>\$43.85</b>
703145	7/20/2022	5502	FRONTIER COMMUNICATIONS	9097990759 July 22		Frontier 07/01/22-07/31/22	\$41.81
				9097997651 July 22		Frontier 07/01/22-07/31/22	\$37.56
				9097964692 July 22		Frontier bill 07/04/22-08/03/22	\$84.81
				9094785042 July 22		Frontier 07/04/22-08/03/22	\$127.89
<b>703145 Total</b>							<b>\$292.07</b>
703146	7/20/2022	486	IAFC MEMBERSHIP	000247917	1230127	Fire Chiefs membership 08/01/22-07/31/23 Harker	\$285.00
<b>703146 Total</b>							<b>\$285.00</b>
703147	7/20/2022	2289	PROGRESSIVE SOLUTIONS, INC.	3796	1230158	Progressive Solutions-FY2022-2023	\$31,227.59
<b>703147 Total</b>							<b>\$31,227.59</b>
703148	7/20/2022	7083	SELF INSURED SERVICES COMPANY	B061Y0		Dental Insurance Premium-August 2022	\$4,942.80
<b>703148 Total</b>							<b>\$4,942.80</b>
703149	7/20/2022	1245	SO CALIF EDISON	700630870058 June 22		Edison bill 06/03/22-07/04/22	\$195.59
				700475961967 June 22		Edison bill 06/03/22-07/04/22	\$83.72
				700577818031 June 22		Edison bill 06/08/22-07/07/22	\$1,831.78
				700396836845 June 22		Edison bill 06/08/22-07/07/22	\$21,211.68
				700303221438 June 22		Edison bills 06/08/22-07/07/22	\$1,266.11
				700044797169 June 22		Edison bill 06/08/22-07/07/22	\$59,172.43
				700023837085 June 22		Edison bill 06/08/22-07/07/22	\$14,676.17
				700123951189 June 22		Edison bill 06/07/22-07/06/22	\$47.05
				700124018786 June 22		Edison bill 06/07/22-07/06/22	\$70.24
				700337902271 June 22		Edison bill 06/03/22-07/04/22	\$181.90
				700180303341 June 22		Edison bill 06/03/22-07/04/22	\$60.54
				700252505390 June 22		Edison bill 06/03/22-07/04/22	\$121.07
				700228421001 May 22		Edison bill 05/13/22-06/30/22	\$1,309.35
				700411454240 June 22		Edison bill 06/03/22-07/04/22	\$2,558.39
				700491039205 June 22		Edison bill 06/08/22-07/07/22	\$11,308.18
				700125316869 June 22		Edison bill 06/07/22-07/06/22	\$64.68



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700327588141 June 22		Edison bill 06/07/22-07/06/22	\$70.44
				700125053252 June 22		Edison bill 06/07/22-07/06/22	\$37.93
				700620742955 June 22		Edison bill 06/07/22-07/06/22	\$174.51
				700010613157 June 22		Edison bill 06/03/22-07/04/22	\$75.98
				700546694670 June 22		Edison bill 06/03/22-07/04/22	\$183.47
				700571294375		Edison bill 06/03/22-07/04/22	\$36.59
				700540416245 June 22		Edison bill 06/03/22-07/04/22	\$17.66
				700237491915 June 22		Edison bill 06/07/22-07/06/22	\$127.87
				700044573766 June 22		Edison bill 06/03/22-07/04/22	\$17.66
				700619645542 June 22		Edison bill 06/03/22-07/04/22	\$12.69
				700075862128 June 22		Edison bill 06/07/22-07/07/22	\$446.66
				700165738789 June 22		Edison bill 06/08/22-07/07/22	\$970.80
				700012556793 June 22		Edison bill 06/07/22-07/06/22	\$20.51
				700533422444 June 22		Edison bill 06/07/22-07/06/22	\$65.96
				700164228320 June 22		Edison bill 06/06/22-07/05/22	\$15.27
				700402406564 June 22		Edison bill 06/06/22-07/05/22	\$94.71
				700491092452 June 22		Edison bill 06/06/22-07/05/22	\$17.67
				700077110701 June 22		Edison bill 06/07/22-07/06/22	\$95.51
				700357831327 June 22		Edison bill 06/06/22-07/04/22	\$49.49
				700030769656 June 22		Edison bill 06/03/22-07/04/22	\$154.40
				700619667467 June 22		Edison bill 06/03/22-07/04/22	\$142.64
				700371011405 June 22		Edison bill 06/03/22-07/04/22	\$5,046.65
				700123802154 June 22		Edison bill 06/03/22-07/04/22	\$346.42
				700620519956 June 22		Edison bill 06/03/22-07/04/22	\$2,229.62
				700377436138 June22		Edison bill 06/07/22-07/06/22	\$176.10
				700491050723 June22		Edison bill 06/03/22-07/04/22	\$335.15
				700004740213 June 22		Edison bill 06/06/22-07/05/22	\$456.29
				700030754805 June 22		Edison bill 06/03/22-07/04/22	\$19.68
				700441458865 June 22		Edison bill 06/06/22-07/05/22	\$92.91
				700157750235 June 22		Edison bill 06/06/22-07/05/22	\$17.85
				700542818815 June 22		Edison bill 06/07/22-07/06/22	\$26.48
				700625935485 June 22		Edison bill 06/07/22-07/06/22	\$50.99
				<b>703149 Total</b>			<b>\$125,785.44</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703150	7/20/2022	1261	THE GAS COMPANY	06872460008 June 22 14642464003 June 22 <b>703150 Total</b>		Gas Co 06/06/22-07/06/22 Gas bill 06/03/22-07/05/22	\$86.04 \$57.03 <b>\$143.07</b>
703151	7/20/2022	3294	US POSTAL SERVICE	07192022 <b>703151 Total</b>		Postage machine	\$1,000.00 <b>\$1,000.00</b>
703152	7/20/2022	26	VERIZON WIRELESS	9909942129 June 22 <b>703152 Total</b>		Verizon bill 05/29/22-06/28/22	\$38.01 <b>\$38.01</b>
703153	7/20/2022	917	ZAHADA K SINGH	07182022 FSA 2022 <b>703153 Total</b>		2022 FSA REIMBURSEMENT	\$164.88 <b>\$164.88</b>
703154	7/21/2022	840	CITY OF SAN BERNARDINO	92661-90878 June 22 133-132 June 2022 <b>703154 Total</b>	1220018	1516 Gould Street 6/2/22-7/1/22 WS972733 hydrant meter inter 6/2/22-7/5/22	\$45.68 \$4,274.36 <b>\$4,320.04</b>
703155	7/26/2022	4229	A & I REPROGRAPHICS	CN00039171 <b>703155 Total</b>	1220002	Specs for CIP 22-107 Pavement rehab Birch, etc.	\$349.62 <b>\$349.62</b>
703156	7/26/2022	5827	ADAM HALL'S PLANT NURSERY	011781 <b>703156 Total</b>	1230010	Landscape materials and supplies	\$522.96 <b>\$522.96</b>
703157	7/26/2022	5758	ALETHEA, INC.	LL062022 <b>703157 Total</b>	1220143	Onsite remote desk support specialist June 2022	\$14,850.00 <b>\$14,850.00</b>
703158	7/26/2022	3867	AMTECH ELEVATOR SERVICE	151400837292 <b>703158 Total</b>	1230152	Library Elevator Annual Maint. FY 2022-23 7/1-9/30	\$825.63 <b>\$825.63</b>
703159	7/26/2022	1400	BOOT BARN 4 SAN BERNARDINO	INV00175151 INV00175150 <b>703159 Total</b>	1220011 1220881	Uniform pants C. Flores Uniform Purchases May 2022	\$103.72 \$953.67 <b>\$1,057.39</b>
703160	7/26/2022	5174	BRENT BILLINGSLEY	1144 <b>703160 Total</b>	1230132	1 1/2" ball check valve Richardson treatment plan	\$185.85 <b>\$185.85</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703161	7/26/2022	7108	BRIDGEPAY NETWORK SOLUTIONS	10410		JUNE 2022 CC TRANSACTION FEES	\$21.80
				<b>703161 Total</b>			<b>\$21.80</b>
703162	7/26/2022	110	BURTRONICS BUSINESS SYSTEM	AR94174	1230015	HP Black toner	\$101.28
				<b>703162 Total</b>			<b>\$101.28</b>
703163	7/26/2022	110	BURTRONICS BUSINESS SYSTEM	AR94249Overage	1220322	Printing overages 4/13/22-7/12/22	\$143.09
				AR94249Base	1230160	Prntr lease agrmt HPM507 EQ#11687 7/13/22-8/12/22	\$50.32
				<b>703163 Total</b>			<b>\$193.41</b>
703164	7/26/2022	6200	CA ASSOC OF PUBLIC INFORMATION	15762	1230125	CAPIO Annual member renewal T. Ingalls	\$275.00
				<b>703164 Total</b>			<b>\$275.00</b>
703165	7/26/2022	161	CA TOOL & WELDING SUPPLY	711429	1230115	Welding wire spool	\$80.75
				<b>703165 Total</b>			<b>\$80.75</b>
703166	7/26/2022	5390	CALIFORNIA HIGHWAY ADOPTION CO	622138	1220141	Maint of south I-10 Fwy ramps @ Mt View Ave. June	\$350.00
				622137		Maint of south I-10 Fwy ramp @ Mt View Ave. June	\$650.00
				<b>703166 Total</b>			<b>\$1,000.00</b>
703167	7/26/2022	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0020150061822	1230131	Cable service for station 251	\$216.80
				<b>703167 Total</b>			<b>\$216.80</b>
703168	7/26/2022	4397	CHEMPAK	119106	1230016	Antimicrobial & nitrile gloves	\$459.98
				119114		Cleaning supplies single roll tissue Veterans Park	\$43.10
				<b>703168 Total</b>			<b>\$503.08</b>
703169	7/26/2022	4918	COMCATE SOFTWARE, INC.	7837	1230142	Code & Animal Lic Mngr annual Agrmt 22/23	\$6,137.84
				<b>703169 Total</b>			<b>\$6,137.84</b>
703170	7/26/2022	5762	CORE & MAIN	R098574	1220025	Miramonte hydrant parts	\$165.41
				R098580		Miramonte hydrant parts	\$112.09
				<b>703170 Total</b>			<b>\$277.50</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703171	7/26/2022	236	COSTCO WHOLESALE	47831848 <b>703171 Total</b>	1230119	Kitchen supplies , motor oil, batteries, & towels	\$798.37 <b>\$798.37</b>
703172	7/26/2022	5709	COUNTY TREASURER	1800000984 <b>703172 Total</b>	1230143	LAFCO FY 2022-2023 Apportionment	\$4,908.12 <b>\$4,908.12</b>
703173	7/26/2022	254	DAART ENGINEERING CO, INC.	28452 <b>703173 Total</b>	1220331	Eng Srvs Fire Pump CIP 18-648 Retention	\$5,120.00 <b>\$5,120.00</b>
703174	7/26/2022	1279	DAILY JOURNAL CORPORATION	B3601901 <b>703174 Total</b>	1230028	Notice inviting Bids Pavement Rehab CIP 22-111	\$334.34 <b>\$334.34</b>
703175	7/26/2022	2238	DAVID CARTER	0001255421 001255828 <b>703175 Total</b>	1230030	Safe and Lock services master padlock & duplicate Safe and Lock services (shackle padlock)	\$187.63 \$205.80 <b>\$393.43</b>
703176	7/26/2022	5088	DENNIS GRUBB & ASSOCIATES, LLC	2768 <b>703176 Total</b>	1220114	Fire Prevention Plan Check B21-555	\$220.00 <b>\$220.00</b>
703177	7/26/2022	5593	DINOSAUR TIRE & ROAD SRVS, INC.	103080 <b>703177 Total</b>	1230031	Tires	\$947.06 <b>\$947.06</b>
703178	7/26/2022	7177	DYNASCALE, INC.	3554 <b>703178 Total</b>	1230156	Cloud storage for data protection 7/01/22-6/30/23	\$14,759.21 <b>\$14,759.21</b>
703179	7/26/2022	336	FEDEX	7-812-86018 <b>703179 Total</b>	1220034	Shipment to SB County Comm Dev 06/29/22	\$46.11 <b>\$46.11</b>
703180	7/26/2022	3197	FIRE APPARATUS SOLUTIONS	23112 <b>703180 Total</b>	1220876	Various part replacements & repairs Spartan Tiller	\$13,016.35 <b>\$13,016.35</b>





**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703181	7/26/2022	5256	FLYERS ENERGY, LLC	22-572797 22-572796 22-578852 22-578830 22-578829 <b>703181 Total</b>	1220036  1230041	PW Delivery 6/29/22 Unleaded Fuel PW Diesel fuel delivery 6/29/22 Fuel delivery 07/07/22 Fuel delivery 7/6/22 Fuel	\$4,290.92 \$2,467.10 \$964.80 \$4,699.71 \$1,651.32 <b>\$14,073.85</b>
703182	7/26/2022	359	FOUNDATION FOR CROSS-CONNECT CONTROL & HYDR RSRCH	19307  <b>703182 Total</b>	1230186	Membership Renewal July 2022-June 2023	\$265.30  <b>\$265.30</b>
703183	7/26/2022	5907	FUTURITY IT, INC.	2018-1092 <b>703183 Total</b>	1230161	Orion Software License FY 2023	\$2,500.00 <b>\$2,500.00</b>
703184	7/26/2022	402	HACH COMPANY	13103936 <b>703184 Total</b>	1230150	Sewer Flow Meter Monitor Srv Contract FY22/23 July	\$1,000.00 <b>\$1,000.00</b>
703185	7/26/2022	2117	HILLTOP GEOTECHNICAL, INC.	18559 <b>703185 Total</b>	1220535	Soil, Asphalt, Piles	\$3,518.00 <b>\$3,518.00</b>
703186	7/26/2022	5458	HIRSCH PIPE & SUPPLY	8357005 <b>703186 Total</b>	1230045	Richardson well site #3 regulator replacement 7/6	\$203.00 <b>\$203.00</b>
703187	7/26/2022	3400	INFOSEND, INC.	215092 <b>703187 Total</b>	1220208	FY22 Utility Bill mailing postage	\$1,495.72 <b>\$1,495.72</b>
703188	7/26/2022	2472	INTERNATIONAL CODE COUNCIL	3336197 <b>703188 Total</b>	1230126	International Code Council ICC renewal T. Ingalls	\$145.00 <b>\$145.00</b>
703189	7/26/2022	490	J & M TROPHIES	29174 <b>703189 Total</b>	1220863	Name Plates for two plaques	\$60.90 <b>\$60.90</b>
703190	7/26/2022	7032	JOHN ARTHUR MAY	1114 <b>703190 Total</b>	1220880	Checked 10 inch valve	\$90.00 <b>\$90.00</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703191	7/26/2022	2023	JOSEPH E BONADIMAN & ASSOCIATE	4689 Q <b>703191 Total</b>	1220534	Land Survey - Monument Pres. CIP 19-193 June	\$15,010.00 <b>\$15,010.00</b>
703192	7/26/2022	6071	KELLERMEYER BERGENSONS SERVICE	INV0616462 <b>703192 Total</b>	1230170	Janitorial Svcs for City bldgs & Cole House -July	\$7,000.35 <b>\$7,000.35</b>
703193	7/26/2022	5453	LARRY AGRE	436338 <b>703193 Total</b>	1230058	1 x 33mm budd wheel socket	\$83.95 <b>\$83.95</b>
703194	7/26/2022	7033	LOCALITY MEDIA, INC.	2161 <b>703194 Total</b>	1230128	Fire Prevention Inspection Software annual fee	\$3,914.00 <b>\$3,914.00</b>
703195	7/26/2022	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	26306 <b>703195 Total</b>	1220057	Thermostat installation	\$250.00 <b>\$250.00</b>
703196	7/26/2022	1733	LOWE'S COMPANIES, INC.	27676 67089 07/09/2022 25342 28317 27925 07-14-22 27777 07-13-22 25516 25447 07-14-22 27108 07-07-22 27778 <b>703196 Total</b>	1230117	Batteries for Library door alarm Shower head for station 252 Primer, mixing arms, & gas Gatorade, Water, Tubing, & Paint Bathroom cleaning supplies Installation kit, Masonry drill, Concrete screws Tools & materials for hydrant & air vac maint Improvement supplies and materials MIP Compression fittings Drill bits, level, gloves, & concrete anchors	\$27.88 \$51.65 \$68.80 \$117.27 \$18.05 \$77.43 \$258.43 \$85.00 \$14.00 \$81.00 <b>\$799.51</b>
703197	7/26/2022	2555	MASTER METER, INC.	248317 <b>703197 Total</b>	1230151	Allegro Fixed Network Annual Maint 8/1/22-7/31/23	\$14,628.92 <b>\$14,628.92</b>
703198	7/26/2022	2876	MOORE, IACOFANO, GOLTSMAN, INC.	0076096 <b>703198 Total</b>	1220496	Plng svcs for prep housing element 6/1/22-6/30/22	\$497.50 <b>\$497.50</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703199	7/26/2022	667	MUNIMETRIX SYSTEMS CORP	2205-1129	1220064	April ImageSilo Monthly fee	\$39.99
				<b>703199 Total</b>			<b>\$39.99</b>
703200	7/26/2022	1935	NARCISCO VALDOVINOS	001008	1220249	Misc Landscape/Irrigation Repairs Barton Rd. June	\$705.42
				001007	1220261	Landscape Maint Ann Contract-So Barton Pkwy June	\$618.36
				001006	1220260	Landscape Maint Contract-Mission, Heritage Pk Medi	\$926.22
				001005	1220280	Landscape Maint LMD Area JUNE	\$13,488.09
				001010	1220243	Landscape Maint Ann Contract-Barton Rd Med June	\$3,986.48
				001009	1220248	Misc Landscape repairs in LMD area. June	\$4,974.32
				<b>703200 Total</b>			<b>\$24,698.89</b>
703201	7/26/2022	677	NFPA	8220150x	1230129	National Fire Codes subscription service 22/23	\$1,345.50
				8198480X	1230124	NFPA Annual Renewal 22/23	\$175.00
				<b>703201 Total</b>			<b>\$1,520.50</b>
703202	7/26/2022	1613	OFFICE DEPOT, INC.	251142129001A	1220065	PENS, FOOT REST	\$43.32
				<b>703202 Total</b>			<b>\$43.32</b>
703203	7/26/2022	4401	ORKIN PEST CONTROL	228880979	1230147	Pest Control contract for Civic Ctr & Library July	\$137.00
				228880974	1230146	Pest Control Svc - Corp Yard 7/5/22	\$75.00
				227638973	1220185	Pest Control Services at Senior Center for June	\$60.00
				228881638	1230171	Pest Control Srvs at 10466 Richardson St. July	\$53.00
				228882312	1230173	Pest Control Services at 25964 Mission Rd. July	\$138.00
				228881276	1230174	Pest Control Services at Senior Center for July	\$60.00
				<b>703203 Total</b>			<b>\$523.00</b>
703204	7/26/2022	1592	PHOENIX GROUP INFORMATION SYST	000330	1230108	Online Animal Lic Mngmt Processing start up fee	\$15,550.00
				<b>703204 Total</b>			<b>\$15,550.00</b>
703205	7/26/2022	794	REDLANDS GLASS HOUSE	9238	1220861	Install tempered dual pane Library window	\$432.00
				<b>703205 Total</b>			<b>\$432.00</b>
703206	7/26/2022	814	RIVERSIDE CONSTRUCTION CO, INC.	220603	1220552	California Widening & Storm Drain CIP 19-193 June	\$917,096.70
				<b>703206 Total</b>			<b>\$917,096.70</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703207	7/26/2022	266	ROBBINS & HOLDAWAY	00-7200-43327 00-1006-43261 00-1006-01-43262 00-1006-02-43263 00-1006-04-43265 00-1006-11-43267 00-1006-12-43268 <b>703207 Total</b>		June Legal Services for Special Counsel Srvs June Legal Services for General City Matters June Legal Services for City Council Mtgs/GM June Legal Services for Community Development June Legal Services for Public Safety June Legal Services for Claims June Legal Services for Miscellaneous <b>\$10,387.50</b>	\$1,620.00 \$3,290.00 \$2,712.50 \$1,242.50 \$192.50 \$1,277.50 \$52.50 <b>\$10,387.50</b>
703208	7/26/2022	5353	ROMO PLANNING GROUP	2022-06 <b>703208 Total</b>	1220528	Interim Planning Services 6/5/22-6/30/22	\$5,720.00 <b>\$5,720.00</b>
703209	7/26/2022	2324	SAN BERNARDINO CO FIRE DEPT	LL123CC <b>703209 Total</b>	1230155	Annual Household Hazard Waste Fees JULY 22-SEP 22	\$8,832.41 <b>\$8,832.41</b>
703210	7/26/2022	1379	SAN BERNARDINO COUNTY	109026 <b>703210 Total</b>	1230080	July 22 parcel map revisions	\$6.00 <b>\$6.00</b>
703211	7/26/2022	876	SAN BERNARDINO MUNICIPAL WATER	32584 32552 <b>703211 Total</b>	1230123	Annual permit FEE~ PERMIT #C-3-3593-S Annual Inspection FEE for PERMIT #C-3-3593-S	\$60.00 \$195.00 <b>\$255.00</b>
703212	7/26/2022	7127	SCA OF CA, LLC	155456PS <b>703212 Total</b>	1220142	Street Sweeping Srvs June	\$6,094.08 <b>\$6,094.08</b>
703213	7/26/2022	451	SITEONE LANDSCAPE SUPPLY, LLC	120431943-001 121059725-001 121361852-001 121360967-001 121423662-001 121395282-001 121519054-001 <b>703213 Total</b>	1220083 1230083	PVC & sprinkler parts Landscape materials and supplies Irrigation supplies Sprinkler controller & parts PVC elbow socket & pipe Wire connector, PVC expansion, PVC tee & coupling Irrigation parts	\$37.93 \$498.41 \$241.84 \$236.68 \$21.13 \$530.24 \$261.22 <b>\$1,827.45</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703214	7/26/2022	865	SN BERNARDINO CO SHERIFF DEPT	1st Pymt 21831	1230144 1230175	Sheriff Services Contract July 2022 Pre-employment polygraphs JVelasquez & JCunningham	\$534,846.00 \$400.00
<b>703214 Total</b>							<b>\$535,246.00</b>
703215	7/26/2022	829	SO CALIF ASSOC OF GOVERNMENTS	SCAG FY23 0117 <b>703215 Total</b>	1230153	SCAG Assessment dues for FY 2022-23	\$2,939.00 <b>\$2,939.00</b>
703216	7/26/2022	1131	SOUTH COAST A.Q.M.D.	4004184 4005856 <b>703216 Total</b>	1230109 1230110	FLAT FEE FOR LAST FISCAL YEAR EMISSIONS FY22-23 Annual Renewal Fees-EM Elec Gen-Diesel	\$151.85 \$468.76 <b>\$620.61</b>
703217	7/26/2022	831	SOUTHERN CALIFORNIA FPO'S	SoCalFPOIngalls22/23 SoCalFPODingman22/23 <b>703217 Total</b>	1230130	2022/23 SoCal FPO membership Ingalls 2022/23 SoCal FPO membership Dingman	\$55.00 \$55.00 <b>\$110.00</b>
703218	7/26/2022	5849	ST FRANCIS ELECTRIC, LLC	181087126 181087125 <b>703218 Total</b>	1220254 1220253	Misc Traffic Signal Repairs June 2022 response Annual Traffic Signal Maint Contract 2021-22 June	\$926.50 \$1,904.95 <b>\$2,831.45</b>
703219	7/26/2022	1356	STAPLES BUSINESS ADVANTAGE	3511983618 <b>703219 Total</b>	1220085	MANILLA FILE FOLDERS	\$54.00 <b>\$54.00</b>
703220	7/26/2022	1451	STATE OF CALIFORNIA DEPT OF JUSTICE	589906 <b>703220 Total</b>	1220458	Fingerprint applications for J. Velaquez	\$32.00 <b>\$32.00</b>
703221	7/26/2022	6003	SUEZ WTS SERVICES USA, INC.	901630663 <b>703221 Total</b>	1230167	Deionized water tank & regeneration fees 07/2022	\$66.37 <b>\$66.37</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703222	7/26/2022	5270	SUPERIOR AUTOMOTIVE WAREHOUSE	112639	1220877	headlight assembly	\$21.52
				113324	1230089	Chemical/shop supplies	\$493.46
				113327		Box fuse	\$10.94
				113326		Batteries	\$298.73
				113006		Case tractor battery	\$134.44
				113408		Coil & Spark plugs	\$65.30
				113411		Air, Oil, Fuel, & Filter	\$88.76
				113394		Auxiliary engine SW 198	\$10.32
				113528		Domelight	\$7.63
				113522		Oil & Air filter, Fuses	\$105.61
				113439		Warranty battery & Switch knob	\$9.02
				113407		Spark plug & Coil	\$60.76
				<b>703222 Total</b>			<b>\$1,306.49</b>
703223	7/26/2022	5270	SUPERIOR AUTOMOTIVE WAREHOUSE	113002	1230089	Oil change items for 2020 Ford F150	\$58.08
				<b>703223 Total</b>			<b>\$58.08</b>
703224	7/26/2022	7124	TETRA TECH INC.	51920271	1220619	Profile & Study Viability of Mtn View Well #5	\$6,148.64
				<b>703224 Total</b>			<b>\$6,148.64</b>
703225	7/26/2022	237	THE COUNSELING TEAM, INC.	82872	1230091	Assmnt pre employment J. Cunningham J. Velasquez	\$600.00
				<b>703225 Total</b>			<b>\$600.00</b>
703226	7/26/2022	1804	THE SUN	900370663 07/11/22	1230187	26 Week Newspaper Subscription	\$363.54
				<b>703226 Total</b>			<b>\$363.54</b>
703227	7/26/2022	2862	TRL SYSTEMS, INC.	530127	1220879	Repair Corp Yard Entry Gate Card Reader	\$520.00
				<b>703227 Total</b>			<b>\$520.00</b>
703228	7/26/2022	4674	TRYCO GENERAL ENGINEERING	571	1220511	ADA Access Ramps, Citywide (CIP 21-105) Retention	\$4,746.13
				<b>703228 Total</b>			<b>\$4,746.13</b>
703229	7/26/2022	304	TYLER TECHNOLOGIES, INC.	045-384407	1220349	06/20-06/22/22 Munis Utility Billing implementatio	\$3,825.00
				<b>703229 Total</b>			<b>\$3,825.00</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703230	7/26/2022	1862	U.S. POSTAL SERVICE	123428	1220878	Postage for Pre-Paid Permit - Refuse Rate Increase	\$1,247.66
				<b>703230 Total</b>			<b>\$1,247.66</b>
703231	7/26/2022	1854	UNDERGROUND SERVICE ALERT OF	620220144	1220095	Dig Alert charges June	\$120.55
				<b>703231 Total</b>			<b>\$120.55</b>
703232	7/26/2022	6171	UPTOWN AUTO SPA	UTAS060524	1220096	Carwash charges for May and June 2022	\$152.00
				<b>703232 Total</b>			<b>\$152.00</b>
703233	7/26/2022	6135	URBAN CROSSROADS, INC.	37922	1220558	Prepare Plans -Traffic Signal at California/Citrus	\$125.00
				<b>703233 Total</b>			<b>\$125.00</b>
703234	7/26/2022	1885	VISTA PAINT CORPORATION	2022-610904-00	1230097	Paint for hydrant maintenance	\$139.96
				<b>703234 Total</b>			<b>\$139.96</b>
703235	7/26/2022	1977	VULCAN MATERIALS	73332625	1220098	Asphalt & aggregate	\$107.21
				73338539	1230137	Asphalt & aggregate	\$770.29
				<b>703235 Total</b>			<b>\$877.50</b>
703236	7/26/2022	4304	WHITEWATER ROCK & SUPPLY	73381	1230172	Palm Springs Gold gravel Newport landscape project	\$2,990.06
				<b>703236 Total</b>			<b>\$2,990.06</b>
703237	7/26/2022	1917	WILBUR E & JUNE PURVIS	44797	1230113	Lawnmower 2 gal mix & bar oil	\$126.07
				<b>703237 Total</b>			<b>\$126.07</b>
703238	7/26/2022	1622	WILLDAN FINANCIAL SERVICES	010-51666	1230148	Engineer Services for LMD Assessment 7/22-9/22	\$2,606.47
				010-51667	1230149	Admin Srvs Streetlight Maint. District 7/22-9/22	\$2,295.90
				<b>703238 Total</b>			<b>\$4,902.37</b>
				<b>Grand Total</b>			<b>\$1,874,255.11</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**7/26/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
102147999	7/9/2022	771	P.E.R.S.	1002147999/8000		PERS Contribution-June 2022	\$915.88
468529	7/13/2022	454	MissionSquare	2022071300468529		457 Contributions 06/19 through 07/02/2022	\$27,578.81
102145064	7/14/2022	771	P.E.R.S.	100000016841273		1959 Survivor Benefit FY 2021/2022 Fire PEPRA	\$559.30
102145046	7/14/2022	771	P.E.R.S.	100000016841402		1959 Survivor Benefit FY 2021/2022 Fire Classic	\$958.80
102151631	7/26/2022	772	CalPERS	100000016851006		Unfunded Accrued Liability-Safety Classic 920	\$474,864.00
102151632	7/26/2022	772	CalPERS	100000016850997		Unfunded Accrued Liability-Misc Classic 919	\$362,913.00
102151633	7/26/2022	772	CalPERS	100000016851021		Unfunded Accrued Liability-Misc PEPRA 27426	\$1,722.00
102151634	7/26/2022	772	CalPERS	100000016851014		Unfunded Accrued Liability-Safety PEPRA 25858	\$1,612.00

Total = \$871,123.79  
Grand Total = \$2,745,378.90

PAYROLL: 07/21/2022 \$344,756.24

**CLAIMS VOUCHER APPROVAL**

I have reviewed the above listing of payments on check nos. 703130, 703131 and 703143 through 703238 and wire nos. 102147999, 468529, 102145064, 102145046, 102151631 through 102151634 for a total disbursement of \$2,745,378.90 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

  
Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipetr, City Manager

Approved by the City Council at their meeting held on August 9, 2022 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor





**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**8/9/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703239	7/26/2022	5673	CR&R	JUNE 2022		JUNE 2022 REFUSE PAYMENTS COLLECTED	\$125,233.53
						<b>703239 Total</b>	<b>\$125,233.53</b>
703240	7/26/2022	5502	FRONTIER COMMUNICATIONS	9097998064 July 22 9097997257 Aug 22		Frontier bill 07/10/22-08/09/22 Frontier bill 07/19/22-08/18/22	\$43.25 \$43.25
						<b>703240 Total</b>	<b>\$86.50</b>
703241	7/26/2022	6071	KELLERMEYER BERGENSONS SERVICE	INV0585133	1220444	Janitorial Services for City buildings & Cole Hous	\$7,000.35
						<b>703241 Total</b>	<b>\$7,000.35</b>
703242	7/26/2022	7131	PPT HOLDINGS, I, LLC	PUSA10090057185	1220707	HP hardware support agreement 3/11/22 to 3/10/23	\$2,990.79
						<b>703242 Total</b>	<b>\$2,990.79</b>
703243	7/26/2022	876	SAN BERNARDINO MUNICIPAL WATER	JUNE 2022		JUNE 2022 SEWER PAYMENTS COLLECTED	\$225,490.14
						<b>703243 Total</b>	<b>\$225,490.14</b>
703244	7/26/2022	1245	SO CALIF EDISON	700547438439 June22 700548764612 June22 700448473884 June 22 700529893260 June 22		Edison bill 06/02/22-06/30/22 Edison bill 06/01/22-06/29/22 Edison bill 06/03/22-07/04/22 Edison bill 06/10/22-07/11/22	\$57.99 \$149.57 \$17.84 \$197.14
						<b>703244 Total</b>	<b>\$422.54</b>
703245	7/26/2022	3123	JEFFREY PETERSON	07252022 FSA		2022 FSA REIMBURSEMENT	\$1,000.00
						<b>703245 Total</b>	<b>\$1,000.00</b>
703246	7/26/2022	1245	SO CALIF EDISON	700228347138 June 22 700228318038 June 22 700242318673 June22 700072821984 June22 700350988278 June22 700011104827 June22 700162747250 June 22 700125145505 June 22 700281250130 June 22 700010396020 June 22		Edison bill 06/14/22-07/13/22 Edison bill 06/14/22-07/13/22 Edison bill 06/02/22-06/30/22 Edison bill 06/02/22-06/30/22 Edison bill 06/01/22-06/30/22 Edison bill 06/01/22-06/29/22 Edison bill 06/07/22-07/06/22 Edison bill 06/07/22-07/06/22 Edison bill 06/03/22-07/04/22 Edison bill 06/03/22-07/04/22	\$1,440.18 \$955.01 \$32.27 \$148.89 \$6,213.55 \$116.93 \$815.25 \$106.18 \$58.89 \$84.36



**CITY OF LOMA LINDA**  
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				700280676618 June 22		Edison bill 06/06/22-07/05/22	\$58.59
				700250837495 June 22		Edison bill 06/14/22-07/13/22	\$16.88
				600000500568 May22		Edison bill 05/03/22-06/01/22	\$5,197.03
						<b>703246 Total</b>	<b>\$15,244.01</b>
703247	7/26/2022	1261	THE GAS COMPANY	19406867366 June 22		Gas co 06/13/22-07/13/22	\$14.79
						<b>703247 Total</b>	<b>\$14.79</b>
703248	7/28/2022	2653	ALLIANT INSURANCE SVCS, INC.	1974042	1230212	22-23 Alliant Crime Insurance Prog premium	\$1,298.00
						<b>703248 Total</b>	<b>\$1,298.00</b>
703249	7/28/2022	2724	BRANDI CORREIA	BCorreiaHumaneOffice		Travel accomd for Humane Officers Training	\$2,582.85
						<b>703249 Total</b>	<b>\$2,582.85</b>
703250	8/3/2022	7053	MARLIN BUSINESS BANK	19981950		City Wide printers lease agreement July 2022	\$2,845.95
				19981950PW	1230121	Wide format PW printer lease agreement July 2022	\$856.80
						<b>703250 Total</b>	<b>\$3,702.75</b>
703251	8/3/2022	1935		001008	1220249	Misc Landscape/Irrigation Repairs Barton Rd. June	\$705.42
				001005 Corrected	1220280	Landscape Maint LMD Area June	\$12,257.45
			NARCISCO VALDOVINOS	001006 Corrected	1220260	Landscape Maint -Mission, Heritage Pk June	\$841.71
				001007 Corrected	1220261	Landscape Maint Contract - So Barton Pkwy June	\$561.94
				001010 Corrected	1220243	Landscape Maint Contract - Barton Rd Median June	\$3,622.76
				001009 Corrected	1220248	Misc Landscape repairs in LMD area June	\$4,696.48
						<b>703251 Total</b>	<b>\$22,685.76</b>
703252	8/4/2022	1730	AFLAC	138371		AFLAC Insurance Premium July 2022	\$1,699.90
						<b>703252 Total</b>	<b>\$1,699.90</b>
703253	8/4/2022	1280	CARRY HOWARD	08032022 FSA		2022 FSA REIMBURSEMENT	\$89.06
						<b>703253 Total</b>	<b>\$89.06</b>



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703254	8/9/2022	2394	2 HOT ACTIVEWEAR & UNIFORMS	4140	1230005	Wildland boots for new hire J. Cunningham	\$357.79
				4104	1230219	New hire uniform items J Velazquez	\$1,227.56
				4136	1230224	New hire uniform items J Cunningham	\$1,229.73
				4106	1230005	Wildland boots for new hire J. Velaquez	\$357.79
						<b>703254 Total</b>	<b>\$3,172.87</b>
703255	8/9/2022	4229	A & I REPROGRAPHICS	CN00039280		Print plans/specs CAST Median CIP 22-112	\$322.42
				CN00039289	1230009	Print plans/specs Hulda Crooks 22-755	\$235.55
						<b>703255 Total</b>	<b>\$557.97</b>
703256	8/9/2022	29	AGUA MANSA PROPERTIES, INC.	27957		Concrete/asphalt disposal 7/20/22	\$300.00
				28085		Concrete disposal	\$300.00
				28089		Concrete disposal	\$300.00
				28114		Concrete disposal	\$300.00
				28248	1230065	Concrete disposal	\$300.00
						<b>703256 Total</b>	<b>\$1,500.00</b>
703257	8/9/2022	1984	ALLSTAR FIRE EQUIP. CO., INC.	241421	1230189	Class ""A"" Fire Fighting Foam	\$3,524.03
						<b>703257 Total</b>	<b>\$3,524.03</b>
703258	8/9/2022	4554	ALTERNATIVE HOSE, INC.	6027480		Hydraulic gauge for suction pump & nipple	\$44.10
				6028415	1230135	Hose for production dept	\$2.98
						<b>703258 Total</b>	<b>\$47.08</b>
703259	8/9/2022	7110	AMY JONES	Garden Reimb 7-25-22		Plants for Community Garden (from donation acct)	\$705.36
						<b>703259 Total</b>	<b>\$705.36</b>
703260	8/9/2022	53	ANIMAL EMERGENCY CLINIC, INC.	194365	1230011	Animal Control Srvc for July 18, 2022	\$130.00
						<b>703260 Total</b>	<b>\$130.00</b>
703261	8/9/2022	3833	ATKINSON, ANDESLOH, LOYA, RUUD, & ROMO	650560		HR Legal Services April 2022	\$702.95
					1220827		
						<b>703261 Total</b>	<b>\$702.95</b>
703262	8/9/2022	6075	AUTOMOTIVEWORKWEAR.COM	802891	1230235	2 pairs of work pants - R. Munoz	\$68.15
						<b>703262 Total</b>	<b>\$68.15</b>



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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703263	8/9/2022	7190	BINGBING XU	993767121		Acct #993767121 closed, prepay refunded	\$40.13
						<b>703263 Total</b>	<b>\$40.13</b>
703264	8/9/2022	5174	BRENT BILLINGSLEY	1152	1230132	Chlorine Tablets for Wells July 2022	\$4,675.50
						<b>703264 Total</b>	<b>\$4,675.50</b>
703265	8/9/2022	7123	CHARTER COMMUNICATIONS HOLDINGS, LLC	0020150071822 0212906071422		Cable srv for station 251 7/18-8/17/22	\$109.81
					1230131	Cable srv for station 252 7/14-8/13/22	\$84.63
						<b>703265 Total</b>	<b>\$194.44</b>
703266	8/9/2022	4397	CHEMPAK	119234	1230016	Soap dispenser & Hand soap for parks	\$124.08
						<b>703266 Total</b>	<b>\$124.08</b>
703267	8/9/2022	201	CLA-VAL CO.	848155	1220857	Repair 10" valve - Huron Pressure Regulating Valv	\$2,076.91
						<b>703267 Total</b>	<b>\$2,076.91</b>
703268	8/9/2022	7180	CLARK & GREEN ASSOCIATES	CUP-P20-157-Reimb		MontecitoExpansion DevDepositRefund ProjectClosed	\$3,119.75
						<b>703268 Total</b>	<b>\$3,119.75</b>
703269	8/9/2022	4060	CLEAN SPORT	51218	1230019	Sanitation supplies	\$95.51
						<b>703269 Total</b>	<b>\$95.51</b>
703270	8/9/2022	203	CLINICAL LABORATORY OF	2201122-LOM01	1220020	Water sampling of Richardson treatment June 2022	\$8,038.75
						<b>703270 Total</b>	<b>\$8,038.75</b>
703271	8/9/2022	7027	COLANTUONO, HIGHSMITH & WHATLEY, PC	52375		Legal Rept Svcs for Dist elections process/June 22	\$1,565.00
					1230217		
						<b>703271 Total</b>	<b>\$1,565.00</b>
703272	8/9/2022	2118	CONFIRE JPA	2023-007	1230159	CONFIRE Services July- September 2022	\$67,530.93
						<b>703272 Total</b>	<b>\$67,530.93</b>
703273	8/9/2022	5762	CORE & MAIN	Q989387	1230026	Parts for fire hydrants	\$169.60
						<b>703273 Total</b>	<b>\$169.60</b>



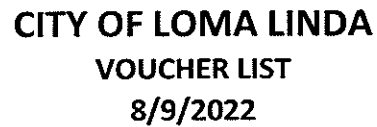
**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**8/9/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703274	8/9/2022	1279	DAILY JOURNAL CORPORATION	83610680		Advertise NOI Bids Hulda Crooks track (CIP 22-755)	\$309.15
				83610989	1230028	Advertise NOI bids CA St median CIP 22-112	\$299.99
						<b>703274 Total</b>	<b>\$609.14</b>
703275	8/9/2022	2238	DAVID CARTER	0001256066	1230030	Abus padlocks (12 each)	\$535.05
						<b>703275 Total</b>	<b>\$535.05</b>
703276	8/9/2022	5088	DENNIS GRUBB & ASSOCIATES, LLC	2796	1230242	Fire Prevention Plan Ck/Inspection Srvc 07/2022	\$3,230.00
						<b>703276 Total</b>	<b>\$3,230.00</b>
703277	8/9/2022	5593	DINOSAUR TIRE & ROAD SRVS, INC.	103079	1230031	Tires	\$947.06
						<b>703277 Total</b>	<b>\$947.06</b>
703278	8/9/2022	1256	ELROD FENCE CO., INC.	17649	1230180	Repair barb wire and razor wire on gate	\$685.00
						<b>703278 Total</b>	<b>\$685.00</b>
703279	8/9/2022	7075	FAILSAFE TESTING, LLC	12329	1230223	Pump testing for various apparatus	\$1,600.00
						<b>703279 Total</b>	<b>\$1,600.00</b>
703280	8/9/2022	331	FAIRVIEW FORD SALES, INC.	917634		Door check	\$12.03
				917636	1230036	Door check	\$12.03
						<b>703280 Total</b>	<b>\$24.06</b>
703281	8/9/2022	336	FEDEX	7-827-85966		Courier service to Tryco Eng,	\$47.21
				9-629-95532	1230037	Late fee for inv. 7-783-72340	\$2.34
						<b>703281 Total</b>	<b>\$49.55</b>
703282	8/9/2022	212	FLEET SERVICES, INC.	05P82905	1230022	High lift inspection book and BIT program form	\$133.40
						<b>703282 Total</b>	<b>\$133.40</b>
703283	8/9/2022	6254	FLORES-HERNANDEZ, LYDIA	3		Tuition Reimbursement ORGS-540	\$1,400.00
						<b>703283 Total</b>	<b>\$1,400.00</b>

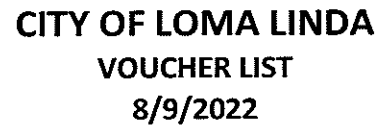


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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703284	8/9/2022	5256	FLYERS ENERGY, LLC	22-589607		PW Unleaded fuel delivery 7/20/22	\$2,375.63
				22-589608		Fuel delivered 07/20/2022	\$2,581.96
				22-596025	1230041	PW 7/27/22 Fuel Delivery	\$2,758.98
						<b>703284 Total</b>	<b>\$7,716.57</b>
703285	8/9/2022	5502	FRONTIER COMMUNICATIONS	9097998149 Aug 22		Frontier bill 07/25/22-08/24/22	\$208.34
				9097991480 Aug 22		Frontier bill 07/28/22-08/27/22	\$122.15
				9097963838 Aug 22		Frontier bill 07/22/22-08/21/22	\$130.36
						<b>703285 Total</b>	<b>\$460.85</b>
703286	8/9/2022	402	HACH COMPANY	13153386	1230150	Sewer Flow Meter Monitoring Srv Contract August 22	\$1,000.00
						<b>703286 Total</b>	<b>\$1,000.00</b>
703287	8/9/2022	439	HOSE MAN, INC.	6239043-0001-06	1230204	Hose for valve truck	\$400.89
						<b>703287 Total</b>	<b>\$400.89</b>
703288	8/9/2022	478	INLAND OVERHEAD DOOR COMPANY	48723	1230047	Repair Apparatus Bay Door #4 completed 7/25/22	\$904.00
						<b>703288 Total</b>	<b>\$904.00</b>
703289	8/9/2022	480	INLAND WATER WORKS SUPPLY	51058023.001	1230048	Clamps for Distribution Dept. Inventory	\$1,716.95
						<b>703289 Total</b>	<b>\$1,716.95</b>
703290	8/9/2022	7187	JACOB NEWTON	993766991		Acct #993766991 closed, prepay refunded	\$22.23
						<b>703290 Total</b>	<b>\$22.23</b>
703291	8/9/2022	7189	JACQUELINE ROBLES	993767018		Acct #993767018 closed, prepay refunded	\$27.05
						<b>703291 Total</b>	<b>\$27.05</b>
703292	8/9/2022	4701	LEGEND PUMP & WELL SERVICE, INC.	57439	1220835	Repair irrigation booster pump 3.2 MG Tank	\$4,045.00
				57455	1230053	Repair Well and Booster Pumps Richardson Well #6	\$537.50
						<b>703292 Total</b>	<b>\$4,582.50</b>
703293	8/9/2022	5375	LEVEL 3 COMMUNICATIONS, LLC	300895391	1230122	Bandwidth services 7/17/22-8/16/22	\$5,308.44
						<b>703293 Total</b>	<b>\$5,308.44</b>



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703294	8/9/2022	4817	LEXIPOL, LLC	INVLEX10025	1230190	Standard Oper Procedures (SOP)Manual Sft	\$8,955.37
						703294 Total	\$8,955.37
703295	8/9/2022	1933	LILBURN CORPORATION	22-0752	1220627	Plng svc 25-room motel CEQA review 6/20/22-7/17/22	\$330.00
						703295 Total	\$330.00
703296	8/9/2022	7185	LINDA HYNES	993762598		Account #993762598 closed, refund overpayment	\$44.99
						703296 Total	\$44.99
703297	8/9/2022	568	LOMA LINDA CHAMBER OF COMMERCE	4628	1230234	Contribution to the Chamber of Commerce FY 22/23	\$25,000.00
						703297 Total	\$25,000.00
703298	8/9/2022	2045	LOMA LINDA HEATING & AIR CONDITIONING, INC.	26349 26424	1230055	HVAC Service and Maintenance Station 252 HVAC Service and Maintenance in Office	\$75.31 \$125.00
						703298 Total	\$200.31
703299	8/9/2022	1733	LOWE'S COMPANIES, INC.	27117 23708 27611 27132 07-21-22 27782 07-13-22 28509 27060 07-20-22 27480 07-28-22 27839 07-29-22	1230117	Batteries for alarm Heritage Park House Lumber for trailers TR947 Parts for service truck parts for sample station Orbital sander, cord, masks, fogger, pesticide Torch kit, parts for Richardson Well #3 repair Fluke & test leads Propane tank and shower head Corp yard furniture dolly (2 each) Wasp nest treatment device charger	\$36.15 \$583.70 \$303.31 \$218.11 \$79.41 \$184.92 \$82.60 \$103.27 \$59.79
						703299 Total	\$1,651.26
703300	8/9/2022	7188	LUKE TSAI	993766995		Acct #993766995 closed, prepay refunded	\$97.02
						703300 Total	\$97.02
703301	8/9/2022	1566	MALLORY SAFETY & SUPPLY, LLC	5403674 5405316 5404681 5404647	1230105	2 sets of coveralls N95 masks for Sewer Dept. Nitrile gloves Synthetic leather patch gloves	\$171.02 \$25.15 \$70.47 \$136.04
						703301 Total	\$402.68



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703302	8/9/2022	1685	MITCHELL 1	27865846	1230228	Software for vehicle repairs	\$2,758.42
						703302 Total	\$2,758.42
703303	8/9/2022	660	MOTOROLA, INC.	16185027	1230215	2 APX Mobile Radios for Command Code 3 Package	\$14,044.70
						703303 Total	\$14,044.70
703304	8/9/2022	4703	MUNICIPAL EMERGENCY SVCS, INC.	IN1741513	1230059	Various PPE for new hires Cunningham & Velasquez	\$440.81
				IN1740290	1230222	MES/FDX Leather Boots	\$829.88
				IN1709130	1220883	Assaulter belts - various sizes	\$2,435.35
						703304 Total	\$3,706.04
703305	8/9/2022	7186	NORBERTO LEIRNUR	993765980		Acct #993765980 closed, refund overpayment	\$193.89
						703305 Total	\$193.89
703306	8/9/2022	7176	ODP BUSINESS SOLUTIONS, LLC	253319211001		COPY PAPER, CASH RECEIPT PAPER	\$129.84
				255307923001		Office Supplies (paper & mouse)	\$61.33
				255962949001		Office Supplies(production, Digalerts)	\$87.27
				255964739001	1230134	Pens for Water Dept.	\$16.53
						703306 Total	\$294.97
703307	8/9/2022	4401	ORKIN PEST CONTROL	228882119		Pest control Svc Station 252 7/18/22	\$117.00
				236018435	1230176	Pest control Station 252 07/25/22	\$117.00
						703307 Total	\$234.00
703308	8/9/2022	739	PETTY CASH	REQUEST June 22		Replenish Petty Cash Fund	\$124.44
						703308 Total	\$124.44
703309	8/9/2022	1592	PHOENIX GROUP INFORMATION SYST	0620221143	1220577	Admin citation processing 06/2022	\$255.79
				062022903	1220111	Parking Permit Management Sftware 06/2022	\$888.14
				062022143	1220112	Delinquent parking ticket recovery prmg 06/22	\$548.29
						703309 Total	\$1,692.22
703310	8/9/2022	4458	PRINTING & PROMOTION PLUS, INC.	83774	1230226	Building Dept. Correction notice booklets 100pg	\$84.45
						703310 Total	\$84.45





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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703311	8/9/2022	766	PRUDENTIAL OVERALL SUPPLY	23348858 23355168	1230070	Shop towels rental 7-7-22 Shop towel rental 7-21-22	\$56.62 \$56.62 <b>703311 Total</b> <b>\$113.24</b>
703312	8/9/2022	5772	QUINN COMPANY	PCA00313202 PCA00313903	1230072	Air, Oil & Fuel filters Air filter & Steering column	\$342.69 \$777.27 <b>703312 Total</b> <b>\$1,119.96</b>
703313	8/9/2022	5772	QUINN COMPANY	PCA00314152	1230072	Door latch	\$114.69 <b>703313 Total</b> <b>\$114.69</b>
703314	8/9/2022	6169	R&S OVERHEAD DOORS OF IE, INC.	8753 9227 8754	1220074	Men & women's restroom doors Gate repair at Richardson Well #5 Repair Corp Yard Gate	\$195.00 \$605.00 \$694.75 <b>703314 Total</b> <b>\$1,494.75</b>
703315	8/9/2022	5911	RDO EQUIPMENT CO	P7751435 P7810635 P7934635 P7934735	1230074	Heavy Equipment Oil Filter Air filter cover Knob & toggle switch replacement Thermostat, Gasket cover, Switch & Mower blade	\$46.33 \$59.41 \$70.78 \$304.16 <b>703315 Total</b> <b>\$480.68</b>
703316	8/9/2022	4461	RYDIN DECAL	394919	1230063	Residential Parking Permit Decals	\$1,735.41 <b>703316 Total</b> <b>\$1,735.41</b>
703317	8/9/2022	3888	SAN BERNARDINO VALLEY WATER CONSERVATION DISTRICT	223	1230227	Groundwater Sustainability City Cost FY 22-23	\$37,196.00 <b>703317 Total</b> <b>\$37,196.00</b>
703318	8/9/2022	3698	SCOTT ZEHR	07182022	1230205	City Hall Fountain Maintenance Svc July 2022	\$135.00 <b>703318 Total</b> <b>\$135.00</b>
703319	8/9/2022	7047	SHI INTERNATIONAL CORP	815587305	1230203	VMware support 9/25/22-9/24-23	\$6,376.53 <b>703319 Total</b> <b>\$6,376.53</b>



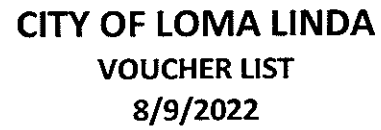
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VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703320	8/9/2022	451	SITEONE LANDSCAPE SUPPLY, LLC	121616846-001		Irrigation parts	\$46.25
				121304111-001		Cattleman Crown Shade Hats	\$140.58
				121763475-001		Irrigation parts	\$308.15
				121863596-001		Irrigation parts	\$112.88
				121889835-001	1230083	Irrigation parts	\$519.40
703320 Total							\$1,127.26
703321	8/9/2022	1245	SO CALIF EDISON	700394531780 July 22		Edison bill 06/29/22-07/28/22	\$135.92
				700452547783 July 22		Edison bill 06/29/22-07/28/22	\$40.93
				700075919924 July 22		Edison bill 06/29/22-07/28/22	\$39.86
				700142439793 July 22		Edison bill 06/29/22-07/28/22	\$111.17
				700546567358 July 22		Edison bill 06/28/22-07/27/22	\$20.40
				700458638878 July 22		Edison bill 06/28/22-07/27/22	\$3,098.64
				700142412616 July 22		Edison bill 06/29/22-07/28/22	\$12.48
703321 Total							\$3,459.40
703322	8/9/2022	1131	SOUTH COAST A.Q.M.D.	4037913		Emissions Fees for 3.2 MG Reservoir	\$151.85
				4033867	1230236	ICE Fees for 3.2 MG Reservoir Generator	\$468.76
703322 Total							\$620.61
703323	8/9/2022	1356	STAPLES BUSINESS ADVANTAGE	3512408064		Tape, Tissue and Clorox wipes	\$42.38
				3513334506	1230111	Office Supplies	\$85.03
703323 Total							\$127.41
703324	8/9/2022	7129	STATE WATER RESOURCES CONTROL BOARD	442214 LOMA LINDA		RETURN OF UN USED SEWER ARREARAGE FUNDING	\$22,446.98
703324 Total							\$22,446.98
703325	8/9/2022	7191	STEVEN HAUER	993767546		Acct #993767546 closed, prepayment refunded	\$12.41
703325 Total							\$12.41
703326	8/9/2022	5270	SUPERIOR AUTOMOTIVE WAREHOUSE	113726		Air tool oil	\$23.88
				113765		Napa gold filters	\$52.64
				113729		Oil filter & oil	\$27.26
				114056		Batteries	\$357.46
				114080		Battery core credit	-\$58.73



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**8/9/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
				114166		Diesel exhaust fluid	\$30.43
				114097		Diesel exhaust fluid	\$91.28
				114287	1230089	Diesel exhaust fluid	\$77.92
						<b>703326 Total</b>	<b>\$602.14</b>
703327	8/9/2022	6108	TESLA ENERGY	822-000-075		Bldg prmt partial reim B22-000-075 app cancelled	\$224.25
						<b>703327 Total</b>	<b>\$224.25</b>
703328	8/9/2022	237	THE COUNSELING TEAM, INC.	83025	1230141	Behavioral health and wellness srvs 07/2022	\$600.00
						<b>703328 Total</b>	<b>\$600.00</b>
703329	8/9/2022	3982	TURNOUT MAINTENANCE CO	25798	1230177	Turnout coats maintenance	\$1,166.40
						<b>703329 Total</b>	<b>\$1,166.40</b>
703330	8/9/2022	1854	UNDERGROUND SERVICE ALERT OF	22-2300111		Dig Alert Regulatory costs July 2022	\$35.90
				720220143	1230094	Dig alert ticket charges July 2022	\$88.75
						<b>703330 Total</b>	<b>\$124.65</b>
703331	8/9/2022	6171	UPTOWN AUTO SPA	UTAS060525	1220096	May & June car wash charges	\$128.00
						<b>703331 Total</b>	<b>\$128.00</b>
703332	8/9/2022	4030	US TRONICS	M-12267JN22	1220302	Satellite phone service 06/2022	\$167.85
						<b>703332 Total</b>	<b>\$167.85</b>
703333	8/9/2022	1885	VISTA PAINT CORPORATION	2022-640274-00	1230097	Rags for distribution	\$159.91
						<b>703333 Total</b>	<b>\$159.91</b>
703334	8/9/2022	1977	VULCAN MATERIALS	73345481		Asphalt & aggregate	\$107.21
				73338538	1230137	Asphalt & aggregate	\$155.43
						<b>703334 Total</b>	<b>\$262.64</b>
703335	8/9/2022	1917	WILBUR E & JUNE PURVIS	44892		Stihl MS 661 36"" chain saw elastostart, filter	\$99.47
				44931	1230113	Stihl MS 661 36"" decompression valve, plug repair	\$99.03
						<b>703335 Total</b>	<b>\$198.50</b>



VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
703336	8/9/2022	1919	WILLDAN	002-26857		Parcel map review June 2022	\$630.00
				002-26856	1220103	Building dept. services June 2022	\$14,858.38
						<b>703336 Total</b>	<b>\$15,488.38</b>
703337	8/9/2022	7013	WILLIAM T. SCHOENBORN	1866	1230211	Repair City backflow devices	\$2,627.00
						<b>703337 Total</b>	<b>\$2,627.00</b>
703338	8/9/2022	4353	WITTMAN ENTERPRISES, LLC	2206069	1220125	Medical Billing Services June 2022	\$835.73
						<b>703338 Total</b>	<b>\$835.73</b>
						<b>Grand Total</b>	<b>\$697,893.26</b>



**CITY OF LOMA LINDA**  
**VOUCHER LIST**  
**8/9/2022**

VOUCHER	DATE	VENDOR	VENDOR NAME	INVOICE	P.O.	INVOICE DESCRIPTION	AMOUNT
102160731	7/26/2022	771	P.E.R.S.	1002160731/31/33/34		PERS Contribution-6/19/2022-07/02/2022	\$60,330.26
102144666	7/6/2022	773	P.E.R.S. Health	100000016836642		Health Insurance Premium-July 2022	\$69,115.47
62740	7/14/2022	832	California JPIA	PRIM02054		Liability & Workers Comp Program	\$777,721.00
62740	7/14/2022	832	California JPIA	PROP02198		All Risk Property Insurance Program	\$128,242.00
Total =							<u>\$1,035,408.73</u>
Grand Total =							<u>\$1,733,301.99</u>

PAYROLL: 08/04/2022 \$368,964.65

**CLAIMS VOUCHER APPROVAL**

I have reviewed the above listing of payments on check nos. 703239 through 703338 and wire nos. 102160731, 102144666 and 62740 for a total disbursement of \$1,733,301.99 and to the best of my knowledge, based on the information provided, they are correct and are recommended for payment.

Sonia Fabela, Finance Director

Recommend that City Council approve for payment.

T. Jarb Thaipejr, City Manager

Approved by the City Council at their meeting held on August 9, 2022 and the City Treasurer is hereby to pay except as noted.

Phillip Dupper, Mayor



# City of Loma Linda Official Report

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Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: August 4, 2022  
TO: City Council  
SUBJECT: Minutes of May 10, 2022

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION**

It is recommended that the City Council approve the minutes of May 10, 2022.



# City of Loma Linda

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## City Council Minutes

### Regular Meeting of May 10, 2022

A regular meeting of the City Council was called to order by Mayor Dupper at 6:15 p.m. Tuesday, May 10, 2022. The City Council immediately recessed to consider the closed session item as listed and reconvened at 7:24 p.m.

Councilmen Present: Mayor Phill Dupper  
Mayor pro tempore Ron Dailey  
Bhavin Jindal  
John Lenart  
Rhodes Rigsby

Councilman Absent: None

Others Present: City Manager T. Jarb Thaipejr  
City Attorney Diane Robbins

#### **CC-2022-36 Closed Session**

Public Employee Performance Evaluation  
Title: City Manager  
(Government Code Section 54957(b)(1)).

City Attorney Robbins announced that City Council met and discussed the performance evaluation for the City Manager and that discussion would be ongoing. Direction was giving to staff.

The Pledge of Allegiance and invocation were led by Councilman Jindal.

#### **Items To Be Added Or Deleted**

City Manager requested to remove Agenda Item No 12, Approve a Change Order to install a Traffic Signal at California Street and Citrus Avenue.

#### **Oral Reports/Public Participation - Non-Agenda Items (Limited to 30 minutes; 3 minutes allotted for each speaker)**

Melissa Boyd, Office of Senator Rosilicie Ochoa Bogh, invited the City Council to attend a Town Hall meeting hosted by Senator Ochoa Bogh on Thursday, May 12, 2022, at the Loma Linda Fire Department, whereby, the Senator will provide legislative updates on important issues that affect residents of Loma Linda. Ms. Boyd encouraged all who are interested to attend to preregister.

#### **Scheduled and Related Items**

**CC-2022-37** – Proclamation a) National Day of Prayer; and b) National Nurses week

Mayor Dupper presented the Proclamation for National Day of Prayer, May 5, 2022, and Proclamation for National Nurses Week, May 6-12, 2022,

**CC-2022-38 - Public Hearing** – Council Bill #O-2022-02 – (Introduce on first reading, set second reading for June 14, 2022) Amend Chapter 8.12, Refuse Collection, Recycling and Disposal, of the

Loma Linda Municipal Code to include mandatory residential organic waste recycling as required by Senate Bill 1383 **[Public Works]**

City Manager Thaipejr explained that the draft ordinance was not completed for City Council review.

The public hearing was open and closed with no public participation.

By consensus, the item was continued to the meeting of May 24, 2022.

**CC-2022-39 – Consent Calendar**

**Motion by Rigsby and seconded by Lenart to approve the Consent Calendar items as presented;**

Councilman Jindal pulled Agenda Items No. 7 and 11 for questions. In regards to Item No. 7, he inquired to the type of information that would be provided with the App. Chief Hacker explained that the App would provide community fire information in a disaster or emergency situation, as well as, provide community outreach. He noted the department applied for a grant to fund the cost of this program for approximately three years. Following that, the City would pay the annual maintenance fee. They anticipate the App would be available the first part of the new fiscal year.

In regards to Item No. 11, Councilman Jindal stated that he is aware there are city-owned and Edison-owned street light poles in Loma Linda. He inquired if the City and Edison are using energy efficient lights. City Manager Thaipejr explained the concrete poles are City owned and the wooden poles are Edison owned. He confirmed that the City and Edison are using energy efficient lights.

Councilman Jindal went on to say at a conference he attended, he was informed of an energy efficient program by So Cal Edison known as Option E, which, over time, lowers rates and with efficient lighting provides positive benefits, such as decrease in crime. He asked if the City is taking advantage of the program. City Manager is aware of the program, but was costly for the City to participate. He pointed out that the City is looking at the option to install solar panels at the City owned street lights.

**The City Clerk called roll and motion carried unanimously.**

The demands register dated:

- April 26, 2022, with commercial demands totaling \$2,257,188.43 and payroll demands dated April 14, 2022, totaling \$347,908.35
- May 10, 2022, with commercial demands totaling \$830,390.33 and payroll demands dated April 28, 2022, totaling \$328,842.39

Approved the minutes of April 12, 2022, as submitted

Accepted the April, 2022, Treasurer's Report for filing

Accepted the April, 2022, Fire Department's Report for filing

Awarded the contract to OCV, LLC, for custom government Fire Department App to provide public information and education in the amount of \$16,800.00; "Fire Department App" marketing and media kit, \$1,995.00; Printing and Publishing, \$1,000.00

Appropriated \$47,000 from Water Utility Operations Fund Balance into Account No. 4657010-51300, and Awarded the Contract for Mountain View Well No. 3 Rehabilitation to Legend Pump & Well Services, Inc. in an amount of \$42,635.00



Adopted Council Bill #R-2022-15 to approve the budget for Fiscal Year 2022-2023 for the Road, Repair, and Accountability Act of 2017 (SB1) and Repeal Resolution No. 3104

**RESOLUTION NO. 3136**

RESOLUTION APPROVING THE 2022-23 BUDGET TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT AND REPEALING RESOLUTION NO. 3104

Adopted Council Bill #R-2022-16 to order the preparation of the Annual Report for the Landscape Maintenance District No. 1 Annual Report for Fiscal Year 2022-2023

**RESOLUTION NO. 3137**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA, INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1 FOR FISCAL YEAR 2022/2023

Adopted Council Bill #R-2022-17 to approve the preliminary Annual Report for the Landscape Maintenance District No. 1 Annual Report for Fiscal Year 2022-2023

**RESOLUTION NO. 3138**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, PRELIMINARILY APPROVING ENGINEER'S REPORT FOR FISCAL YEAR 2022/2023 FOR LANDSCAPE MAINTENANCE DISTRICT NO. 1

Adopted Council Bill #R-2022-18 to set the public hearing for June 14, 2022, for the Landscape Maintenance District No. 1 Annual Report for Fiscal Year 2022-2023

**RESOLUTION NO. 3139**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2022/2023 IN LANDSCAPE MAINTENANCE DISTRICT NO. 1, AN ASSESSMENT DISTRICT; DECLARING THE WORK TO BE OF MORE SPECIAL THAN GENERAL PUBLIC BENEFIT; SPECIFYING THE EXTERIOR BOUNDARIES OF THE AREAS WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 1 TO BE ASSESSED THE COST AND EXPENSE THEREOF; DESIGNATING SAID DISTRICT AS LANDSCAPE MAINTENANCE DISTRICT NO. 1, DETERMINING THAT THESE PROCEEDINGS SHALL BE TAKEN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972; AND OFFERING A TIME AND PLACE FOR THE PUBLIC HEARING

Adopted Council Bill #R-2022-19 to order the preparation of the Annual Report for the Street Light Benefit Assessment District Annual Report for Fiscal Year 2022-2023

### **RESOLUTION NO. 3140**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, INITIATING PROCEEDINGS AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1 FOR FISCAL YEAR 2022/2023

Adopted Council Bill #R-2022-20 to approve the preliminarily Annual Report for the Street Light Benefit Assessment District Annual Report for Fiscal Year 2022-2023

### **RESOLUTION NO. 3141**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, PRELIMINARILY APPROVING ENGINEER'S REPORT FOR FISCAL YEAR 2022/2023 FOR STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1

Adopted Council Bill #R-2022-21 to set the public hearing for June 14, 2022, for the Street Light Benefit Assessment District Annual Report for Fiscal Year 2022-2023

### **RESOLUTION NO. 3142**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, COUNTY OF SAN BERNARDINO, CALIFORNIA DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS FOR FISCAL YEAR 2022/2023 IN STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, AN ASSESSMENT DISTRICT; DECLARING THE WORK TO BE OF MORE SPECIAL THAN GENERAL PUBLIC BENEFIT; SPECIFYING THE EXTERIOR BOUNDARIES OF THE AREAS WITHIN STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1 AND TO BE ASSESSED THE COST AND EXPENSE THEREOF; DESIGNATING SAID DISTRICT AS STREET LIGHT BENEFIT ASSESSMENT DISTRICT NO. 1, DETERMINING THAT THESE PROCEEDINGS SHALL BE TAKEN PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972; AND OFFERING A TIME AND PLACE FOR HEARING OBJECTIONS THERETO

Accepted as complete and authorized recordation of Notice of Completion for Waterline and Pavement Rehabilitation on various streets including Curtis, Lomas Verdes and Mead Streets (CIP 21-102) in the amount of \$1,669,913.72 to MCC Equipment Rentals, Inc., Contractor

Approved supplemental appropriation of \$13,700 from Capital Facilities Fund Balance and \$92,000 from Water Enterprise Fund Balance to cover expenses for the remainder of the 2022-23 Fiscal Year

**Old Business** – No reports.

**New Business**

**CC-2022-40** - Council Bill #R-2022-22 - Adopting the Measure I Five-Year Capital Improvement Plan

City Manager presented the report into evidence, identifying the street improvements in the plan as part of the Measure I Five-Year Improvement Plan.

**Motion by Rigsby and seconded by Dailey to adopt Council Bill #R-2022-22 to approve the Measure I Five-Year Capital Improvement Plan as submitted; the City Clerk called roll and motion carried unanimously.**

**RESOLUTION NO. 3143**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA, STATE OF CALIFORNIA, ADOPTING THE MEASURE I FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR FY2022/2023 THROUGH FY 2026/2027

**Reports of Councilmen**

Councilman Lenart asked if there were any water restrictions in Loma Linda due to the current drought situation. City Manager Thaipejr explained that the City is encouraging residents to conserve; however, the City was not imposing any mandates, due to the fact that the City has sufficient water in reserves. Discussion ensued pertaining to Bunker Hill basin.

Councilman Jindal inquired if the City met the State submittal deadline for the Housing Element. City Manager Thaipejr confirmed the document was submitted on time, but that questions have been ensuing between the City and the State regarding the document.

Councilman Jindal asked if the City considered business with ICSC for Area D. It was stated that the option was considered, but significant site factors made that option challenging.

Councilman Jindal noted that at the SCAG conference, other cities were being acknowledged for their sustainable projects. City Manager Thaipejr explained that Loma Linda has several sustainable projects, but had just not submitted applications for recognition.

**Reports Of Officers**

The meeting adjourned at 7:50 p.m.

Approved at the meeting of August 9, 2022.

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City Clerk



# City of Loma Linda Official Report

Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council  
VIA: T. Jarb Thaipejr, City Manager  
FROM: Dan Harker, Fire Chief *DH*  
SUBJECT: July 2022 Fire Department Activity Report

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## Operations Division:

The Fire Department's Operations Division responded to 514 incidents in July 2022. Of the 514 incidents, 87 calls were given in Mutual/Automatic Aid. The alarm types are broken down as follows:

Fire & Rescue	Month		YTD	
Medical Aid (MA)	235	45.7%	1804	55.5%
Traffic Collision (TC)	6	1.2%	71	2.2%
<b>MA + TC</b>	<b>241</b>	<b>46.9%</b>	<b>1875</b>	<b>57.7%</b>
Hazardous Conditions	4	0.8%	16	0.5%
Hazardous Material	1	0.2%	3	0.1%
Public Assistance	27	5.3%	172	5.3%
Rescue	1	0.2%	10	0.3%
Structure Fire	4	0.8%	35	1.1%
Cooking	1	0.2%	2	0.1%
Vegetation Fire	2	0.4%	20	0.6%
Vehicle Fire	0	0.0%	4	0.1%
Refuse Fire	5	1.0%	32	1.0%
<b>All Fires</b>	<b>12</b>	<b>2.3%</b>	<b>102</b>	<b>3.1%</b>
Good Intent/Dispatched & Cancelled Enroute	106	20.6%	562	17.3%
Fire Alarm Activation*	25	4.9%	119	3.7%

\*Note: Includes accidental activation, burnt food, system malfunction, malicious, etc.

**SUBJECT:** July 2022 Fire Department Activity Report Continued

**Fire Prevention Division:**

The Fire Departments Prevention Division monthly activity report is as follows:

Administrative	14
Plan Check / Plan Review <b>(Hours)</b>	28
Building Final	3
Car Seat Safety Check	1
Fire Alarm Test & Inspection, <b>(No. of trips)</b>	2
Knox Box placement, key placement	6
Land Use Permit Inspections	2
Weld Inspections	
Fire Sprinkler Rough - Residential	5
Fire Sprinkler Final - Residential	11
Solar PV Inspection	30
Fire Code Research	20
Blood Donation	
Meetings	30
Fire Sprinkler Rough Commercial	4
Training Classes <b>(Hours) (company inspections)</b>	16
Annual Fire Inspections – Re-inspections	15
Engine Company follow-up: Field and Admin <b>(Hours)</b>	2
<b>Fire</b> / Arson / Illegal Burn Investigations	1
Title 19 Inspections: MC, LLU, RCF's, Tents	5
On Call Fire Investigation	4.5
Animal Control Training Hours	
Weed Abatement administrative time <b>(Hours)</b>	2
Paid time off for bereavement	



# City of Loma Linda Official Report

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Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: August 9, 2022

TO: City Council

SUBJECT: Council Bill #R-2022-23 – Adopt Resolution to determine the cost related to the Spring 2022 Weed Abatement Program

Approved/Continued/Denied

By City Council

Date \_\_\_\_\_

## **RECOMMENDATION**

It is recommended that the City Council approve and adopt Council Bill #R-2022-23 - Resolution to determine the cost related to the Spring 2022 Weed Abatement Program establishing liens and assessments to the property.

## **BACKGROUND**

At the July 12, 2022, City Council meeting, the City Council approved the public hearing item to determine the cost related to the Spring 2022 Weed Abatement Program. The original report is attached; however, the Resolution was not included within the report. This formal adoption of the Resolution would direct the City Clerk to record the establishing liens and assessments to the properties identified on Exhibit C.

**CC AGENDA ITEM 8**

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOMA LINDA  
ADOPTING A REPORT AND STATEMENT OF EXPENSES FOR THE  
SPRING 2022 WEED ABATEMENT PROGRAM AND IMPOSING A LIEN  
UPON PROPERTY FOR PAYMENT THEREFOR

WHEREAS, the Weed Abatement Program of the City of Loma Linda has been carried out in accordance with Municipal Code requirements; and

WHEREAS, the City Council has held a hearing on the statement of expenses for abatement of the nuisances and has heard and considered the staff report and all objections or protests;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Loma Linda as follows:

That the statement of expenses attached hereto as Exhibit "C" and incorporated herein by reference, is hereby confirmed and adopted as amended; and

That the statement of expenses (Exhibit "C") is fair, reasonable, and appropriate;

That the cost of the abatement work done or caused to be done by the City as shown on the statement of expenses is hereby ordered to be paid by July 12, 2022; and

That if said costs have not been paid by July 12, 2022, they shall constitute a lien upon the real property against which the nuisance was abated and shall be collected either by a personal civil suit against the person creating, causing or permitting the nuisance, or by a special assessment against the real property; and

That the City Clerk shall file a certified copy of this Resolution and report and statement of expenses as amended with the San Bernardino County Auditor, Assessor and Tax Collector, and shall direct the Auditor to enter the amounts of the charges contained in the report and statement of expenses against the real property described in the report and statement of expense; and

That the amount of the charges shall constitute a lien against the real property against which the charges have been imposed; and

That the Tax Collector shall include the amount of the charges on the bills for taxes levied against said real property and the same shall be collected in the same manner together with the general taxes for the City of Loma Linda, and shall be subject to the same penalties and interest.

PASSED, APPROVED AND ADOPTED this 9<sup>th</sup> day of August, 2022, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Ronald Dailey, Mayor pro tempore

ATTEST:

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Lynette Arreola, City Clerk





# City of Loma Linda Official Report

Phill Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
Rhodes Rigsby, Councilman  
John Lenart, Councilman  
Bhavin Jindal, Councilman

CITY COUNCIL AGENDA: July 12th, 2022

TO: City Council

FROM: Dan Harker, Fire Chief *MD For Chief +1.*

VIA: T. Jarb Thaipejr, City Manager *TJT.*

SUBJECT: Spring 2022 Weed Abatement Program

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## RECOMMENDATION

It is recommended that the City Council: Receive the report of the **Spring 2022 Weed Abatement Program**, approve the report and accounting of costs, and adopt the accompanying Resolution establishing liens and assessments on the properties.

## BACKGROUND

The California Fire Code, 2019 edition, Section 304, adopted and amended by Loma Linda Municipal Code, Chapter 15.28, establishes the authority for removing combustible vegetation when it is determined to be a fire hazard. Section 304.1.2 states "Weeds, litter, flammable waste, grass or other vegetation capable of being ignited and endangering property shall be cut down and removed by the owner or occupant of the premises." Vegetation clearance requirements in the wildland-urban interface areas shall be in accordance with Chapter 49.

## ANALYSIS

The Spring 2022 Weed Abatement program began on **March 28<sup>th</sup> – 31<sup>st</sup>, 2022** with an initial inspection of approximately 435 parcels. Pursuant to Sections 104.5 of the International Fire Code, 162 Notices to Clean Property, Exhibit "A", were sent by regular mail on **April 7<sup>th</sup>, 2022** to the **OWNER OF RECORD** as provided by the County Assessor's office. **3 letters returned to sender.** Returned notices were posted on the physical properties for owner of record to see. Follow-up inspections began on **April 18<sup>th</sup> - 19<sup>th</sup>, 2021**. If abatement had not been accomplished, or if arrangements for a time extension had not been made with this office, the parcel was placed on an abatement list which was given to a City contractor for initiation of the abatement work. Combustible vegetation/fire hazards were abated by the City contractor on **17 parcels**.

On **June 20<sup>th</sup>, 2022** invoices (See Exhibit "B") specifying the cost of the work performed by the contractor, plus the City's administrative fee, were mailed to the **OWNER OF RECORD** for each parcel giving them the opportunity to make payment of the bill by **July 12<sup>th</sup>, 2022**. Parcels abated by the City contractor and which **remain un-paid** are listed on Exhibit "C". Upon completion and documentation of the abatement work payment was made to the contractor by the City.

# EXHIBIT A



## City of Loma Linda Fire Department

### *Community Risk Reduction Division*

## NOTICE TO CLEAN PROPERTY

4/7/2022

**Parcel Number:**

**Location:**

Under the provisions of the California Fire Code, 2019 edition, Section 304.1.2 adopted and amended by Loma Linda Municipal Code Chapter 15.28, an inspection of the property listed above has been performed by this Department. Based upon the inspection, a fire hazard, or potential fire hazard has been determined to exist on this property. Notice is hereby given that **any weeds, tumbleweeds, dead grasses, vines, dead shrubs, dead trees, trimmings, or other combustible materials or debris present on your lot, field or parcel of land** are a fire hazard or in all probability will become a fire hazard, and as such must be removed or abated. In addition, any weeds or combustible materials must be **cleared away from any road or street for a distance of 10 ft.** See **NOTES** for special remarks concerning this parcel.

**NOTES:** Provide 30' of Brush Clearance.

Any weeds or other fire hazards as listed above on this property must be removed or abated in an acceptable manner by **April 18, 2022**. Failure to remove or abate by this date will be cause for the City of Loma Linda or it's designated contractor to enter onto the property to accomplish the abatement. In addition to the costs for cleaning, you will also be assessed an administrative fee of 70% of the cost of the work or \$100, whichever is greater. Failure to pay all charges will cause a tax assessment and lien to be placed against the property.

Due to uncontrolled regrowth, a second or third clean up of the property may be necessary during the year. Property owners are advised that it is their responsibility to maintain their property in good condition and that any re-growth during the year may be subject to removal without further notice if determined to be a fire hazard.

This Notice is given pursuant to the provision of the California Fire Code Section 110.4.1 authorizing action to remove any hazard deemed unsafe. The Fire Department maintains a consistent and impartial position in the application and enforcement of the California Fire Code. For further information, please call (909) 799-2859.

You as owner, occupant or person otherwise in charge of the property may appeal to the Fire Marshal of the City of Loma Linda any of the requirements of this Notice pursuant to Loma Linda Municipal Code Section 2.08.030. Such an appeal shall be in writing and shall be submitted only after all reasonable efforts to resolve the matter have been exhausted with the staff of this Department. Said appeal may include any arguments why the property should not be declared a fire hazard and abated by the City. Any appeal shall be submitted to this Department within ten (10) calendar days from the date of this Notice.

If you are no longer the owner of this property or are in the process of selling it, please inform the new owner of this Notice, and advise this Department in writing of the date the title change occurred. All address information used to mail Notices has been provided by the San Bernardino County Assessor's Office.

Tom Ingalls  
Fire Marshal

By: *Matt Dingman*  
Matt Dingman  
Fire Prevention Inspector





# EXHIBIT B

## City of Loma Linda

25541 Barton Road, Loma Linda, California 92354-3160 • (909)799-2859 • fax (909) 799-2891

Sister City – Manipal, Karnataka, India

### INVOICE

June 20, 2022

**Parcel Number:**

**Location:**

Under the provisions of the International Fire Code, 2018 edition, adopted and amended by the State of California as the 2019 California Fire Code, and the Loma Linda Municipal Code Chapter 15.28, a fire hazard that existed on the above real property was abated by a City contractor. Increase in administrative fees were approved by the Loma Linda City Council and became effective January 23, 2016.

The following amount is now due for **Spring 2022** weed abatement:

Abatement Cost: \$210.00

Administrative Charges: \$147.00

**Total Due: \$357.00**

Make checks payable to: City of Loma Linda - Weeds  
25541 Barton Road  
Loma Linda, CA 92354-3160

Payment must be received by **July 12, 2022 at 5:00 p.m.** after which time a Public Hearing will be conducted to hear a Report of Cost. The Public Hearing is scheduled for **July 12, 2022 at 7:00 p.m.** at the City of Loma Linda Council Chambers, 25541 Barton Road, at which time Total Charges will be placed as assessments and or liens against the above real property.

Any appeals for the abatement work performed or the amount billed above should be addressed to the City Council at the time of the Public Hearing.

By:

*Tom Ingalls*

Tom Ingalls  
Fire Marshal

Spring 2022  
OUTSTANDING WEED INVOICES

# EXHIBIT C

INV #	APN	OWNER	Address of Record	Contractor Cost	Admin Fees	TOTAL	Date Ordered	Date Abated	PAID	NOTES
22002	028311478	Ricardo Rodriguez - EST OF	2643 E Adams, Carson Ca 90810	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/06/22		
22004	028109141	Prakash Patel TR	16390 Foothill Blvd, Fontana Ca 92335	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/09/22		
22005	028109123	Sam S Kim	25441 Huron St, Loma	\$ 315.00	\$ 220.50	\$ 535.50	04/05/22	05/10/22		
22006	028407105	Salcedo Concepcion Trust (6-5-00)	325 Sharon Park Dr Suite #110, Menlo Park Ca 94025	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/10/22		
22008	028449510	Fawaz Salim Saleem	24530 University Ave, Loma Linda Ca 92354	\$ 315.00	\$ 220.50	\$ 535.50	04/05/22	05/14/22		
22009	028326119	Hung Lim	2404 Falling Oaks Dr, Riverside Ca	\$ 315.00	\$ 220.50	\$ 535.50	04/05/22	05/14/22		
22012	028315157/158	Elizabeth Espinosa	621 E Sunset Dr North, Redlands Ca 92373	\$ 240.00	\$ 168.00	\$ 408.00	04/05/22	05/24/22		
22013	028315159	Scott Patrick Pierce	520 W Sunset Dr, Redlands Ca 92373	\$ 105.00	\$ 100.00	\$ 205.00	04/05/22	05/24/22		
22015	029213135	Kirit V & Gita K Patel Trust OF 201	10994 Carriage Dr, Rancho Cucamonga Ca 91737	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/26/22		
22016	029213149	Eddie Lerma	1916 Cave St, Redlands Ca 92374	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/26/22		
22017	029214126	Tony Mascorro	1728 Clay St, Redlands Ca 92374	\$ 105.00	\$ 100.00	\$ 205.00	04/05/22	05/26/22		
22018	029213175	But Nguyen	820 N Euclid St, Santa Ana Ca 92703	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/26/22		
22019	029213206	Yolanda Reyes	2205 Woodlawn Cir, Melbourne Fl 32934	\$ 210.00	\$ 147.00	\$ 357.00	04/05/22	05/26/22		
22020	029304151/029303230	Prithipal Singh Goroya	15150 Slover Ave, Fontana Ca 92337	\$ 560.00	\$ 392.00	\$ 952.00	04/05/22	05/31/22		



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Approve the execution of Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2022-23

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council approve the execution of the Agreement with the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for Collection of Special Taxes, Fees, and Assessments for Fiscal Year 2022-23.

## **BACKGROUND:**

The City submits requests to the San Bernardino County Auditor-Controller/Treasurer/Tax Collector for special collection of taxes, fees, and assessments on the tax rolls for Landscape Maintenance Assessments, Street Light Assessments, Nuisance Abatement Liens and Weed Abatement Liens. The City is required to provide legal supporting documentation to the County that proves conformity with Proposition 218 and other applicable laws that allow the placing of fees on the tax bills.

In order to remain in compliance and for these special assessments, the City must execute the Agreement for Collection of Special Taxes, Fees, and Assessments with San Bernardino County Auditor-Controller/Treasurer/Tax Collector annually.

## **ENVIRONMENTAL:**

None.

## **FINANCIAL IMPACT:**

No financial impact.



AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR  
AGREEMENT FOR COLLECTION OF SPECIAL  
TAXES, FEES, AND ASSESSMENTS  
FISCAL YEAR 2022-23

THIS AGREEMENT is made and entered into this 9th day of August, 2022,  
by and between the COUNTY OF SAN BERNARDINO, hereinafter referred to as "County" and  
the City of Loma Linda, hereinafter referred to as "City".

WITNESSETH:

WHEREAS, Government Code Sections 29304 and 51800 authorize the County to  
recoup its collection costs when the County collects taxes, fees, or assessments for any city,  
school district, special district, zone or improvement district thereof; and

WHEREAS, the City and County have determined that it is in the public interest that  
the County, when requested by City, collect on the County tax rolls the special taxes, fees, and  
assessments for City.

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

1. County agrees, when requested by City as hereinafter provided to collect on the  
County tax rolls the special taxes, fees, and assessments of City, and of each zone or  
improvement district thereof.

2. When County is to collect City's special taxes, fees, and assessments, City  
agrees to notify in writing the Auditor-Controller (268 W. Hospitality Lane, 4<sup>TH</sup> floor, San  
Bernardino, CA 92415) of the County on or before the 10<sup>th</sup> day of August of each fiscal year  
of the Assessor's parcel numbers and the amount of each special tax, fee, or assessment to  
be so collected. Any such notice, in order to be effective, must be received by the Auditor-  
Controller by said date.

3. County may charge City an amount per parcel for each special tax, fee, or  
assessment that is to be collected on the County tax rolls by the County for the City, not to  
exceed County's actual cost of collection.

4. City warrants that the taxes, fees, or assessments imposed by City and  
collected pursuant to this Agreement comply with all requirements of state law, including but  
not limited to, Articles XIII C and XIII D of the California Constitution (Proposition 218).

5. City hereby releases and forever discharges County and its officers, agents,  
and employees from any and all claims, demands, liabilities, costs and expenses, damages,  
causes of action, and judgments, in any manner arising out of City's responsibility under this

agreement, or other action taken by City in establishing a special tax, fee, or assessment and implementing collection of special taxes, fees or assessments as contemplated in this agreement.

6. The County Auditor-Controller has not determined the validity of the taxes or assessments to be collected pursuant to this contract, and the undersigned City hereby assumes any and all responsibility for making such a determination. The undersigned City agrees to indemnify, defend, and hold harmless the County and its authorized officers, employees, agents, and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this contract or the imposition of the taxes or assessments collected pursuant to this contract, and for any costs or expenses incurred by the County on account of any claim therefore, except where such indemnification is prohibited by law. If any judgment is entered against County or any other indemnified party as a result of action taken to implement this Agreement, City agrees that County may offset the amount of any judgment paid by County or by any indemnified party from any monies collected by County on City's behalf, including property taxes, special taxes, fees, or assessments. County may, but is not required to, notify City of its intent to implement any offset authorized by this paragraph.

7. City agrees that its officers, agents and employees will cooperate with County by answering inquiries made to City by any person concerning City's special tax, fee, or assessment, and City agrees that its officers, agents, and employees will not refer such individuals making inquiries to County officers or employees for response.

8. City shall not assign or transfer this agreement or any interest herein and any such assignment or transfer or attempted assignment or transfer of this agreement or any interest herein by City shall be void and shall immediately and automatically terminate this agreement

9. This agreement shall be effective for the 2022-23 fiscal year.

10. Either party may terminate this agreement for any reason upon 30 days written notice to the other party. The County Auditor-Controller shall have the right to exercise County's right and authority under this contract including the right to terminate the contract.

11. County's waiver of breach of any one term, covenant, or other provision of this agreement, is not a waiver of breach of any other term, nor subsequent breach of the term or provision waived.

12. Each person signing this agreement represents and warrants that he or she has been fully authorized to do so.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

City: Loma Linda

By: \_\_\_\_\_

Printed Name: T . Jarb Thaipejr

Title: City Manager

Date: \_\_\_\_\_

ENSEN MASON CPA, CFA,  
AUDITOR-CONTROLLER/TREASURER/TAX COLLECTOR  
SAN BERNARDINO COUNTY

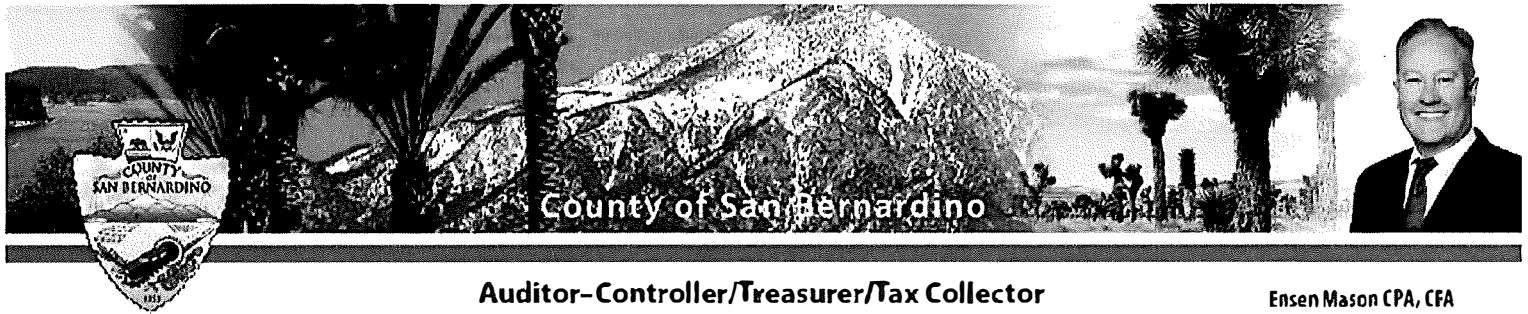
By Authorized Deputy: \_\_\_\_\_

Printed Name: Linda Santillano

Title: Chief Deputy, Property Tax

Date: \_\_\_\_\_





## Auditor-Controller/Treasurer/Tax Collector

Ensen Mason CPA, CFA  
*Auditor-Controller/Treasurer/Tax Collector*

Douglas R. Boyd Sr., ESQ.  
*Assistant Auditor-Controller/Treasurer/Tax Collector*

Toi Roberts CPA  
*Assistant Auditor-Controller/Treasurer/Tax Collector*

April 29, 2022

### TO: ALL AGENCIES APPLYING SPECIAL ASSESSMENTS TO THE TAX ROLLS

Attached are the procedures for applying Special Assessments to the San Bernardino County Tax Roll for 2022-23. Submittals that do not adhere to these guidelines will be returned to the agency for correction and resubmission.

### Agreement to Comply

To remain in compliance with the signed agreement as outlined in Section 4 of the Agreement for Collection of Special Taxes, Fees, and Assessments, Agency guarantees that the taxes, fees, or assessments imposed by the Agency and collected pursuant to this Agreement comply with all requirements of state law, including but not limited to, Articles XIII C and XIII D of the California Constitution (Proposition 218). Upon inquiry from the County, evidence of the legality of the placement of special assessments must be produced to prove conformity with Proposition 218 and other applicable laws that allow the placing of fees on the tax bill. All Agencies are required to sign and submit a new agreement for fiscal year 2022-23. The signed agreement will be an annual requirement to be submitted prior to the submittal deadline. If you would like an original returned to you, please sign and return two copies and one will be returned to you with original signatures.

### Preliminary Notification of Special Assessments

All Agencies must submit a preliminary Notification of Special Assessments by **July 1, 2022**. An Excel form is provided as an attachment for your use. The information from the preliminary notification is used to update the description and phone number that will print on the tax bill for taxpayer inquiries as well as update contact information for both special assessment processing and special assessment apportionments. Therefore, it is imperative that this information be reviewed and submitted in a timely manner.

### Submissions

All first submissions are due by **August 10, 2022**. A cover letter must accompany all assessments submitted for placement, regardless of the method of submission. This letter must contain the following:

1. Agency Account (i.e.: CC04 SP04)
2. Total number of parcels submitted for each agency account
3. Total dollar amount submitted for each agency account
4. Name and address of person to receive resulting reports

**Note:** Failure to provide the name and mailing address for reports will result in a processing delay of your submittal.

### Paper Listings Submissions

1. \$1.20 processing cost will be added to each assessment, in accordance with the adopted Fee Ordinance
2. Font must be at least 14 point font size
3. Agency Account should be listed at the top of each page
4. Include only the parcel number and the dollar amount to be applied.
  - If requesting an alternate sequence number other than '01,' please include the sequence numbers in your listings.
  - Do not include names, addresses, or your internal account numbers.
5. Paper listings should be submitted by e-mail as a scanned attachment to [PTassessments@sbcountyatc.gov](mailto:PTassessments@sbcountyatc.gov).

### **Electronic Submissions**

1. \$.30 processing cost will be added to each assessment, in accordance with the adopted Fee Ordinance
2. \$1.20 processing cost will apply to each non-compatible assessment in accordance with the adopted Fee Ordinance.
3. A separate text file should be submitted for each special assessment and named accordingly. (Example: VQ66ST01, VQ66ST02)
4. Formatted data can be submitted as follows:
  - By E-mail to [PTassessments@sbcountyatc.gov](mailto:PTassessments@sbcountyatc.gov)
  - By Mail, if on CD-ROM  
San Bernardino County Auditor-Controller/Treasurer/Tax Collector  
C/O Property Tax Division  
268 West Hospitality Lane, 4<sup>th</sup> Floor  
San Bernardino, CA 92415-0018
5. Submissions should follow data specifications on attached page.

Extensive reformatting of submitted data, such as enlarging paper copies or removing unneeded information such as addresses and customer account numbers, may be subject to the \$1.20 processing cost and/or the hourly Property Tax Accounting Fee of \$135 per hour, in accordance with the adopted Fee Ordinance.

### **Corrections**

- All corrections to original submittals are due by **August 31, 2022**. Please separate correction by type: Adds, Deletes, and Changes should be kept separate to avoid confusion. See attached sample. If you have more than 25 Adds, please send them in similar format to your original submittal, or the \$1.20 per assessment processing cost will apply.

### **Reporting**

All Agencies placing special assessments on the County tax roll will receive an Applied Listing – Report #PI311R01 by mail and email for each agency account. It is imperative this listing is promptly reviewed for errors; corrections should be submitted to our office by August 31, 2022, so corrections can be applied before the tax roll is extended. A \$26 fee per special assessment correction is charged after extension. **If you do not receive the PI311R01 report by Friday, August 19, 2022, please contact our office immediately as the submittal may not have been processed.**

### **Deadlines**

Preliminary	Friday, July 1, 2022
Submission	Wednesday, August 10, 2022
Corrections	Wednesday, August 31, 2022

If any extraordinary circumstances develop or if any further clarifications are needed, please contact Glen E Lastimosa, Supervising Accountant II at (909) 382-3180 or via email at [Glen.Lastimosa@sbcountyatc.gov](mailto:Glen.Lastimosa@sbcountyatc.gov) or Emerita Meily, Property Tax Manager, at (909) 382-3105 or via email at [Emerita.Meily@sbcountyatc.gov](mailto:Emerita.Meily@sbcountyatc.gov).

Ensen Mason CPA, CFA  
Auditor-Controller/Treasurer/Tax Collector  
San Bernardino County



By: Linda Santillano  
Chief Deputy, Property Tax  
Apportionments Section

EM:DRB:LS:EM:bh  
Attachments



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

SUBJECT: Award Contract for Pavement Rehabilitation on Birch Ave., Pecan St., Tamarack St., Cedar Way, Murphy St., Welebir St., Loma Linda Dr., Cielo Ln., Mandarin Ct., Nicks Ave., Orange Crest Way, Huron St., Cypress St., Almond Ct., Carrol Ct., Allen Way (CIP 22-111)

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award a contract for the subject pavement rehabilitation to Matich Corporation of Highland, CA in the amount of \$1,049,625.00; award a contract for land survey – monument preservation to Joseph E. Bonadiman & Associates, Inc. of San Bernardino, CA in an amount not to exceed \$35,000 and authorize a contingency allocation of \$105,000. City staff will provide inspection and project management.

## **BACKGROUND:**

This project is included in the approved Capital Improvement Program listed in the annual budget. Generally, this is pavement rehabilitation on portions of Birch Ave., Pecan St., Tamarack St., Cedar Way, Murphy St., Welebir St., Loma Linda Dr., Cielo Ln., Mandarin Ct., Nicks Ave., Orange Crest Way, Huron St., Cypress St., Almond Ct., Carrol Ct., and Allen Way will extend the useful pavement life 7-10 years.

## **ANALYSIS:**

Six (6) bids were received and publicly opened on August 2, 2022. Bids ranged from a low of \$1,049,625.00 to a high of \$1,309,333.00 (see attached bid summary). The low bidder, Matich Corporation of Highland, CA, has been checked for references and found to be satisfactory. This contractor has performed satisfactorily on similar projects for the City. It is not unusual for a project to change the quantities of work or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Additionally, this is a very favorable bid, therefore, staff recommends an allocation of  $\pm 10\%$  of the construction amount (\$105,000.00) for a contingency allocation.

## **FINANCIAL IMPACT:**

Funding is available in Account Nos. 1265340-58500 and 1077300-58500.

**Pavement Rehabilitation - Birch Ave, Pecan St., Cedar Wy, Murphy St., Welebir St, Loma Linda Dr.****CIP 22-111****Bid Opening on 8/2/2022**

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Matich Corp.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$30,000.00	\$30,000.00	\$54,000.35	\$54,000.35
2	Traffic Control	L.S.	1	\$10,000.00	\$10,000.00	\$45,000.00	\$45,000.00
3	Colding Milling 0.10' Thick	S.Y.	80,700	\$1.50	\$121,050.00	\$1.62	\$130,734.00
4	ARHM Pavement	TON	5,990	\$100.00	\$599,000.00	\$126.00	\$754,740.00
5	Adjust MH to grade	EA.	72	\$700.00	\$50,400.00	\$550.00	\$39,600.00
6	Adjust water valve to grade	EA.	72	\$400.00	\$28,800.00	\$103.00	\$7,416.00
7	Adjust Sewer Clean out cover	EA.	3	\$200.00	\$600.00	\$470.00	\$1,410.00
8	Creak sealing parking lots	L.S.	1	\$5,000.00	\$5,000.00	\$7,600.00	\$7,600.00
9	Stripe "STOP" legend and stop bar (Thermoplastic)	EA.	24	\$500.00	\$12,000.00	\$200.00	\$4,800.00
10	Stripe "STOP" legend and stop bar (Water base paint)	EA.	1	\$500.00	\$500.00	\$140.00	\$140.00
11	Stripe "ARROW" legend (Water base paint)	EA.	11	\$500.00	\$5,500.00	\$26.00	\$286.00
12	Stripe "Disables persons parking symbol" (Water base paint)	EA.	7	\$500.00	\$3,500.00	\$167.00	\$1,169.00
13	Stripe single 4" wide X 19' long white line (Water base paint)	EA.	149	\$40.00	\$5,960.00	\$13.60	\$2,026.40
14	Stripe single 4" wide X 19' long blue line (Water base paint)	EA.	4	\$40.00	\$160.00	\$23.00	\$92.00
15	Stripe blue hatched line 5'X19' (Water base paint)	EA.	3	\$200.00	\$600.00	\$89.00	\$267.00
16	Stripe white hatched cross walk line (Water base paint)	EA.	2	\$200.00	\$400.00	\$94.00	\$188.00
17	Stripe 4" wide solid yellow line (Thermoplastic)	LF.	125	\$1.00	\$125.00	\$1.25	\$156.25
	<b>Total</b>				<b>\$856,850.00</b>		<b>\$1,049,625.00</b>

CIP 22-111

Bid Opening on 8/2/2022

				Hardy & Harper		Vance Corp.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$31,246.00	\$31,246.00	\$52,000.00	\$52,000.00
2	Traffic Control	L.S.	1	\$83,000.00	\$83,000.00	\$30,000.00	\$30,000.00
3	Colding Milling 0.10' Thick	S.Y.	80,700	\$1.80	\$145,260.00	\$2.18	\$175,926.00
4	ARHM Pavement	TON	5,990	\$124.00	\$742,760.00	\$125.00	\$748,750.00
5	Adjust MH to grade	EA.	72	\$530.00	\$38,160.00	\$550.00	\$39,600.00
6	Adjust water valve to grade	EA.	72	\$230.00	\$16,560.00	\$77.00	\$5,544.00
7	Adjust Sewer Clean out cover	EA.	3	\$1,600.00	\$4,800.00	\$472.00	\$1,416.00
8	Creak sealing parking lots	L.S.	1	\$7,900.00	\$7,900.00	\$17,000.00	\$17,000.00
9	Stripe "STOP" legend and stop bar (Thermoplastic)	EA.	24	\$200.00	\$4,800.00	\$200.00	\$4,800.00
10	Stripe "STOP" legend and stop bar (Water base paint)	EA.	1	\$145.00	\$145.00	\$145.00	\$145.00
11	Stripe "ARROW" legend (Water base paint)	EA.	11	\$27.00	\$297.00	\$26.25	\$288.75
12	Stripe "Disables persons parking symbol" (Water base paint)	EA.	7	\$170.00	\$1,190.00	\$168.00	\$1,176.00
13	Stripe single 4" wide X 19' long white line (Water base paint)	EA.	149	\$14.00	\$2,086.00	\$13.55	\$2,018.95
14	Stripe single 4" wide X 19' long blue line (Water base paint)	EA.	4	\$24.00	\$96.00	\$23.00	\$92.00
15	Stripe blue hatched line 5'X19' (Water base paint)	EA.	3	\$90.00	\$270.00	\$90.00	\$270.00
16	Stripe white hatched cross walk line (Water base paint)	EA.	2	\$95.00	\$190.00	\$95.00	\$190.00
17	Stripe 4" wide solid yellow line (Thermoplastic)	LF.	125	\$2.00	\$250.00	\$1.25	\$156.25
	<b>Total</b>				<b>\$1,079,010.00</b>		<b>\$1,079,372.95</b>

## CIP 22-111

Bid Opening on 8/2/2022

				United Paving		Onyx Paving Co., Inc.	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$108,800.00	\$108,800.00	\$48,002.00	\$48,002.00
2	Traffic Control	L.S.	1	\$38,000.00	\$38,000.00	\$249,000.00	\$249,000.00
3	Colding Milling 0.10' Thick	S.Y.	80,700	\$2.25	\$181,575.00	\$1.84	\$148,488.00
4	ARHM Pavement	TON	5,990	\$130.00	\$778,700.00	\$123.00	\$736,770.00
5	Adjust MH to grade	EA.	72	\$600.00	\$43,200.00	\$600.00	\$43,200.00
6	Adjust water valve to grade	EA.	72	\$120.00	\$8,640.00	\$300.00	\$21,600.00
7	Adjust Sewer Clean out cover	EA.	3	\$530.00	\$1,590.00	\$600.00	\$1,800.00
8	Creak sealing parking lots	L.S.	1	\$10,000.00	\$10,000.00	\$13,000.00	\$13,000.00
9	Stripe "STOP" legend and stop bar (Thermoplastic)	EA.	24	\$225.00	\$5,400.00	\$200.00	\$4,800.00
10	Stripe "STOP" legend and stop bar (Water base paint)	EA.	1	\$160.00	\$160.00	\$200.00	\$200.00
11	Stripe "ARROW" legend (Water base paint)	EA.	11	\$30.00	\$330.00	\$37.00	\$407.00
12	Stripe "Disables persons parking symbol" (Water base paint)	EA.	7	\$190.00	\$1,330.00	\$200.00	\$1,400.00
13	Stripe single 4" wide X 19' long white line (Water base paint)	EA.	149	\$15.00	\$2,235.00	\$15.00	\$2,235.00
14	Stripe single 4" wide X 19' long blue line (Water base paint)	EA.	4	\$39.00	\$156.00	\$37.00	\$148.00
15	Stripe blue hatched line 5'X19' (Water base paint)	EA.	3	\$100.00	\$300.00	\$100.00	\$300.00
16	Stripe white hatched cross walk line (Water base paint)	EA.	2	\$110.00	\$220.00	\$200.00	\$400.00
17	Stripe 4" wide solid yellow line (Thermoplastic)	LF.	125	\$2.00	\$250.00	\$2.00	\$250.00
	<b>Total</b>				<b>\$1,180,886.00</b>		<b>\$1,272,000.00</b>



## CIP 22-111

Bid Opening on 8/2/2022

				All American Asphalt	
ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Mobilization	L.S.	1	\$58,500.00	\$58,500.00
2	Traffic Control	L.S.	1	\$69,997.75	\$69,997.75
3	Colding Milling 0.10' Thick	S.Y.	80,700	\$3.65	\$294,555.00
4	ARHM Pavement	TON	5,990	\$128.00	\$766,720.00
5	Adjust MH to grade	EA.	72	\$750.00	\$54,000.00
6	Adjust water valve to grade	EA.	72	\$650.00	\$46,800.00
7	Adjust Sewer Clean out cover	EA.	3	\$650.00	\$1,950.00
8	Creak sealing parking lots	L.S.	1	\$7,600.00	\$7,600.00
9	Stripe "STOP" legend and stop bar (Thermoplastic)	EA.	24	\$200.00	\$4,800.00
10	Stripe "STOP" legend and stop bar (Water base paint)	EA.	1	\$140.00	\$140.00
11	Stripe "ARROW" legend (Water base paint)	EA.	11	\$26.00	\$286.00
12	Stripe "Disables persons parking symbol" (Water base paint)	EA.	7	\$170.00	\$1,190.00
13	Stripe single 4" wide X 19' long white line (Water base paint)	EA.	149	\$14.00	\$2,086.00
14	Stripe single 4" wide X 19' long blue line (Water base paint)	EA.	4	\$23.00	\$92.00
15	Stripe blue hatched line 5'X19' (Water base paint)	EA.	3	\$90.00	\$270.00
16	Stripe white hatched cross walk line (Water base paint)	EA.	2	\$95.00	\$190.00
17	Stripe 4" wide solid yellow line (Thermoplastic)	LF.	125	\$1.25	\$156.25
	<b>Total</b>				<b>\$1,309,333.00</b>



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Award Contract for the Corporation Yard Security System

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award the contract for the Corporation Yard security system to Silverstrand Technology, Inc. of El Cajon, CA for an amount not to exceed \$27,700 and approve a contingency amount of \$2,700.00.

## **BACKGROUND:**

The City Corporation Yard has experienced several break-ins and theft in recent months. The security measures, implemented so far (locking equipment, extra police patrols, additional razor wire) have proven ineffective. The IT department has researched specialized alarm systems that would address the specific conditions of the Corporation Yard. The only qualified vendor to respond is Silverstrand Technology, Inc.

## **ANALYSIS:**

The IT department has determined that Silverstrand Technology, Inc. to be a sole source provider of the required specialized security system. Staff compared the cost of the system with other somewhat similar systems and found the line item prices to be competitive and comparable.

It is not unusual for a project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$2,700 ( $\pm 10\%$ ) for such circumstances.

## **FINANCIAL IMPACT:**

Funding is available in Account No. 0113400-58845.





# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director TJT

SUBJECT: Award Contract for Annual Roof Maintenance at the Civic Center

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award the contract for the Civic Center Annual Roof Maintenance to Right-Way Roof Corporation of Fontana, CA for an amount not to exceed \$20,000 annually and approve a contingency amount of \$2,000.00.

## **BACKGROUND:**

The Civic Center flat roof requires periodic inspection and repairs to maintain its integrity. Previously, this was accomplished on a case by case basis. However, it has been noted that the maintenance work has increased to a regular frequency. Staff was directed to investigate the cost for an annual on-call contract.

## **ANALYSIS:**

Three (3) vendors responded to our request for quote, informal bid results attached. The most favorable quote, from Right-Way Roof Corporation of Fontana, CA, was analyzed and license referenced checked. This contractor has worked for the City previously and found to be satisfactory.

It is not unusual for a project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$2,000 ( $\pm 10\%$ ) for such circumstances.

## **FINANCIAL IMPACT:**

Funding is available in Account No. 0013400-51310.

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## INFORMAL BID RESULTS

DATE: 07/26/2022

PROJECT NAME/DESCRIPTION: Built-Up Roof Maintenance/Civic Center

ACCOUNT NO. 001-3400-51310

Budgeted Amount: \$20,000

VENDOR NAME	BID AMOUNT	
Right-Way Roof Corporation	Foreman	\$101.18
	Journeyman	\$92.59
	Apprentice	\$70.09
	Min Charge	\$800
	Material	25% Mark Up
Bell Roof Company Inc.	Foreman	\$130.00
	Journeyman	\$120.00
	Apprentice	N/A
	Min Charge	N/A
	Material	45% Mark Up
R&R Roofing	Foreman	\$135.00
	Journeyman	\$125.00
	Apprentice	N/A
	Min Charge	N/A
	Material	N/A

### COMMENTS:

- Contractor will supply all necessary labor and equipment to complete the Roof Repairs at a Time & Material Rate not to exceed \$20,000.
- Clean up & haul away all roofing debris.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

- REQUIRES CITY COUNCIL APPROVAL: ☒ Yes ☐ No CITY COUNCIL MEETING DATE: 8/9/2022



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director T.J.T.

SUBJECT: Award Contract for Traffic Signal Cabinet

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award the contract for traffic signal cabinet to McCain, Inc. of Vista, CA for an amount not to exceed \$16,700 and approve a contingency amount of \$1,700.00.

## **BACKGROUND:**

The City is preparing to install traffic signalization at the intersection of California Street and Citrus Avenue. We have been informed that the lead time for the equipment is 6-8 months. Staff suggests that we purchase the equipment first than prepare and bid for the installation closer to the delivery date.

## **ANALYSIS:**

Staff determined that McCain, Inc. to be a sole source provider of the required specialized traffic signal cabinet, controller and software. Staff compared the cost of the system with previously purchased similar systems and found the line item prices to be competitive and comparable.

It is not unusual for a project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$1,700 ( $\pm 10\%$ ) for such circumstances.

## **FINANCIAL IMPACT:**

Funding is available in Account Nos. 1275345-58500 and 3122340-58500.

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# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT*

SUBJECT: Award Contract for Traffic Signal Pole Purchase

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award the contract for the traffic signal pole purchase to Gexpro of Anaheim, CA for an amount not to exceed \$81,500 and approve a contingency amount of \$8,100.00.

## **BACKGROUND:**

The City is preparing to install traffic signalization at the intersection of California Street and Citrus Avenue. We have been informed that the lead time for the equipment is 6-8 months. Staff suggests that we purchase the equipment first than prepare and bid for the installation closer to the delivery date.

## **ANALYSIS:**

Three (3) vendors responded to our request for this specialized quote, bid results attached. The most favorable quote, from Gexpro of Anaheim, CA, was analyzed and license referenced checked. It is not unusual for a project to experience the need to add or reduce the quantities of work items or the scope of work as field conditions dictate. This is generally caused by unforeseen circumstances or work needed to maintain the integrity of the project. Therefore, Staff recommends an allocation of \$8,100 ( $\pm 10\%$ ) for such circumstances.

## **FINANCIAL IMPACT:**

Funding is available in Account Nos. 1275345-58500 and 3122340-58500.

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# City of Loma Linda

## Traffic Signal Poles

ITEM	DESCRIPTION	UNIT	QUANTITY	Engineer's Estimate		Gexpro		McCain	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Traffic Signal Poles, complete	LS	1	\$90,000.00	\$90,000.00	\$81,500.00	\$81,500.00	\$91,607.00	\$91,607.00
TOTAL					\$90,000.00		\$81,500.00		\$91,607.00

ITEM	DESCRIPTION	UNIT	QUANTITY	Sierra Pacific	
				UNIT PRICE	TOTAL
1	Traffic Signal Poles, complete	LS	1	\$110,675.00	\$110,675.00
TOTAL					\$110,675.00



# City of Loma Linda Official Report

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John Lenart, Councilman  
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Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director *TJT.*

SUBJECT: Award the Bid to Purchase of One (1) Vermeer Stump Grinder.

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION:**

It is recommended that City Council award the bid to RDO Equipment Company of Riverside, CA to purchase one (1) Vermeer Stump Grinder for a total of \$25,027.09.

## **BACKGROUND:**

City staff constantly monitors, evaluates and analyzes the condition, depreciation and maintenance needs of the City fleet and equipment. The piece of equipment is a replacement and was included as part of the budget process. The existing grinder has been used and maintained for many years and has finally become worn beyond cost effective repair.

## **ANALYSIS:**

Staff solicited quotes from three (3) vendors of this specialized piece of equipment, two (2) vendors responded. The quotes were \$25,027.09 from RDO Equipment Co. of Riverside and \$26,373.97 from RDO Equipment Co. of Rancho Dominguez, informal bid results attached. The City has previously purchased vehicle from this vendor. The City has checked this vendor and is satisfied with their service commitment and references.

## **FINANCIAL IMPACT:**

Funding is available in Account No. 0014200-58220, Parks Division.

## INFORMAL BID RESULTS

DATE: 8.2.2022

PROJECT NAME/DESCRIPTION: VERMIL SC 30 TX


SKID STEEL STUMP GRINDER

ACCOUNT NO. ~~0014200~~ BUDGETED AMT. 25000.00  
0014200-58220

VENDOR NAME	BID AMOUNT
R.D.O RIVERSIDE	25,027.09
R.D.O RANCHO DOMINQUEZ	26,373.97
Toro	N/A

COMMENTS: NO RESPONSE FROM TORO DEALER.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE:  DATE: 8.2.2022



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022  
TO: City Council  
FROM: T. Jarb Thaipejr, City Manager  
SUBJECT: Award the Bid to Purchase of Five (5) Ford F150 Vehicles. *T.J.T.*

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that City Council award the bid to Fairview Ford of San Bernardino to purchase five (5) Ford F150 vehicles for a total of \$214,005.10.

## **BACKGROUND:**

City staff constantly monitors, evaluates and analyzes the condition, depreciation and maintenance needs of the City fleet. The vehicle replacement program was included as part of the budget process. These vehicles are for the Public Works Street Division – one (1) vehicle replacing a 2003 F250; Public Works Parks Division – two (2) vehicles replacing one F150 and one F250; Water Division – two (2) vehicles replacing a 2008 F150 and a 2005 F150

## **ANALYSIS:**

Vehicle specifications were developed for the needs of the City then bids were solicited from three (3) local vendors. All 3 vendors responded with bids, Fairview Ford of San Bernardino, is the low bidder with a total of 214,005.10. However, each vehicle was quoted individually and Fairview Ford is the low quote individually as well. Differences in the specification needs generated differing totals. Staff compared these bids with bids from prior years and found it to be in line and comparable considering inflation. The City has previously purchased vehicle from this vendor and is satisfied with their service commitment and references.

## **FINANCIAL IMPACT:**

Funding is available as follows: Streets - \$39,115.54, Account No. 0013200-58210; Parks - \$39,115.54, Account No. 0014200-58210 and \$49,028.54, Account No. 0014200-58220; Water - \$49,028.54, Account No. 4657020-58210 and \$37,716.94, Account No. 4657030-58210.



#3

## INFORMAL BID RESULTS

DATE: 8.2.22PROJECT NAME/DESCRIPTION: NEW FORD F-150 2WD XLSUPER CAB FOR STREETS.ACCOUNT NO. 0013200-58210 BUDGETED AMT. 34,700.<sup>00</sup>

VENDOR NAME	BID AMOUNT
FAIRVIEW FORD	39,115.54
FRITTS FORD	40,377.29
SUNBE FORD	48,020.83

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE:  DATE: 8.2.22



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

VIA: T. Jarb Thaipejr, City Manager/Public Works Director 

FROM: Lynette Arreola, City Clerk 

SUBJECT: Award Contract for the implementation of a Document Management Software System

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that the City Council award the contract for the Document Management Software System to File Keepers, LLC, of Los Angeles, CA, in an amount of \$21,050 for the first year Laserfiche Cloud System for 5 users and up to \$8,000 for data migrations hours, as needed, for other data migration and miscellaneous projects in the first year at the block hour rate of \$200/hour.

## **BACKGROUND:**

The City is looking to improve its records management, retention, indexing, workflow, document access and retrieval of documents system. The City receives numerous public records requests weekly. It is the obligation of the City to share public information with citizens. Openness, accountability and honesty define government transparency. The City does not currently have a document management system to effectively provide information. Currently, the City is responding to public records requests by manual routing, scanning, copying of documents, which consumes much employee time. The goal is to implement a system that will improve its records management process more efficiently while promoting transparency.

## **ANALYSIS:**

A Request for Proposal (RFP) was prepared. Four qualified proposals were received and evaluated. File Keepers LLC, provides a Laserfiche Cloud System, which will meet the management system requirements for the City. The scope of work and cost was reviewed and found to be competitive with the other proposals.

## **FINANCIAL IMPACT:**

Funding is available in Account No. 0011940-51820.

Attachment: Proposal by File Keepers, LLC



## Document Management System Software and Implementation Services

For



# CITY OF LOMA LINDA

**City of Loma Lima**  
25541 Barton Rd.  
Loma Lima, CA 92354

**Re: Request for Proposal**

November 30th, 2021

FILE KEEPERS is excited to present this solution to the City of Loma Lima. We believe that FILEKEEPERS' knowledge with working with Cities and our expertise in implementing Document Management Services will provide the best solution to the City.

This proposal response will provide a detailed outline of FILEKEEPERS' understanding of the City's requirements, our proposed Document Management Solution, our recommended Project Implementation Plan and our Firm/Organization Background. It will also include references and testimonials that will validate both that our proposed Document Management Software and FILEKEEPERS is the best solution for the City.

FILEKEEPERS appreciates the opportunity to respond to this Request for Proposal and look forward to a successful implementation and continuous digital transformation growth with the City of Loma Linda.

We are happy to provide additional information upon request.

Best,

*BX Dishman*

Bee Dishman  
Account Manager  
FILEKEEPERS, LLC  
P: 323-728-3133 x21365  
E: [Bdishman@filekeepers.com](mailto:Bdishman@filekeepers.com)



## **EXECUTIVE SUMMARY**

### **CITY OBJECTIVES**

The City of Loma Lima is seeking an experienced and qualified vendor to implement a Document Management System (DMS) to improve the overall records management and access of documents by both its staff and citizens. The goal is to establish a main repository for all documents and reduce manual processes and increase productivity city wide to enable better integration and interaction between departments.

The DMS should have document imaging/scanning capability, indexing, Full Text searching using OCR Technology, and workflow and document archiving/retention capabilities. In addition to being able to check in/out documents and version controlling, the system should have proper security protocols to control the authoring of documents and ability to index or enter "metadata" associated to the documents being entered into the system.

### **FILE KEEPERS UNDERSTANDING**

The City anticipates starting with 5 Full Users with an unlimited access for Read-Only capabilities. The City would like a Public Portal on the City's webpage to enable its citizens to access public documents. The City would like workflow/automation capabilities to expand/integrate with Public Records Requests and the Agenda Management process. The city is looking for a web base subscription system that will host the city's documents and data.

## **FILE KEEPER'S SOLUTION**

### **LASERFICHE**

FILEKEEPERS will meet all of the objectives/requirements of this RFP effectively and economically by implementing the **Laserfiche Cloud System** (SaaS annual subscription) in combination with our Phased Implementation Project Plan.

**Laserfiche** is an easily configurable and agile Document Management System that allows an organization to capture, organize, categorize, and track their documents in a secure and centralized repository. It allows seamless search/retrieval of documents through full text searching (OCR) or advanced search functionalities. Laserfiche has an array of capture tools (physical scanning, electronic import, mobile uploads, print using Snapshot) and advanced business automation tools that allow document routing and collaboration in business processes between different departments. The system has built in analytics with Laserfiche Forms and Business Automation to manage the health and timelines of all processes. The forms analytics include Key Performance Indicators such as who submitted the process, when it was submitted, how each step of the process is taking, how long it took to complete the overall process, where tasks are stuck etc. These KPIs can be used to transform and streamline current processes by being able to identify the bottlenecks and rerouting or configuring the process to be the most efficient (sending ticklers, escalations etc.).

With Laserfiche, viewing and editing options are securely controlled by each Users access rights. This allows Users to securely work with their documents either by checking them in/out, applying version control, annotations (redaction, highlight, sticky notes, stamps) or editing metadata. All activity in the repository can be tracked using Laserfiche Audit Trail to provide a full report of user and document history.

Laserfiche also offers a D.O.D (Department of Defense) Certified Records Management Suite that allows organizations to stay manage the cut off and retention schedules of their documents. This not only helps them stay in compliance with their document records management policies but also control their data storage volume by purging documents that are out of retention.



## **PROPOSED SYSTEM**

The **Laserfiche cloud system** is securely hosted on Amazon Web Services. This system is offers automated Version Updates, Bug-Fixes and Updates along with automated and Encrypted Backups.

FILE KEEPERS proposes the following system solution based on our understanding of the City's requirements. The system is easily scalable annually and can be reconfigured based on final requirements from the City.

We recommend the following:

### **LASERFICHE CLOUD SYSTEM: Year 1**

#### **5 Full Named Users**

- Full User Access: Ability to scan, add, create, edit, move, delete.

#### **5 ScanConnect**

- Allows direct scan into the Laserfiche repository using Desktop Scanner.

#### **Forms Portal**

- Allows anonymous form submissions (ideally the public citizens) for the City's business processes (ex. Public Records Requests).
- 1000 views per month

#### **Public Portal**

- Allows internal and external read only access through the public portal (Weblink).
- 1000 views per month

This system includes:

- 100 GB per User
- Audit Trail
- Direct Share (allows direct share using secure password link to those outside the organization)
- Automated Text Extraction (OCR of documents)
- Import Agent with Email Archiving
- Process Automation (Forms and Workflow)

### **LASERFICHE CLOUD SYSTEM: Year 1**

#### **Site Municipality License**

This site licensing comes with 100 Users and unlimited full capabilities of the system.



## PRICING:

Description	Unit	Price	Total
Full Named Users	5	1030	\$ 5,150.00
ScanConnect	5	100	\$ 500.00
Forms Portal			
Up to 1000 Submissions per month	1	1800	\$ 1,800.00
Public Portal			
Up to 1,000 views per month	1	600	\$ 600.00
System Setup, Configuration, User Training	15	200	\$ 3,000.00
Professional Services Hours Block - 50			
Public Portal Set Up, Public Records Request	1	10000	\$ 10,000.00
Year 1 Total			\$ 21,050.00

Description	Unit	Price	Total
Site Licensing	1	\$28,000.00	\$28,000.00
Professional Services Hours Block - 50			
Expand to other Departments Business Processes	1	10000	\$ 10,000.00
Year 2 Total			\$ 38,000.00

FILEKEEPERS believes we should scale up when needed as the system is easily scalable. Unlimited Forms Portal and Public Portal are not necessary right away. We typically recommend starting with the lower tier and then scaling up if issues arise.

## PROJECT IMPLEMENTATION PLAN

### PHASE 1: REQUIREMENTS GATHERING & SYSTEM DESIGN

- Kick off meeting to establish stake holders (primary contacts), project team etc.
- Develop plan of engagement (schedule discovery meetings with subject matter experts) to gather requirements
- Requirement Gathering/Discovery Meetings
- Design System and Review for approval to Implement

### PHASE 2: DEVELOPMENT & CONFIGURATION

- Implementing the solution in accordance with the Requirements and Design Document that was created in Phase 1.
- Develop a Test Plan to conduct testing in the next phase.

### PHASE 3: TESTING

- A coordinated effort between Laserfiche and Client to test the system.
- Test the system using the Test Plan and remediate issues as necessary.
- Coordinate with Client to onboard users.



- Obtain Client approval of the system in the Test Environment and prepare for migration to the Production Environment.

#### **PHASE 4: GO LIVE**

- Deployment of the system into full production.
- User Training – The User Training Plan will be delivered, as will User Training for Server Administrators.
- Deployed System – A deployed and functional system in the Production Environment.
- System Documentation – System Documentation that includes Project Documentation on the administrative aspects of the system

#### **PHASE 5: TRANSITION TO SUPPORT**

- Perform post Go-Live system verification activities. Provide guidance to the City on monitoring and documenting any issues that may rise.
- The Closeout Document will be signed by the Client to indicate that the Services and Deliverables were delivered as specified in this Statement of Work, and to indicate final acceptance of the system.

#### **Support Maintenance Includes:**

Break-Fix Support: Support for software or processes that have already been configured and not working as it should (searching errors, workflow errors, other system errors).

- Up to 20 hours Break/Fix Support through Help Desk (Phone), Remote Login and E-mail Technical Support for Break-Fix Issues and Updates. **Open support tickets by sending email to [help@filekeepers.com](mailto:help@filekeepers.com) or calling 213.250.3000 x4.**

Basic Training: Basic training for new users or a refresher for current users via web conference. Trainings are 1 hour each and can be scheduled twice a year.

## **FIRM/ORGANIZATION BACKGROUND**

FILE KEEPERS has successfully provided records management services to its clients since its foundation in 1974. With its merger with American Microimaging, Inc. (AMI) in 2018, FILE KEEPERS has become a premier solution provider for implementing and supporting Laserfiche Document Management Systems and Business Automation Solutions.

FILE KEEPERS has over 20+ years providing Laserfiche support to clients throughout mostly California, Washington, Arizona, Texas and North Carolina. In addition to Enterprise Content Management systems, FILE KEEPERS also provides a full offering of services to meet your Records Management needs. This includes **Document Imaging/Scanning Services, Digital Conversion/Migration Services, Secure Physical Document Storage, Cloud Hosting Solutions (SaaS), NAID Certified Shredding/Destruction, and Mailroom Processing Services.**

FILEKEEPERS has extensive experience working with the Public Sector and Government Agencies such as Cities, Counties, and Police Departments to digitally manage their content through process automation (workflow, forms, public portal access) and integrations with other line of business applications. FILE KEEPERS has implemented and currently supports hundreds of Laserfiche customers. We have converted hundreds of millions of irreplaceable physical records of all types



(drawings, plans, index cards, historical books, permits, etc.) to support our clients in their Digital Transformation journey.

FILE KEEPERS is SOC-2 Audited, HIPAA Compliant, and NAID Certified to keep your information secure and confidential

## **REFERENCES**

FILE KEEPERS has many public sector references. Below is a list of current Laserfiche Cities that we support annually.

- City of Arcadia & Police Department
- City of Hermosa Beach & Police Department
- City of Inglewood & Police Department
- City of Montebello Fire Department
- City of Morro Bay & Police Department
- City of Redlands
- City of Rolling Hills

Other Cities that we currently provide Document Imaging/Conversion Services.

- City of Imperial Beach
- City of Long Beach
- City of Pasadena
- City of Santa Clarita
- City of Santa Monica

**Actual References will be provided upon request.**





# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director 

SUBJECT: Award Bid to Purchase of One (1) Ford F750 Dump Truck.

Approved/Continued/Denied By City Council Date _____
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## **RECOMMENDATION:**

It is recommended that City Council award a bid to Valew Welding & Fabrication of Adelanto, CA to purchase one (1) F750 dump truck for a total of \$102,983.75.

## **BACKGROUND:**

City staff constantly monitors, evaluates and analyzes the condition, depreciation and maintenance needs of the City fleet and equipment. The piece of equipment is a replacement and was included as part of the budget process. The existing dump truck has been used and maintained for many years and has finally become worn beyond cost effective repair.

## **ANALYSIS:**

Staff solicited quotes from two (2) vendors of this specialized piece of equipment, both vendors responded. The quotes were \$102,983.75 from Valew Welding & Fabrication of Adelanto, CA and \$106,277.61 from Sunrise Ford, of Fontana, CA, informal bid results attached. The City has checked this vendor and is satisfied with their service commitment and references.

## **FINANCIAL IMPACT:**

Available funding in Account No. 0013200-58210, Street Division.

\\CLL-SV-FILE\Public Works\Public Works Admin\Staff Reports\Award of Contract\Purchase One Dump Truck 2022.docx

## INFORMAL BID RESULTS

Date: Aug. 4, 2022

Project Name/Description: Ford F750 Dump Truck

Account No: 0013200-58210 Budgeted Amount: \$150,000

PO# \_\_\_\_\_ Vendor # \_\_\_\_\_

Project Account No: \_\_\_\_\_

	Vendor Name	Bid Amount
1.	Valew Welding & Fabrication	\$102,983.75
2.	Sunrise Ford	\$106,277.61
3.		
4.		
5.		
6.		

Comments:

\_\_\_\_\_  
\_\_\_\_\_

Signature:  Date: Aug. 4, 2022

Requires City Council Approval: Yes ☒ No ☐ City Council Meeting Aug. 9, 2022



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

FROM: T. Jarb Thaipejr, City Manager/Public Works Director

SUBJECT: Appropriation of \$60,227 from Fund Balance than Award the Bid to Purchase of One (1) High Lift Vehicle.

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_

## **RECOMMENDATION:**

It is recommended that City Council appropriate \$60,227 from Fund Balance into Street Expenditures then award the bid to Altec Industries, Inc., of Pomona, CA to purchase one (1) High Lift vehicle for a total of \$210,227.00.

## **BACKGROUND:**

City staff constantly monitors, evaluates and analyzes the condition, depreciation and maintenance needs of the City fleet and equipment. The piece of equipment is a replacement and was included as part of the budget process. The existing high lift vehicle has been used and maintained for many years and has finally become worn beyond cost effective repair.

## **ANALYSIS:**

Staff solicited quotes from two (2) vendors of this specialized piece of equipment, both vendors responded. The quotes were \$210,227.00 from Altec Industries, Inc., of Pomona, CA and \$240,000.00 from Versalift of North Carolina, informal bid results attached. The City has checked this vendor and is satisfied with their service commitment and references.

## **FINANCIAL IMPACT:**

Appropriate \$60,227 from Fund Balance into Street Expenditures Funding Account No. 0013200-58210, Street Division then funding is available.

## INFORMAL BID RESULTS

DATE: 8.2.22

PROJECT NAME/DESCRIPTION: NEW HIGH LIFT ALTEC  
LP860-E70 w/ CHIPPER BOX

ACCOUNT NO. 0013200-58210 BUDGETED AMT. 150,000

VENDOR NAME	BID AMOUNT
* <u>ALTEC INDUSTRIES</u>	<u>210,227</u>
<u>VERSALIFT</u>	<u>210,000 DOES NOT</u> <u>INCLUDE TAX, TAGS &amp; DELIVERY</u>

COMMENTS: VERSALIFT DOES NOT INCLUDE TAX, TAGS  
DELIVERY & FEES. APPROX 240,000 FOR ↑

\* ALSO THIS IS A SPECIAL USE TRUCK. CUSTOM BUILD:  
SERVICE SHOP IS IN POMONA, CA SO WE'D LIKE TO STICK TO ALTEC.

SIGNATURE: 

DATE: 8.2.22



# City of Loma Linda Official Report

Phillip Dupper, Mayor  
Ronald Dailey, Mayor pro tempore  
John Lenart, Councilman  
Bhavin Jindal, Councilman  
Rhodes Rigsby, Councilman

COUNCIL AGENDA: August 9, 2022

TO: City Council

VIA: T. Jarb Thaipejr, City Manager/Public Works Director *T.J.T.*

FROM: Lynette Arreola, City Clerk *ANA*

SUBJECT: Declare vacancies and direct the Clerk to post Vacancy Notices for the following Committee/Commission/Board:

- a. Budget Committee (7)
- b. Parks, Recreation and Beautification Committee (6)
- c. Personnel Board (3)
- d. Planning Commission (5)
- e. Traffic Advisory Committee (5)
- f. Trails Development Committee (8 members but reduce to 6 members)

## **RECOMMENDATION:**

It is recommended that the City Council declare vacancies for the above noted Committees, Commission and Board and direct the Clerk to post the Vacancy notice:

## **BACKGROUND:**

The terms of all Committee/Commissions/Board members to the Committees, Commission and Board noted above have expired between the periods of 2019-2022.

The notice and summary of each of the committees, commission and boards having member terms expiring are attached. The Notice and summary will be posted at the 3 required locations - Civic Center, Library and at the Post Office, as well as on the City's website. A notice will also be posted on the City's electronic message board.

Final report and applications will be brought back to the City Council at the meeting on October 11, 2022.

## **FINANCIAL IMPACT:**

None.

Approved/Continued/Denied  
By City Council  
Date \_\_\_\_\_



## VACANCY NOTICE LOCAL APPOINTMENT LIST

**PLEASE TAKE NOTICE** that pursuant to Government Code Sections 54970 et seq., attached is a list of regular and ongoing boards, commissions, and committees which are appointed by the City Council of the City of Loma Linda, including a list of all appointive terms which have expired, the name of the incumbent appointee, the date of appointment, the date the term expires, and the necessary qualifications for the position. Also listed are the vacancies noticed and not filled due to insufficient applications.

**APPLICATIONS** to serve on the committees/commissions listed below may be obtained from the City Clerk or the City's Website: [www.lomalinda-ca.gov](http://www.lomalinda-ca.gov) and submitted to the City Clerk, City of Loma Linda 25541 Barton Road, Loma Linda, CA 92354 by September 12, 2022.

**COMMITTEE APPOINTMENTS** will be scheduled for the City Council meeting of October 11, 2022

## **BUDGET COMMITTEE**

Number of Members: Seven  
Term: Four Years  
Meeting Schedule: As needed basis, Frequent during the months of May and June  
Current Members: Jay Gallant (Appointed May 1996), Current Chairperson **Exp. June 2020**  
Mary Lynn Cook (Appointed March 1997) **Exp. June 2020**  
Kurt Swigart (Appointed January 2003) **Exp. June 2019**  
Gary Nelson (Appointed June 2011) **Exp. June 2019**  
Verne Miller (Appointed September 2011) **Exp. June 2019**  
Kevin Fischer (Appointed June 2014) **Exp. July 2022**  
Jim Walling (Appointed July 2015) **Exp. June 2019**

Term Expiring All Committee Member's terms have expired.

The Committee reviews the proposals of City staff and prepares recommendations to the City Council of how best to allocate the limited resources of the City to the various municipal services. The City Manager and Finance Director/ Treasurer are the City's staff liaison members, although all Department Heads participate.

## **PARKS, RECREATION & BEAUTIFICATION COMMITTEE**

Number of Members: Six  
Term: Three Years  
Meeting Schedule: Bi-monthly on the 2<sup>nd</sup> Monday  
Current Members: Kurt Swigart (Appointed June 1996), Current Chairperson **Exp. July 2021**  
Janet Razzouk (Appointed September 1987) **Exp. July 2021**  
Richard Wiley (Appointed June 1991) **Exp. July 2020**  
Valerie Gallant (Appointed July 2002) **Exp. July 2021**  
Robert Alfaro (Appointed July 2018) **Exp. July 2021**  
Bernadine Irwin (Appointed December 2018) **Exp. Dec. 2021**

Terms Expiring: All Committee Member's Terms have expired

The Committee reviews the City's present Parks and Recreation Element of the General Plan for recommending possible changes to the City Council; prepares recommendations pertaining to upgrading existing parks, acquiring additional park land, development of a trails system, the application of various grant moneys and establishing the parameters of a beautification program. The Director of Public Works is the City's liaison staff member.

## **PERSONNEL BOARD**

Number of Members: Three  
Term: Three Years  
Chairman: appointed by members  
Meeting Schedule: As- needed basis  
Current Members: Ronald Oh (Appointed 2002) **Exp. July 2021**  
Verne Miller (Appointed 2000) **Exp. July 2020**  
Georg Macias (Appointed by other two Board Members) **Exp. 2016**  
Terms Expiring: All Committee Member's terms have expired

The duties and powers of the Board are to hear and decide Administrative Review Appeals and Grievance Appeals as prescribed by the Personnel Rules and Regulations. The City Manager as Personnel Director is the City's staff liaison member.

### PLANNING COMMISSION

Number of Members:	Five
Term:	Four Years
Meeting Schedule:	First and Third Wednesday each month at 7:00 p.m.
Current Members:	John Nichols (Appointed July 2008), Current Chairman <b>Exp. June 2021</b> Ryan Gallant (Appointed November 2013) <b>Exp. June 2022</b> Jay Nelson (Appointed June 2014) <b>Exp. June 2021</b> Doree Morgan (Appointed July 2015) <b>Exp. June 2022</b> Larry Karpanko (Appointed Sept 2016 to fulfill unexpired term) <b>Exp. June 2022</b>
Terms Expiring:	All Commission member's terms have expired.

The Commission acts as a consulting and advisory board to the City Council, makes investigations and recommendations in an advisory capacity, either upon its own initiative or upon the request of either the City Staff or the City Council, of matters pertaining to growth, development and beautification of the City, including: subdivisions, street closures and street vacations, zoning text amendments and interpretations, annexation proceedings, development agreements, specific plans, general plan amendments, zone changes, variances, conditional use permits, parcel maps, zoning text interpretations, waivers, master sign plans, precise plans of design.

Commission members are required to file a Statement of Economic Interests pursuant to the City's adopted Conflict of Interest Code as mandated by the Political Reform Act and enforced by the Fair Political Practices Commission (FPPC). Statements of Economic Interest are public records.

### TRAFFIC ADVISORY COMMITTEE

Number of Members:	Ten – 5 appointed at large; 6 representing staff and various institutions noted below
Term:	Four Years
Meeting Schedule:	Thursday of the month quarterly
Current Members:	Milford Harrison (appointed July 2018) Current Chairperson <b>Exp July 2020</b> Michael Stewart (appointed June 2005) <b>Exp. June 2017</b> Jerry Nelson (appointed July 2008) <b>Exp. June 2022</b> Heath Nicola (added seat - appointed Dec. 2018) <b>Exp. Dec 2021</b> William Chapman (appointed 2020 - fill A Walls Term) <b>Exp June 2020</b> Denise Fee (Mission Elementary School representative) Wendy Henderson (Office Manager University Shared Services) Doug Herman (LL Academy Representative) Rick Aleksak (Bryn Mawr School Representative) San Bernardino County Sheriff's Dept.
Terms Expiring:	All Committee member's terms have expired

The Traffic Advisory Committee is comprised of 11 members, 5 appointed at large and 6 representing staff, the San Bernardino County Sheriff's Department, Loma Linda Academy, Loma Linda University/ Allied Health Systems and the Bryn Mawr School. The task of the Committee is to review requests of citizens, staff, institutions and City Council pertaining to traffic safety items and subsequently submit recommendations to the City Council for consideration. The Director of Public Works is the City's staff liaison member.



### TRAILS DEVELOPMENT COMMITTEE

Number of Members: Ten  
Term: Three Years  
Meeting Schedule: Quarterly on the 4<sup>th</sup> Thursday  
Current Members: Jim Walling (Appointed July 2002), Current Chairperson - **Exp. July 2021**  
Jeanne Wisseman (Appointed July 2002)  
Victor J. Miller (appointed September 2004) **Exp. June 2019**  
Dick Wiley (Appointed August 2006) **Exp. July 2020**  
Robert Stewart (Appointed September 2008) **Exp. July 2020**  
Rhonda Hwang (Appointed June 2009) **Exp. July 2021**  
James Earsom (Appointed August 2012) **Exp. July 2021**  
Heath Nicola (Appointed December 2018- Fill D Ziprick seat) **Exp. Dec 2020**  
Jamie Dupper (Appointed August 2012) **Exp. July 2021**  
Vacant Seat (Susan Israel) **Exp. 2021**  
Vacant Seat (Jeanne Wiessman) **Exp. 2019**

Terms Expiring: All Committee Member's terms have expired

The tasks of the Committee include identifying and addressing trail related issues relating to the Transportation/Circulation, Conservation and Open Space, and Parks and Recreation Elements of the General Plan. The Director of Public Works is the City's liaison staff member.